

# WCE

## Workforce & Continuing Education

Spring 2024 Schedule

### EMPLOYEE TRAINING

Develop talent within.

### PLUMBING

Gain the skills to become a plumber.

### CREATIVE DECISION MAKING

Learn to think outside the box.

### FIBER OPTICS CERTIFICATION

Earn three Fiber-Optics Association (FOA) certifications.



*An Equal-Opportunity Institution*

# Construct Your Future

*The schedule is subject to change including cancellation/postponement of classes. Visit [VictoriaCollege.edu/WCE](http://VictoriaCollege.edu/WCE) for current information.*

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<sup>2</sup> The schedule is subject to change including cancellation/postponement of classes. Visit [VictoriaCollege.edu/WCE](http://VictoriaCollege.edu/WCE) for current information.

# WELCOME!



## Workforce & Continuing Education (WCE)



**Rachel Nessel**  
WCE Director



**Dwayne Maly**  
CE Industrial  
Programs Director



**Susie Akin**  
Administrative  
Assistant



**Mary Hardy**  
Program  
Coordinator



**Marisol Johnson**  
ALL Program  
Specialist



**John Parks**  
Training Coordinator  
& Instructor



**Nicole Uresti**  
Business Solutions  
Coordinator

## Gonzales Center



**Vince Ortiz**  
Gonzales Center  
Manager



**Melissa Robinson**  
Assistant  
Manager



**Cindy Finch**  
Administrative  
Assistant



**Cindy Leazer**  
Administrative  
Assistant



**Jamie Nobles**  
Academic & Financial  
Aid Counselor

Victoria College's Workforce & Continuing Education (WCE) Department offers exciting courses to enhance your knowledge and employability. We offer short-term training in a variety of areas to meet the needs of our community. A majority of our courses are 1) designed to prepare you for high-demand occupations that lead to a nationally recognized certificate or state credential, 2) 4-16 weeks in length, 3) affordable, and 4) taught by knowledgeable instructors with a wealth of experience. If your goal is to gain the knowledge and hands-on training to quickly enter the workforce, start your journey here!

### OFFICE HOURS & PHYSICAL LOCATION

#### Fall & Spring Hours

Monday-Friday • 8 a.m.-5 p.m.

#### Summer Hours

Monday-Thursday • 8 a.m.-5 p.m.

Closed on Fridays

Emerging Technology Complex  
Conference and Education Center, Ste 309  
7403 Lone Tree Road  
Victoria, TX 77905  
(361) 582-2528

### VC HOLIDAYS (COLLEGE CLOSED)

- Jan. 1 – Winter Break
- Jan. 15 – Martin Luther King Jr. Day
- March 10-16 – Spring Break
- March 29 – Good Friday
- May 27 – Memorial Day

# LOCATIONS

*The following are Victoria College locations that Workforce & Continuing Education courses are held.*



**VC EMERGING TECHNOLOGY COMPLEX  
CONFERENCE & EDUCATION CENTER**  
7403 Lone Tree Road, Victoria, TX 77905



**VC EMERGING TECHNOLOGY COMPLEX  
INDUSTRIAL TRAINING CENTER**  
7403 Lone Tree Road, Victoria, TX 77905



**VC MAIN CAMPUS  
COLLEGE SERVICES & TRAINING BUILDING**  
2200 E. Red River Street, Victoria, TX 77901



**VICTORIA COLLEGE  
LIBERTY STREET INDUSTRIAL TRAINING CENTER**  
1404 N. Liberty, Victoria, TX 77901



**VICTORIA COLLEGE  
GONZALES CENTER**  
424 E. Sarah DeWitt, Gonzales, TX 78629











**VICTORIA COLLEGE  
GONZALES WORKFORCE TRAINING BUILDING**  
1828 Saint Paul Street, Gonzales, TX 78629

# REGISTRATION & PAYMENT

## WCE STUDENT CHECKLIST

 [VictoriaCollege.edu/WCE](https://VictoriaCollege.edu/WCE)

-  **Apply**  
<https://bit.ly/486bmtM>  
V# \_\_\_\_\_
-  **Set up your Pirate Portal**  
<https://MyVC.VictoriaCollege.edu/>  
[View Step-by-Step Guide](#)
-  **Register\*\***  
[Pirate Portal > Register for Classes](#)  
[View Step-by-Step Guide](#)
-  **Pay Tuition by Payment Deadline**  
[Pirate Portal > View/Pay Fees](#)
-  **Payment Plan (Optional)**  
*Only eligible for classes over 7 weeks long*
-  **Complete Financial Aid Application (Optional)**  
[www.FAFSA.gov](http://www.FAFSA.gov)
-  **Sign/Submit CE Student Information Sheet to be considered for Financial Aid**  
[Pirate Portal > View/Pay Fees > Financial Aid Dashboard > General Links > CE Student Information Sheet](#)
-  **Complete Scholarship application (Optional)**  
<https://VictoriaCollege.AwardSpring.com/>

## HOW TO READ THE SCHEDULE

**Course Title** → **Computer Literacy-\$150** ← **Course Fee**  
**Course Number** → **ITSC 1012**  
*No prior experience necessary.*  
**Course Description** → In this remarkable beginner course, student will receive hands-on instruction and practice in computer terminology, computer hardware and software, Windows 10, Internet, and e-mail. Topics will include computer terminology, computer hardware and software, Windows operating system, file management, World Wide Web, discussions on how computers are used in today's world and an overview of Microsoft Office productivity suite (word processing, spreadsheets, and presentation software). All course materials included. Provided textbook: *Computer Literacy*. Facilitated by Kelly Klaevemann. 15 contact hours  
**Registration & Payment Deadline\*** → **VICTORIA-CRN: 42025** ← **Course Reference Number (CRN)\***  
**Registration & Payment Deadline:** Jan. 22 • Noon  
**Start & End Dates** → Feb. 6-22 • CRN: 42025 • Term: CE Second Quarter 2023-2024 ← **Term**  
**Days** → Tues. & Thurs. • 5:30-8 p.m. ← **Start & End Times**  
**Location** → VC Emerging Technology Complex  
 Conference and Education Center, Room 307 ← **Building, Room Number**

## Register

- \* **Registration Deadlines:** Registrations are accepted on a first-come basis. Register and make payment prior to the applicable payment deadline to secure a place in the class of your choice.
- + **Term & CRN:** Note your term and CRN or course number to search and register for classes in the Pirate Portal.



\* **Payment Deadline:** Pay in full, enroll in a payment plan, or secure alternate funding (scholarships, financial aid, etc.) by your applicable **payment deadline date** to avoid being dropped from classes.

Review available payment options at [VictoriaCollege.edu/WCE](https://VictoriaCollege.edu/WCE).

## NEED HELP?

### WCE OFFICE HOURS

#### Fall & Spring Hours

Monday-Friday • 8 a.m.-5 p.m.

#### Summer Hours

Monday-Thursday • 8 a.m.-5 p.m.  
Closed on Fridays

### MAIN CAMPUS HOURS

Monday-Thursday • 7:30 a.m.-6 p.m.  
Friday • 7:30 a.m.-5 p.m.

### VC GONZALES CENTER HOURS

Monday-Friday • 8 a.m.-5 p.m.



*All locations are closed*

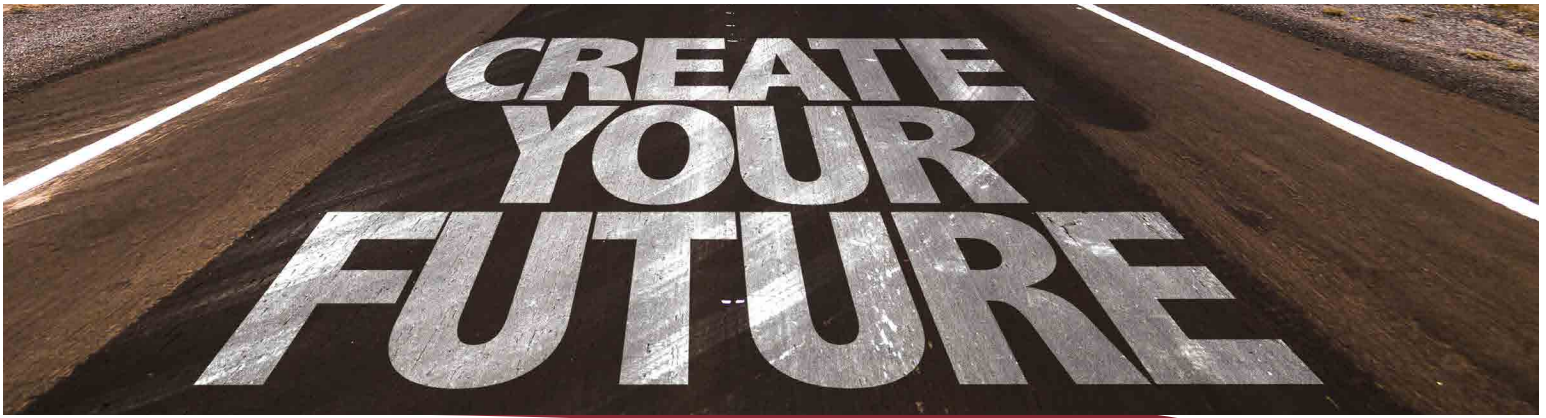
*Jan. 1, Jan. 15, March 10-16,  
March 29, and May 27*

### WAYS TO CONNECT

Workforce & Continuing Education is available to assist students via live chat, email, phone, and in-person. No appointments required.

### CALL OR LIVE CHAT

-  [VictoriaCollege.edu/WCE](https://VictoriaCollege.edu/WCE)
-  (361) 582-2528



Victoria College offers programs and courses in the following career and education pathways.



**BUSINESS & TECHNOLOGY**



**HEALTH CAREERS**



**INDUSTRIAL TRADES**



**PUBLIC SERVICE**



**SCIENCE, ENGINEERING, & MATH**





**LIBERAL ARTS**

Take steps towards a high-paying career that fits you and *your* interests, or save money by completing courses you need at VC before transferring to a university to earn a bachelor's degree.

**Transfer to a University**  
4+ years

Earn an Associate of Arts or Associate of Science Degree and then transfer to a university.





Starting salary:

  \$40,167-\$122,852

**Associate of Applied Science Degrees**

2 years





Starting salary:

 \$36,000-\$49,000     \$52,000-\$58,000  
 \$46,000-\$56,000     \$35,000-\$45,000

**Certificates**

1 year

Starting salary:



 \$24,000-\$36,000     \$35,000  
 \$37,000     \$41,000

**Job Training Classes**

**Occupational Skills Awards**

6 weeks-5 months

Starting salary:

 \$22,000-\$32,000     \$32,000-\$46,000  
 \$18,000-\$28,000     \$27,000

**Let's plan**  
*your future.*

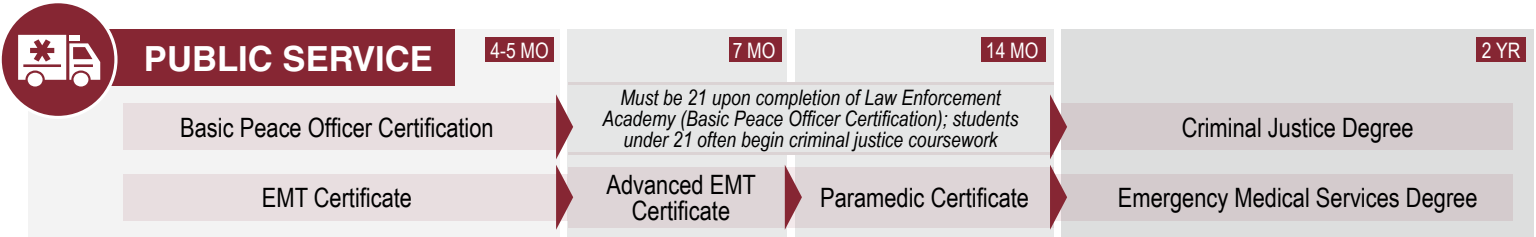
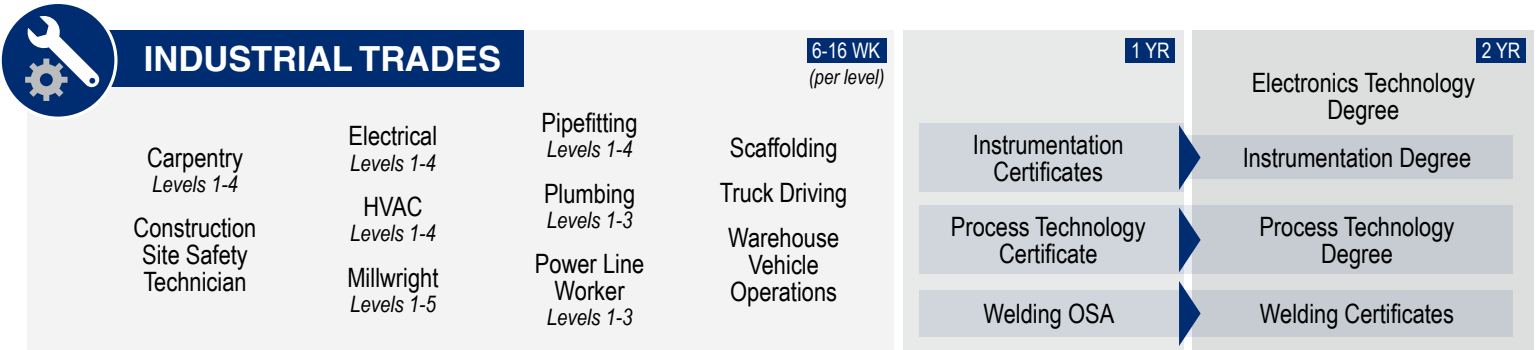
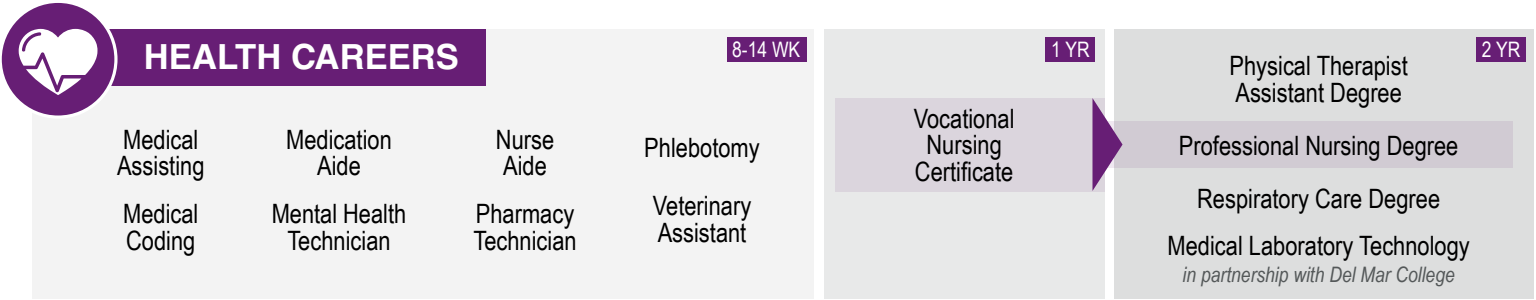
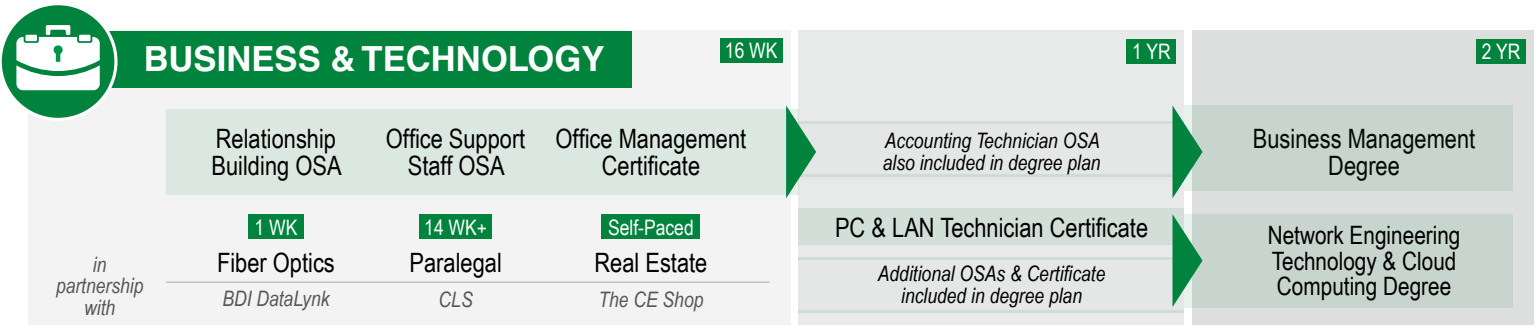
 **Call Us**  
(361) 573-3291

 **Chat Live**  
VictoriaCollege.edu

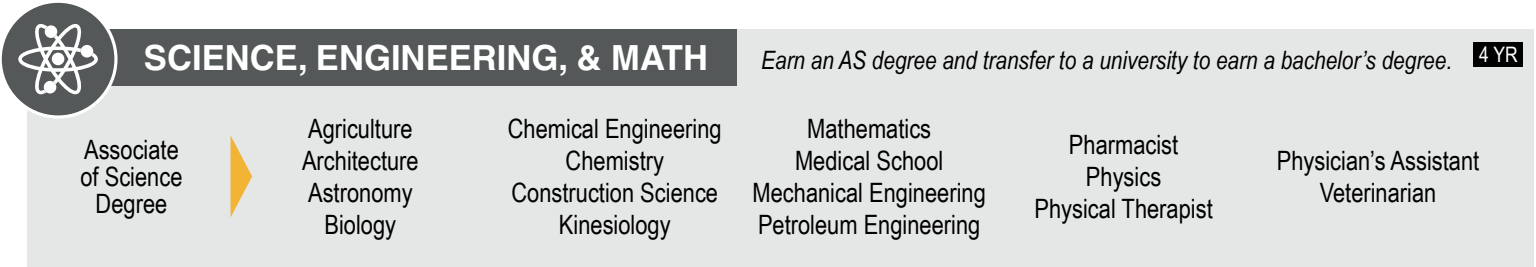
 **Schedule a Campus Visit**  
VictoriaCollege.edu/CampusVisits



## CAREER PATHWAYS



## GENERAL STUDIES & TRANSFER



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# WE'VE GOT YOUR BACK

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College and life can be challenging.  
Need help? *Let's connect.*

The following support services are available in  
Advising & Counseling Services, Room 105.

### **Career Counseling**

VC advisors coordinate with the Texas Workforce Commission to provide career planning and job search assistance.

### **Childcare Assistance**

VC partners with the YMCA and local childcare providers to offer students discounted childcare.

### **Counseling**

VC provides a licensed counselor to help students who seek anxiety, grief, and depression counseling.

### **Disability Services**

VC provides disability support services to qualified students with documented disabilities.

### **Veterans Services**

VC provides assistance to students in utilizing veteran education benefits.

### **JP's Market**

Assistance is available for students who are in need of food and clothing.

- Main Campus  
Advising & Counseling Services  
Student Services Building, Room 105
- Emerging Technology Complex
- Gonzales Center

### **Personal Wellbeing Support**

VC partners with Mid-Coast Family Services to provide a variety of supports to victims of sexual assault and domestic abuse.

Counselors from Mid-Coast Family Services are available on Tuesdays from 9 a.m.-3 p.m.

### **Transportation**

Assistance may be available for students who are in need of help with transportation.

### **MORE INFO**

Advising & Counseling Services • Main Campus • Student Services Building  
(361) 582-2400 • AdvisorHelp@VictoriaCollege.edu • VictoriaCollege.edu/SupportServices



**CONNECT  
WITH US!**



Follow us on  
**FACEBOOK**

**Victoria College  
Workforce & Continuing Education**

**Did  
you  
know?**



is available  
at the ETC too.

## **LOCATIONS**

**Conference &  
Education Center**  
3rd Floor, Room 300  
*Connection Center*

**Industrial  
Training Center**  
2nd Floor, Breakroom

JP's Market provides food, personal hygiene items,  
cleaning products, baby products, and more.

***Free to all VC students.***

# FAQS

Listed are common frequently asked questions.

## **After registering, when do I have to pay?**

Students must make payment arrangements by noon on the registration/payment deadline listed in the WCE schedule to remain enrolled. Registration is not complete until your classes have been paid in full or you have initiated a payment plan. Financial aid and scholarships do not cover 100% of tuition. If you have received a financial aid or scholarship award notification, it will not be applied to your account until you have contacted our office AND paid any remaining balance.

## **What is your cancellation policy?**

Victoria College reserves the right to cancel classes and change class times or instructors as needed without notice.

In the event of inclement weather, class may be cancelled.

Students will be notified of cancellations via the phone number listed on their Pirate Portal account and/or their VC email address.

## **What is the Refund Policy?**

No refunds will be given after the course start date.

A 100% refund is given if a withdrawal request is received before the class begins, or if the class is cancelled by the College. No refund is issued after the class begins. Law Enforcement Academy students will receive an 80% refund if the withdrawal is completed during the first five calendar days following the first class meeting.

Direct deposit refunds are made to students who have designated a checking or savings account through their student portal. If no direct deposit profile has been established, a check is mailed to the student's mailing address of record on file with the registrar.

## **What special accommodations are available?**

Any participants with disabilities who need special accommodations should call to request those accommodations as soon as possible, but no later than one week prior to the beginning of class. For more information, please call (361) 572-6405.

## **Is tobacco allowed at your training locations?**

Tobacco use and the use of smokeless devices like electronic cigarettes is prohibited in all College facilities, grounds, and parking lots.



The graphic features a dark red background with a white outline of a pirate's head wearing a hat with 'VC' on it. To the right of the pirate head, the text 'Enrolled? Yes.' is written in a white, cursive font. Below that, 'Don't forget your Student ID.' is written in a yellow, sans-serif font. The bottom half of the graphic has a dark grey background with the text 'GET YOUR STUDENT ID TODAY.' in white, bold, sans-serif font. Below this, 'Stop by the Payments Office located in the Students Services Building.' is written in a smaller white font. Underneath, 'Bring a valid ID to get your Student ID.' is written in a yellow font. At the very bottom, 'A STUDENT ID is required for all Student Life activities. Don't miss out on free food, games, and giveaways!' is written in a yellow font.

# Fiber Optics Certifications

**One-week fiber optics course** sanctioned by the Fiber-Optics Association (FOA) and recognized by the United States Department of Labor.

Students who successfully complete the 40-hour course will earn three Fiber-Optics Association (FOA) certifications, which are included within the course hours and costs:

- Certified Fiber Optics Technician
- Certified Fiber Optics Specialist in Testing & Maintenance
- Certified Fiber Optics Specialist in Splicing

**Cost: \$3,100**

*All equipment and supplies provided.*

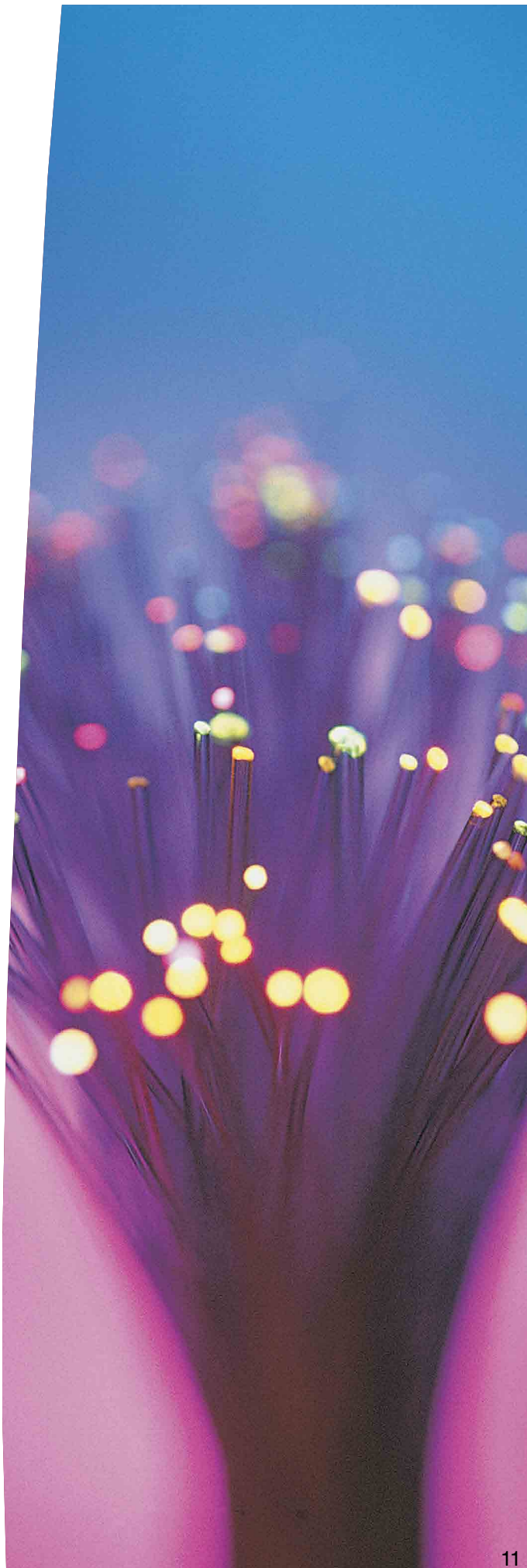


Financial Aid, scholarships, and WIOA funding are available and may cover the majority of tuition.

## **MORE INFO**

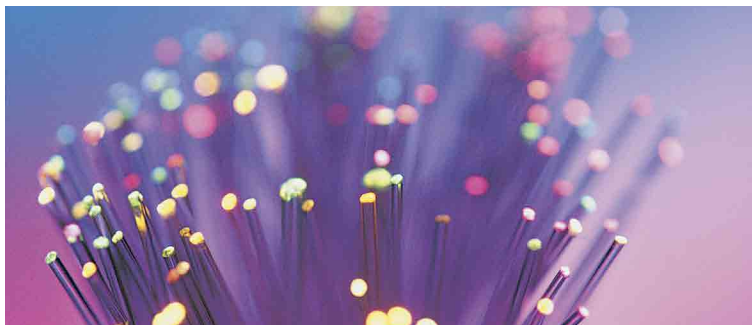
Victoria College  
Workforce & Continuing Education  
(361) 582-2528  
WCE@VictoriaCollege.edu  
VictoriaCollege.edu/WCE

**See page 12-13**



# BUSINESS & TECHNOLOGY

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## Active Listening-\$85

**BMGT CE04**

Active listening is a key communication skill that helps listeners absorb information that the speaker is sharing with them. Active listening goes beyond simply hearing the words another person is saying to you. Active listening helps the listener understand the meaning and intent behind the words. In this course, you will learn to be an active participant in the communication process. Participants will learn specific communication behaviors that enhance their capacity to listen and empower them to be fully present in conversations by giving verbal and non-verbal feedback that encourages positive responses. All course materials, including lunch, provided. Facilitated by Woodrow Wilson Wagner. 4.5 contact hours

**VICTORIA-CRN: 42024**

**Registration & Payment Deadline:** Jan. 29 • Noon

Feb. 6-13 • CRN: 42024 • Term: CE Second Quarter 2023-2024

Tues. • 6-8:15 p.m.

VC Emerging Technology Complex

Conference and Education Center, Room 302

## Computer Literacy-\$150

**ITSC 1012**



*No prior experience necessary.*

In this remarkable beginner course, student will get hands-on instruction and practice in computer terminology, computer hardware and software, Windows 10, Internet, and e-mail. Students will get hands-on instruction and practice. Topics will include computer terminology, computer hardware and software, Windows operating system, file management, World Wide Web, discussions on how computers are used in today's world and an overview of Microsoft Office productivity suite (word processing, spreadsheets, and presentation software). All course materials included. Provided textbook: *Computer Literacy*. Facilitated by Kelly Klaevemann. 15 contact hours

**VICTORIA-CRN: 42025**

**Registration & Payment Deadline:** Jan. 22 • Noon

Feb. 6-22 • CRN: 42025 • Term: CE Second Quarter 2023-2024

Tues. & Thurs. • 5:30-8 p.m.

VC Emerging Technology Complex

Conference and Education Center, Room 307

## Creative Decision Making-\$80

**BMGT-CE13 BMGT 1091**

This dynamic course explores creative thinking and its application in making effective decisions. Think outside the box to make innovative, ethical, and impactful choices in both personal and professional contexts. Participants will apply creative thinking principles to diverse real-world challenges via case studies. Facilitated by Geoffrey Tordt. 8 contact hours

**VICTORIA-CRN: 43010 43040**

**Registration & Payment Deadline:** Feb. 19 • Noon

Feb. 28-March 7 • CRN: 43010 43040

Term: CE Third Quarter 2023-2024

Wed. & Thurs. • 6-8 p.m.

VC Emerging Technology Complex

Conference and Education Center, Room 302

Revised 11/06/2023

## Fiber Optics Technician-\$1,100

**CSIR 1052**



**Prerequisite: Basic working knowledge of computers, the ability to see and identify small items, and the ability to speak the English language.**

This introductory fiber optics technician course, which is offered in partnership with BDI DataLynk, is designed for anyone interested in becoming a Certified Fiber Optic Technician. The course combines theory and 85% hands-on activities to prepare the student to take the CFOT (Certified Fiber Optic Technician) exam that is sanctioned by the FOA (Fiber Optics Association). Students will learn how to identify fiber types; recognize various connectors used in fiber installation; and install, terminate, splice, and properly test installed fiber cable to existing standards. Certification exams will be administered and graded during the class. Students must pass both the written and hands-on exams to successfully pass this course. All course materials, certification exam costs, and 1-year membership to the FOA are included. 20 contact hours

**VICTORIA-CRN: 42028**

**Registration & Payment Deadline:** Feb. 12 • Noon

Feb. 19-21 • CRN: 42028 • Term: CE Second Quarter 2023-2024

Mon.-Tues. • 8 a.m.-5 p.m.

Wed. • 8 a.m.-Noon

VC Emerging Technology Complex

Conference and Education Center, Room 302

**VICTORIA-CRN: 43011**

**Registration & Payment Deadline:** April 15 • Noon

Apr. 22-24 • CRN: 43011 • Term: CE Third Quarter 2023-2024

Mon.-Tues. • 8 a.m.-5 p.m.

Wed. • 8 a.m.-Noon

VC Emerging Technology Complex

Conference & Education Center, Room 302

### Excel Level 1

“The pacing of the class was great and instructions were clear. I appreciated learning all the shortcuts. Excellent class!”

- Daisy Olivarez

# BUSINESS & TECHNOLOGY

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## Fiber Optics Specialist-\$2,000 CSIR 1091



**Corequisite: Registration in Fiber Optic Technician (CSIR 1052); the ability to see, manipulate, and hold small tools and test equipment; and ability to read and speak the English language.**

This comprehensive fiber optics course, which is offered in partnership with BDI DataLynk, explains the variety of testing standards, equipment, and technological approaches used in fiber network testing and splicing and how to choose among them. This course combines theory and 85% hands-on activities to prepare the student to take two certification exams, including the CFOS/T (Certified Fiber Optics Testing & Maintenance Specialist), and CFOS/S (Certified Fiber Optic Specialist in Splicing) tests that are sanctioned by the FOA (Fiber Optics Association). Students will explore the overall spectrum of testing and maintenance of singlemode fiber optics networks, see demonstrations of various pieces of equipment used in testing and maintenance, and learn fusion and mechanical splicing of either single or multimode fiber optic cables. Certification exams will be administered and graded during the class. Students must pass both the written and hands-on exams to successfully pass this course. All course materials, certification exam costs, and 1-year membership to the FOA are included. 20 contact hours

### VICTORIA-CRN: 42029

**Registration & Payment Deadline:** Feb. 12 • Noon  
Feb. 21-23 • CRN: 42029 • Term: CE Second Quarter 2023-2024  
Wed. • Noon-5 p.m.  
Thurs.-Fri. • 8 a.m.-5 p.m.  
VC Emerging Technology Complex  
Conference and Education Center, Room 302

### VICTORIA-CRN: 43012

**Registration & Payment Deadline:** April 15 • Noon  
April 24-26 • CRN: 43012 • Term: CE Third Quarter 2023-2024  
Wed. • Noon-5 p.m.  
Thurs.-Fri. • 8 a.m.-5 p.m.  
VC Emerging Technology Complex  
Conference and Education Center, Room 302

## Microsoft Excel-\$200 ITSW 1022

This course includes hands-on instruction and practice with Excel, the spreadsheet program from Microsoft Office. Students will understand basic concepts of spreadsheet (Excel) functions, create formulas, charts, graphs, and generate reports. Course topics will include an introduction to terminology and machine use; program parameters; display characteristics; mathematical functions and formatting features, and printing. You'll also learn how to create informative, eye-catching charts and harness the power of Excel's data analysis and filtering tools. All course materials included. Provided textbook: *Excel 2021 Complete*. Facilitated by Kelly Klaevemann 21 contact hours

### VICTORIA-CRN: 43007

**Registration & Payment Deadline:** March 4 • Noon  
March 26-April 16 • CRN: 43007 • Term: CE Third Quarter 2023-2024  
Tues. & Thurs. • 5:30-8:30 p.m.  
VC Emerging Technology Complex  
Conference and Education Center, Room 307

## Microsoft Excel Level 1-\$95 ITSW 1022

This course includes hands-on instruction and practice with Excel, the spreadsheet program from Microsoft Office. Students will understand basic concepts of spreadsheet (Excel) functions, create formulas, charts, graphs, and generate reports. All course materials included. Provided textbook: *Excel 2021 Level 1*. Facilitated by Kelly Klaevemann (Victoria) and Marcus Pridgeon (Gonzales). 8 contact hours

### VICTORIA-CRN: 42026

**Registration & Payment Deadline:** Feb. 5 • Noon  
Feb. 17 • CRN: 42026 • Term: CE Second Quarter 2023-2024  
Sat. • 8 a.m.-5 p.m.  
VC Emerging Technology Complex  
Conference and Education Center, Room 307

### GONZALES-CRN: 42030

**NEW!**

**Registration & Payment Deadline:** Jan. 22 • Noon  
Feb. 3 & 10 • CRN: 42030 • Term: CE Second Quarter 2023-2024  
Sat. • 8 a.m.-Noon  
VC Gonzales Center

## Microsoft Excel Level 2-\$95 ITSW 1022

**Prerequisite: Successful completion of Microsoft Excel and/or Microsoft Excel Level 1 training.**

This course builds on the basic concepts learned in our Level 1 course to provide more advanced tools for analysis and presentation of complex, realistic data in Microsoft Excel 2016: how to manage complex workbooks, build more complex functions, use data analysis tools, make an impact with powerful chart and presentation features, and collaborate with other users. All course materials included. Provided textbook: *Excel 2021 Level 2*. Facilitated by Kelly Klaevemann. 8 contact hours

### VICTORIA-CRN: 43006

**Registration & Payment Deadline:** March 4 • Noon  
March 23 • CRN: 43006 • Term: CE Third Quarter 2023-2024  
Sat. • 8 a.m.-5 p.m.  
VC Emerging Technology Complex  
Conference and Education Center, Room 307

## Microsoft Word Basics-\$45 POFI CE01

Learn to use the most widely used and recognized word processing software from Microsoft Office. Students will receive an overview of the production of documents, tables, and graphics. Course topics will include word processing terminology and concepts; editing functions; formatting options; special text options; and tables/graphics. All course materials included. Provided reference: *Word 2021 ShortTrack Training Card*. Facilitated by Kelly Klaevemann. 4 contact hours

### VICTORIA-CRN: 43009

**Registration & Payment Deadline:** April 8 • Noon  
April 20 • CRN: 43009 • Term: CE Third Quarter 2023-2024  
Sat. • 1-5 p.m.  
VC Emerging Technology Complex  
Conference and Education Center, Room 307



# BUSINESS & TECHNOLOGY

The schedule is subject to change including cancellation/postponement of classes. Visit [VictoriaCollege.edu/WCE](http://VictoriaCollege.edu/WCE) for current information.

## QuickBooks Desktop Version-\$300

ACNT 1010

**Prerequisite:** Basic bookkeeping knowledge strongly preferred.

Utilizing the QuickBooks Desktop application, participants will learn to set up a chart of accounts, reconcile a checking account; create and print invoices, receipts, and statements; track payables, inventory, and receivables; create estimates; and generate reports. Course topics will include lists and bank accounts/using other accounts in QuickBooks; entering sales information and setting up inventory; entering and paying bills/receiving payments and making deposits; analyzing financial data and tracking and paying sales tax. All course materials, including QuickBooks textbook and handouts, provided. Facilitated by Debbie McClanahan, Certified QuickBooks ProAdvisor. 30 contact hours

**VICTORIA-CRN: 42023**

**Registration & Payment Deadline:** Jan. 29 • Noon

Feb. 1-March 5 • CRN: 42023 • Term: CE Second Quarter 2023-2024

Tues. & Thurs. • 5:30-8:30 p.m.

VC Emerging Technology Complex

Conference and Education Center, Room 305

**VICTORIA-CRN: 43008**

**Registration & Payment Deadline:** March 25 • Noon

April 2-May 2 • CRN: 43008 • Term: CE Third Quarter 2023-2024

Tues. & Thurs. • 5:30-8:30 p.m.

VC Emerging Technology Complex

Conference and Education Center, Room 305



## CUSTOMIZED BUSINESS TRAINING

Accounting Basics • Computer Literacy,  
Communication Skills • Leadership  
Decision Making • Customer Service  
Resolving Conflict • and more.

(See page 34 for details)



## SATURDAY SPOTLIGHT

**FEB. 17**  
Microsoft Excel Level 1  
page 12

**MARCH 23**  
Microsoft Excel Level 2  
page 12

**APRIL 20**  
Microsoft Word Basics  
page 12

## Can't find a time that works with your schedule?



Try an online course,  
page 36.



# TUITION ASSISTANCE

## Workforce & Continuing Education



**It's recommended that you apply for Financial Aid at least 4 weeks before the course start date.**

## FINANCIAL AID

### STEP 1

Complete the Free Application for Financial Student Aid (FAFSA) at [www.FAFSA.gov](http://www.FAFSA.gov).

### STEP 2

- Complete the CE Student Information Sheet located in the Pirate Portal > Financial Aid Dashboard > General Links..
- Email the completed sheet to [WCE@VictoriaCollege.edu](mailto:WCE@VictoriaCollege.edu), fax it to (361) 582-2574, or drop it off in person.

### STEP 3

Call the Financial Aid Office at (361) 572-6415 to ensure completion of your FAFSA application.

## SCHOLARSHIPS

### STEP 1

Complete the Workforce and Continuing Education Scholarship Application at [VictoriaCollege.edu/WCE](http://VictoriaCollege.edu/WCE).

### STEP 2

Include your FAFSA confirmation number in your scholarship essay.

### STEP 3

If you are updating a previously submitted scholarship application, call the Workforce & Continuing Education Office at (361) 582-2528.

## MORE INFO

### VICTORIA

VC Emerging Technology Complex  
7403 Lone Tree Road  
Victoria, TX 77905  
(361) 582-2528 or (877) 843-4369

### GONZALES

VC Gonzales Center  
424 E. Sarah DeWitt Drive  
Gonzales, TX 78629  
(830) 672-6251

# INDUSTRIAL TRADES

## National Center for Construction Education & Research (NCCER)

National Center for Construction Education & Research (NCCER) offers training, assessment, certification, and career development for construction and maintenance craft professionals.

NCCER's industry-recognized credentials provide students and craft professionals with national portability of skills. Victoria College partners with IMSEF, the Industrial Merit Shop Education Foundation, an NCCER Accredited Training Sponsor, NCCER Accredited Assessment Center, and NCCER Authorized Assessment Site, to provide NCCER certification to all students who successfully complete our Core Curriculum, Carpentry, Construction Site Safety Technician, Electrical, HVAC, Millwright, Pipefitting, Plumbing, Power Line Worker, Scaffolding, or Welding training.



## Available Options

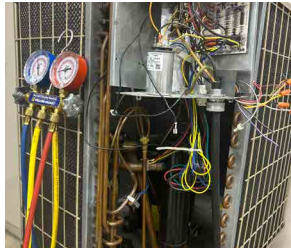
If you like working with your hands, are mechanically inclined, and enjoy designing and building things, consider a career in industrial trades.



**Carpentry<sup>+</sup>**  
\$26,000-\$46,000  
16 Weeks



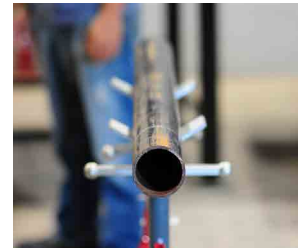
**Electrical<sup>+</sup>**  
\$33,000-\$43,000  
16 Weeks:  
*per level, 4 levels*



**Heating, Ventilation, Air Conditioning (HVAC)<sup>+</sup>**  
\$25,000-\$45,000  
16 Weeks:  
*per level, 4 levels*



**Millwright<sup>+</sup>**  
\$28,000-\$67,000  
12 Weeks:  
*per level, 5 levels*



**Pipefitting<sup>+</sup>**  
\$30,000-\$46,000  
12 Weeks:  
*per level, 4 levels*



**Plumbing<sup>+</sup>**  
\$30,000-\$46,000  
12 Weeks:  
*per level, 3 levels*



**Power Line Worker<sup>+</sup>**  
\$37,000-\$69,000  
12 Weeks:  
*per level, 3 levels*



**Welding<sup>+</sup>**  
\$31,000-\$54,000  
18 Weeks  
to 1 Year



**Scaffolding<sup>+</sup>**  
\$38,000-\$50,000  
6-7 Weeks

\*SOURCE: Labor Market & Career Information Department, Texas Workforce Commission (Salaries shown are for the Golden Crescent region.)  
\* National Center for Construction Education & Research (NCCER) certification is provided at the successful completion of each course.



# INDUSTRIAL TRADES

The schedule is subject to change including cancellation/postponement of classes. Visit [VictoriaCollege.edu/WCE](http://VictoriaCollege.edu/WCE) for current information.

## Start Your Journey Here

The NCCER Core Curriculum: Introductory Craft Skills course prepares you for any Level 1 course in the schedule.

### NCCER Core Curriculum: Introductory Craft Skills - \$365 CNBT 1091



#### **Prerequisite: Basic reading and math skills.**

NCCER Core Curriculum: Introductory Craft Skills is common to all NCCER Training Programs and is required for NCCER Certification for all Level 1 courses. No prior experience necessary. This course provides an introduction to basic safety, construction math, hand tools, power tools, blueprints, rigging, communication skills, and basic employability skills. All course materials, including textbook, provided.  
48 contact hours

#### **VICTORIA-CRN: 42036**

**Registration & Payment Deadline:** Jan. 8 • Noon  
Jan. 16-Feb. 8 • CRN: 42036 • Term: CE Second Quarter 2023-2024  
Tues.-Thurs. • 6-10 p.m.  
VC Emerging Technology Complex  
Industrial Training Center, Room 223

#### **VICTORIA-CRN: 43018**

**Registration & Payment Deadline:** March 4 • Noon  
March 19-April 25 • CRN: 43018 • Term: CE Third Quarter 2023-2024  
Tues. & Thurs. • 6-10 p.m.  
VC Emerging Technology Complex  
Industrial Training Center, Room 223

#### **VICTORIA-CRN: 43019**

**Registration & Payment Deadline:** April 29 • Noon  
May 7-June 13 • CRN: 43019 • Term: CE Third Quarter 2023-2024  
Tues. & Thurs. • 6-10 p.m.  
VC Emerging Technology Complex  
Industrial Training Center, Room 223

#### **GONZALES-CRN: 42037**

**Registration & Payment Deadline:** Jan. 8 • Noon  
Jan. 16-Feb. 8 • CRN: 42037 • Term: CE Second Quarter 2023-2024  
Tues. & Thurs. • 6-10 p.m.  
VC Gonzales Center  
Continuing Education Building, Room 201

#### **GONZALES-CRN: 43020**

**Registration & Payment Deadline:** March 4 • Noon  
March 19-April 25 • CRN: 43020 • Term: CE Third Quarter 2023-2024  
Tues. & Thurs. • 6-10 p.m.  
VC Gonzales Center  
Continuing Education Building, Room 201

#### **GONZALES-CRN: 43021**

**Registration & Payment Deadline:** April 29 • Noon  
May 7-June 13 • CRN: 43021 • Term: CE Third Quarter 2023-2024  
Tues. & Thurs. • 6-10 p.m.  
VC Gonzales Center  
Continuing Education Building, Room 201

### NCCER Core Curriculum

“Overall, a great detailed course that ANYONE could take and would have a better understanding in work hazards and work safety.” - *Xavier Rodriguez*

Complete the  
course and  
travel onto any  
Level 1 course.

# INDUSTRIAL TRADES

The schedule is subject to change including cancellation/postponement of classes. Visit [VictoriaCollege.edu/WCE](http://VictoriaCollege.edu/WCE) for current information.



## CARPENTRY



**Carpentry Level 1-\$2,000**

CRPT 1029/1001



**Prerequisite:** Successful completion of NCCER Core Curriculum: Introductory Craft Skills (see page 17)

This course provides a basic introduction into the Carpentry Trade. The course includes identification of various building materials and fasteners, estimating materials and reading blueprints. Proper use and care of hand and power tools related to Carpentry is included. Basic framing of various floor, wall, ceiling and roof layouts is covered along with installing doors, windows and building stairways. All course materials, including textbook and basic tools, provided.

Students must wear safety toe boots (pull on or lace up) and long pants. 152 contact hours

**VICTORIA-CRN: 42038/43022**

**Registration & Payment Deadline:** Feb. 5 • Noon

Feb. 12-May 22\* • CRN: 42038/43022

Term: CE Second Quarter 2023-2024 & CE Third Quarter 2023-2024

Mon. & Wed. • 6-10 p.m.

Additional 7 Saturdays from 8 a.m.-3 p.m. required

VC Liberty Street Industrial Training Center

\*(Class will not be held March 11-13 and May 27.)

### Carpentry

"I liked how the teachers were involved in the work, and I liked the support."

- Halie Woods

**CLASSES FILL QUICKLY**  
Register Now

## ARE YOU CERTIFIED?

ASE Certification verifies your technical knowledge in the automotive service industry.

**Wear your credentials  
{and pride} on your sleeve.**



**Victoria College is an  
approved testing center  
for ASE Certification Testing!**

After registering for your exam at [ASE.com](http://ASE.com), call (361) 582-2528 to schedule your testing appointment.

# INDUSTRIAL TRADES

The schedule is subject to change including cancellation/postponement of classes. Visit [VictoriaCollege.edu/WCE](http://VictoriaCollege.edu/WCE) for current information.



## ELECTRICAL

### Electrical Level 1-\$1,200

ELPT 1019



**Prerequisite:** Successful completion of NCCER Core Curriculum: *Introductory Craft Skills* (see page 17)

This course provides an introduction to the electrical trade; introduction to electrical circuits, theory, and safety; introduction to the National Electrical Code®; conductors and cable, device boxes, hand bending; residential electrical services. All course materials, including textbook, National Electric Code book, and basic tools, provided. 136 contact hours

**VICTORIA-CRN: 42039**

**Registration & Payment Deadline:** Feb. 5 • Noon  
Feb. 13-June 13\* • CRN: 42039 • Term: CE Second Quarter 2023-2024  
Tues. & Thurs. • 6-10 p.m.

VC Emerging Technology Complex  
Industrial Training Center, Room 221  
\*(Class will not be held March 12-14.)

**GONZALES-CRN: 42040**

**Registration & Payment Deadline:** Feb. 12 • Noon  
Feb. 20-June 20\* • CRN: 42040 • Term: CE Second Quarter 2023-2024  
Tues. & Thurs. • 6-10 p.m.

VC Gonzales Workforce Training Center, Room 204  
\*(Class will not be held March 12-14.)

### Electrical Level 2-\$900

ELPT 1020



# NCCER

**Prerequisite:** Successful completion of *Electrical Level 1*

This course is a study in alternating current; motors theory and application; circuit breakers and fuses; conductor installations, terminations and splices; conduit bending; grounding and bonding; pull and junction boxes. All course materials, including textbook, provided. 100 contact hours

**VICTORIA-CRN: 42041**

**Registration & Payment Deadline:** Feb. 5 • Noon  
Feb. 12-May 13\* • CRN: 42041 • Term: CE Second Quarter 2023-2024  
Mon. & Wed. • 6-10 p.m.

VC Emerging Technology Complex  
Industrial Training Center, Room 221  
\*(Class will not be held March 11-13.)

**GONZALES-CRN: 42042**

**Registration & Payment Deadline:** Feb. 12 • Noon  
Feb. 19-May 20\* • CRN: 42042 • Term: CE Second Quarter 2023-2024  
Mon. & Wed. • 6-10 p.m.

VC Gonzales Center  
Workforce Training Center, Room 204  
\*(Class will not be held March 11-13.)

### Electrical Level 3-\$900

ELPT 2005



**Prerequisite:** Successful completion of *Electrical Level 2*

This course is a study of the principles of operation of single-and three phase motors and transformers. Topics include ground fault, protective devices, short circuit, size overcurrent, transformer banking, and Wye and Delta connections. All course materials, including textbook, provided. 96 contact hours

**VICTORIA-CRN: 42043**

**Registration & Payment Deadline:** Jan. 8 • Noon  
Jan. 16-April 11\* • CRN: 42043 • Term: CE Second Quarter 2023-2024  
Tues. & Thurs. • 6-10 p.m.

VC Emerging Technology Complex  
Industrial Training Center, Room 222  
\*(Class will not be held March 12-14.)

## Electrical

Salary \$33,000-\$43,000



Electricians read blueprints or technical diagrams, install and maintain wiring, control, and lighting systems., and inspect electrical components, such as transformers and circuit breakers.

**CLASSES FILL QUICKLY**  
Register Now

# INDUSTRIAL TRADES

The schedule is subject to change including cancellation/postponement of classes. Visit [VictoriaCollege.edu/WCE](http://VictoriaCollege.edu/WCE) for current information.



## Electrical Level 4-\$900

ELPT 1041



**Prerequisite:** Successful completion of Electrical Level 3

This course provides an advanced study in load calculations—feeders and services; health care facilities; standby and emergency systems. Topics include advanced controls, fire alarm systems, HVAC controls; heat tracing and freeze protection; motor operation and maintenance; medium-voltage terminations/splices; specialty transformers. All course materials, including textbook, provided. 96 contact hours

**VICTORIA-CRN: 43023**

**Registration & Payment Deadline:** April 8 • Noon

April 16-July 9\* • CRN: 43023 • Term: CE Third Quarter 2023-2024

Tues. & Thurs. • 6-10 p.m.

VC Emerging Technology Complex

Industrial Training Center, Room 222

\*(Class will not be held July 4.)

## Industrial Electrician Certified Plus Performance

Verification-\$400

ELPT CE01

**Prerequisite:** Successful completion of Knowledge Verification for Industrial Electrician through the Industrial Merit Shop Education

**Foundation (IMSEF)** To take the written exam for Industrial Electrician Knowledge Verification, contact Shelley Callaway, Director of Education for IMSEF, at (361) 485-6839 or [Shelley.Callaway@VictoriaCollege.edu](mailto:Shelley.Callaway@VictoriaCollege.edu).

NCCER's Certified Plus certification requires both knowledge and performance verification. Participants will be tested on hands-on skills associated with their craft.

Industrial Electrician Certified Plus Performance Verifications will be scheduled on an as needed basis. Please contact (361) 582-2528 for scheduling options.

This course is offered at the VC Emerging Technology Complex, Industrial Training Center, Room 125. Course length will depend on experience level, with a maximum of 4 hours allowable.

## Electrical Level 4

"The instructor was great at explaining the real-world expectations in the electrical field."

- Student



## Visible Emissions Training

Victoria College hosts Visible Emissions Observation Evaluation Training which includes Methods 9, 22, 203A, 203B, and 203C in the spring and fall.

Initial certifications and recertifications available.

**Contact Nicole Uresti at (361) 582-2590 for details, including costs and upcoming dates.**



## DO YOU OWN A SMALL BUSINESS?

*You may be eligible to receive funds from the Texas Workforce Commission to train your employees.*

Through the Texas Workforce Commission (TWC) Skills for Small Business Program, up to \$2 million per year has been dedicated to the backbone of the Texas business community – small employers. Small businesses can apply to TWC for training offered by Victoria College. TWC processes the applications and works with the College to fund the specific courses selected by businesses for their employees. This program supports businesses with fewer than 100 employees and emphasizes training for new workers. It has the additional ability to upgrade the skills of incumbent workers.

For more information, contact Nicole Uresti at (361) 582-2590 or [Nicole.Uresti@VictoriaCollege.edu](mailto:Nicole.Uresti@VictoriaCollege.edu).

# INDUSTRIAL TRADES

The schedule is subject to change including cancellation/postponement of classes. Visit [VictoriaCollege.edu/WCE](http://VictoriaCollege.edu/WCE) for current information.



## HEATING, VENTILATION, & AIR CONDITIONING



### Heating, Ventilation, and Air Conditioning (HVAC)

#### Level 1-\$950

#### HART 1038

**Prerequisite:** Successful completion of NCCER Core Curriculum: Introductory Craft Skills (see page 17)

This introductory course covers heating, ventilation, and air conditioning (HVAC) principles. Topics include introduction to cooling and heating; basic electricity; air distributing systems; copper and plastic piping practices; soldering and brazing; trade mathematics; ferrous metal piping practices. All course materials, including textbook and basic tools, provided. 108 contact hours

#### VICTORIA-CRN: 42044

**Registration & Payment Deadline:** Feb. 5 • Noon  
Feb. 13-May 21\* • CRN: 42044 • Term: CE Second Quarter 2023-2024  
Tues. & Thurs. • 6-10 p.m.

VC Main Campus  
College Services & Training Building, Room 104-A  
\*(Class will not be held March 12-14.)

#### GONZALES-CRN: 42045

**Registration & Payment Deadline:** Feb. 5 • Noon  
Feb. 12-May 20\* • CRN: 42045 • Term: CE Second Quarter 2023-2024  
Mon. & Wed. • 6-10 p.m.

VC Gonzales Workforce Training Center, Room 205  
\*(Class will not be held March 11-13.)



### EPA Technician Certification-\$175

#### HART 1091

Enrolled participants will receive instruction in compliance with the Federal Clean Air Act, Section 608, and will take the EPA Technician Certification Exam. Certification cards will be issued from ESCO Group to individuals who pass the exam. Exam fees are included in tuition. All participants are required to bring photo identification for testing. Participants who are seeking certifications for additional EPA types should bring a photocopy of their current EPA Certification card. HVAC Level 1 and/ or prior HVAC experience recommended. Workbook is included in tuition and will be provided upon registration. 10 contact hours

#### VICTORIA-CRN: 42046

**Registration & Payment Deadline:** Jan. 8 • Noon  
Jan. 16-18 • CRN: 42046 • Term: CE Second Quarter 2023-2024  
Tues. & Thurs. • 5-10 p.m.

VC Emerging Technology Complex  
Conference & Education Center, Room 303

#### VICTORIA-CRN: 43024

**Registration & Payment Deadline:** May 20 • Noon  
May 28-30 • CRN: 43024 • Term: CE Third Quarter 2023-2024  
Tues. & Thurs. • 5-10 p.m.

VC Emerging Technology Complex  
Conference & Education Center, Room 303

#### GONZALES-CRN: 42047

**Registration & Payment Deadline:** Jan. 8 • Noon  
Jan. 16-18 • CRN: 42047 • Term: CE Second Quarter 2023-2024  
Tues. & Thurs. • 5-10 p.m.

VC Gonzales Workforce Training Center, Room 116

#### GONZALES-CRN: 43025

**Registration & Payment Deadline:** May 13 • Noon  
May 21-23 • CRN: 43025 • Term: CE Third Quarter 2023-2024  
Tues. & Thurs. • 5-10 p.m.

VC Gonzales Workforce Training Center, Room 116

### HVAC Level 4

"I liked how we had a lot of lab time, along with hands-on to better educate me on ins and outs of HVAC." - Student

# INDUSTRIAL TRADES

The schedule is subject to change including cancellation/postponement of classes. Visit [VictoriaCollege.edu/WCE](http://VictoriaCollege.edu/WCE) for current information.



## Heating, Ventilation, and Air Conditioning (HVAC)

Level 2-\$950

HART 1005

**Prerequisite:** Successful completion of HVAC Level 1

This is an intermediate HVAC course. Topics include basic installation and maintenance practices; basic electronics; introduction troubleshooting control circuit, and gas heating and cooling; commercial airside systems chimneys, vents, and flues; air quality equipment; leak detection, evacuation, recovery, and charging; fiberglass and flexible duct systems. All course materials, including textbook and basic tools, provided. 108 contact hours

**VICTORIA-CRN: 42048**

**Registration & Payment Deadline:** Jan. 16 • Noon

Jan. 22-April 29\* • CRN: 42048 • Term: CE Second Quarter 2023-2024

Mon. & Wed. • 6-10 p.m.

VC Main Campus

College Services & Training Building, Room 104-A

\*(Class will not be held March 11-13.)

**GONZALES-CRN: 42049**

**Registration & Payment Deadline:** Jan. 16 • Noon

Jan. 23-April 30 • CRN: 42049 • Term: CE Second Quarter 2023-2024

Tues. & Thurs. • 6-10 p.m.

VC Gonzales Workforce Training Center, Room 116

\*(Class will not be held March 12-14.)

## Heating, Ventilation, and Air Conditioning (HVAC)

Level 3-\$700

HART 2036

**Prerequisite:** Successful completion of HVAC Level 2

This is an advanced course covering the application of troubleshooting principles and the use of test instruments to diagnose air conditioning and refrigeration components and system problems including conducting performance tests. Topics include: use of refrigerants; compressors; expansion valves; refrigeration systems; types of hydronic heating and cooling systems; servicing various HVAC equipment; common water problems; electronic controls; and heat pumps. All course materials, including textbook, provided.

96 contact hours

**VICTORIA-CRN: 42050**

**Registration & Payment Deadline:** Jan. 16 • Noon

Jan. 22-April 17\* • CRN: 42050 • Term: CE Second Quarter 2023-2024

Mon. & Wed. • 6-10 p.m.

VC Main Campus

Technology Center, Room 118

\*(Class will not be held March 11-13.)



# NCCER

## HVAC

Salary \$25,000-\$45,000



HVAC technicians install, maintain, and repair heating, ventilation, and air conditioning (HVAC) systems. They work in residential, commercial, and industrial settings to ensure that these systems function properly and efficiently.

**CLASSES FILL QUICKLY**  
Register Now

# INDUSTRIAL TRADES

The schedule is subject to change including cancellation/postponement of classes. Visit [VictoriaCollege.edu/WCE](http://VictoriaCollege.edu/WCE) for current information.



## MILLWRIGHT

**Millwright Level 1/2 Combo-\$1,400**  
MCHN 1023/1029



**Prerequisite: Successful completion of NCCER Core Curriculum: Introductory Craft Skills (see page 17)**

This course provides an introductory study of millwright; orientation to the trade; millwright hand tools; fasteners and anchors; Gaskets and O-Rings; basic layout; and Oxyfuel Cutting. This course also provides an intermediate study of millwright; intermediate trade math; field sketching; intermediate blueprint reading; millwright power and specialty tools; setting base and soleplates; and introduction to bearings. All course materials, including textbook, provided. 136 contact hours

**VICTORIA-CRN: 43026/43027**

**Registration & Payment Deadline:** March 25 • Noon  
April 2-July 30\* • CRN: 43026/43027 • Term: CE Third Quarter 2023-2024  
Tues. & Thurs. • 6-10 p.m.  
VC Emerging Technology Complex  
Industrial Training Center, Room 225  
\*(Class will not be held July 4.)

**Millwright Level 3-\$950**  
MCHN 2005



**Prerequisite: Successful completion of Millwright Level 2**

This course provides an advanced study of millwright; Advanced Trade Math, Precision Measuring Tools, Installing Packing, Installing Seals, Installing Mechanical Seals, Removing and Installing Bearings, Couplings, Fabricating Shims, Alignment Fixtures and Specialty Jigs, Pre-alignment for Equipment Installation, Installing Belt and Chain Drives and Installing Fans and Blowers. All course materials, including textbook, provided. 96 contact hours

**VICTORIA-CRN: 42051**

**Registration & Payment Deadline:** Feb. 5 • Noon  
Feb. 12-May 8\* • CRN: 42051 • Term: CE Second Quarter 2023-2024  
Mon. & Wed. • 6-10 p.m.  
VC Emerging Technology Complex  
Industrial Training Center, Room 225  
\*(Class will not be held March 11-13.)

## NCCER

**Millwright Level 4-\$950**  
MCHN 2007



**Prerequisite: Successful completion of Millwright Level 3**

This course provides an advanced study of millwright; Conveyors; Troubleshooting and Repairing Conveyors; Conventional Alignment; Pumps; Troubleshooting and Repairing Pumps; Compressors and Compressor Maintenance; Basic Pneumatic Systems; Troubleshooting and Repairing Pneumatic Equipment; Basic Hydraulic Systems; Troubleshooting and Repairing Hydraulic Equipment; Troubleshooting and Repairing Gearboxes. All course materials, including textbook, provided. 96 contact hours

**VICTORIA-CRN: 43028**

**Registration & Payment Deadline:** May 6 • Noon  
May 13-Aug. 7\* • CRN: 43028 • Term: CE Third Quarter 2023-2024  
Mon. & Wed. • 6-10 p.m.  
VC Emerging Technology Complex  
Industrial Training Center, Room 225  
\*(Class will not be held May 27 and June 19.)

**Millwright Certified Plus Performance Verification-\$800**  
MCHN 2009

**Prerequisite: Successful completion of Knowledge Verification for Millwright through the Industrial Merit Shop Education Foundation (IMSEF)**

To take the written exam for Millwright Knowledge Verification, contact Shelley Callaway, Director of Education for IMSEF, at (361) 485-6839 or [Shelley.Callaway@VictoriaCollege.edu](mailto:Shelley.Callaway@VictoriaCollege.edu).

NCCER's Certified Plus certification requires both knowledge and performance verification. Participants will be tested on hands-on skills associated with their craft.

Millwright Certified Plus Performance Verifications will be scheduled on an as needed basis. Please contact (361) 582-2528 for scheduling options.

This course is offered at the VC Emerging Technology Complex, Industrial Training Center, Room 121. Course length will depend on experience level, with a maximum of 10 hours allowable.

### Millwright Level 1/2 Combo

“Very easy fun class, enjoyed learning how to tear a pump down and put back together.” - Student

# INDUSTRIAL TRADES

The schedule is subject to change including cancellation/postponement of classes. Visit [VictoriaCollege.edu/WCE](http://VictoriaCollege.edu/WCE) for current information.



## PLUMBING



**Plumbing Level 1-\$1,400**  
PFPB 1013



**Prerequisite:** Successful completion of NCCER Core Curriculum:  
**Introductory Craft Skills (see page 17)**

This course provides an introduction to the Plumbing trade; introduction to the plumbing profession, safety, and tools; introduction to plumbing math and drawings; plastic and copper pipe and fittings; cast iron and carbon steel pipe and fittings; introduction to fixtures and faucets; DWV systems; and water distribution systems. All course materials, including textbook, provided. 128 contact hours

**VICTORIA-CRN: 42052**

**Registration & Payment Deadline:** Feb. 5 • Noon  
Feb. 13-June 6\* • CRN: 42052 • Term: CE Second Quarter 2023-2024  
Tues. & Thurs. • 6-10 p.m.  
VC Liberty Street Industrial Training Center  
\*(Class will not be held March 12-14.)

**GONZALES-CRN: 42053**

**Registration & Payment Deadline:** Feb. 5 • Noon  
Feb. 13-June 6\* • CRN: 42053 • Term: CE Second Quarter 2023-2024  
Tues. & Thurs. • 6-10 p.m.  
VC Gonzales Center  
Workforce Training Center, Room 206  
\*(Class will not be held March 12-14.)

### Plumbing Level 1

"Came into class with little to no knowledge of plumbing. Leaving Level 1 with plenty."  
- Leonard Lopez

CLASSES FILL QUICKLY  
Register Now



## CUSTOMIZED INDUSTRIAL TRAINING

Assembly • Fire Extinguisher • Forklift  
Scaffold Training • Lean Manufacturing  
Safety & Accident Prevention • and more

(See page 34 for details)



# INDUSTRIAL TRADES

The schedule is subject to change including cancellation/postponement of classes. Visit [VictoriaCollege.edu/WCE](https://VictoriaCollege.edu/WCE) for current information.



## POWER LINE WORKER

# NCCER

**Power Line Worker Level 1-\$925**  
ELPT 1021 / LNWK 1011

 Page 15

**Prerequisite: Successful completion of NCCER Core Curriculum: Introductory Craft Skills (see page 17)**

This course provides an introduction to the Power Line Worker trade. Key content includes: Power Line Worker Safety, Introduction to Electrical Circuits, Introduction to Electrical Theory, Climbing Wooden Poles, Climbing Structures Other Than Wood, Tools of the Trade, Aerial Framing, Utility Service Equipment, Rigging, Setting and Pulling Poles, Trenching, Excavating, and Boring Equipment, and Introduction to Electrical Test Equipment. Textbook and hardhat included. 136 contact hours

View power line worker course requirement packet at <https://bit.ly/47X1aCu>. Students must purchase some tools and supplies and will be required to pass a criminal and driving record background check. Interested individuals must submit the completed course requirement packet to be considered for enrollment.

**Online registration will be available after course requirements are satisfied.**

**VICTORIA-CRN: 42054/43029**

**Registration & Payment Deadline:** Feb. 5 • Noon

Feb. 12-May 8\* • CRN: 42054/43029

Terms: CE Second Quarter 2023-2024 & CE Third Quarter 2023-2024

Mon. & Wed. • 6-10 p.m.

Additional 5 Saturdays from 8 a.m.-5 p.m. required

VC Emerging Technology Complex

Industrial Training Center, Room 222

\*(Class will not be held March 11-13.)

### Power Line Worker

Revised 01/30/2024

“The class was very hands-on and instructor was awesome.” - Student

In Partnership with



## SCAFFOLDING Page 15

**Scaffolding Certified Plus**  
**Performance Verification-\$250**  
CBFM CE01

# NCCER

**Prerequisite: Successful completion of Knowledge Verification for Scaffolding through the Industrial Merit Shop Education Foundation (IMSEF).** To take the written exam for Scaffolding Knowledge Verification, contact Shelley Callaway, Director of Education for IMSEF, at (361) 485-6839 or [Shelley.Callaway@VictoriaCollege.edu](mailto:Shelley.Callaway@VictoriaCollege.edu).

NCCER's Certified Plus certification requires both knowledge and performance verification. Participants will be tested on hands-on skills associated with their craft. Participants will need to provide a valid ID and will be required to bring their own tools and harnesses.

Scaffolding Certified Plus Performance Verifications will be scheduled on an as needed basis. Minimum class size is 2 participants. Please contact (361) 582-2528 for scheduling options.

This course is offered at the VC Emerging Technology Complex, Industrial Training Center, Room 121. Course length will depend on experience level, with a maximum of 7 hours allowable.

Students will be required to provide personal protective equipment (Access the list at <https://bit.ly/461qwYO>).

## Class A CDL

Electric Cooperatives encourage Lineworker candidates to obtain their Class A CDL prior to employment.

Students are encouraged to inquire with potential employers to determine hireability. Learn more about the Truck Driving class on 32.

# INDUSTRIAL TRADES

The schedule is subject to change including cancellation/postponement of classes. Visit [VictoriaCollege.edu/WCE](http://VictoriaCollege.edu/WCE) for current information.



## WELDING



# NCCER

### Welding Level 2/3-\$3,000

WLDG 2013 / WLDG 1041

**Prerequisite:** Successful completion of **Welding Level 1**.

This course is an intermediate study of welding and combines certifications for both Level 2 and 3.

Key content includes Welding Symbols, Reading Welding Detail Drawings, Physical Characteristics and Mechanical Properties of Metals, Preheating and Post-heating of Metals, GMAW & FCAW-Equipment and Filler Metals, GMAW & FCAW-Plate, GTAW-Equipment and Filler Metal, and GTAW-Plate; SMAW-Open-Root Pipe Welds, GMAW-Pipe, FCAW-Pipe, GTAW-Carbon Steel Pipe, GTAW-Low Alloy and Stainless Steel Pipe, and SMAW: Stainless Steel Groove Welds. Textbook included.

Students will be required to provide personal protective equipment (Access the list at <https://bit.ly/457cVEQ>). 144 220 contact hours

**GONZALES-CRN: 43031/44001**

**Registration & Payment Deadline:** March 18 • Noon

March 26-Oct. 1\* • CRN: 43031/44001

Term: CE Third/Fourth Quarter 2023-2024

Tues. & Thurs. • 6-10 p.m.

VC Gonzales Workforce Training Center, Room 206

\*(Class will not be held May 27, June 19, July 4, and Sept. 2.)

## Welding Level 1

“Learned new skills, very instructive, and great teacher.” - *Fabian Cardoza*

CLASSES FILL QUICKLY  
Register Now

Revised 11/07/2023



## WAREHOUSE VEHICLE OPERATIONS

Warehouse Vehicle Operations-\$350  
OSHT 1010



This course will provide safety and operational training as well as hands-on practice in the use of forklifts, order pickers, reach trucks, and tuggers in a mock warehouse training environment. Instruction will cover vehicle types and the specific aspects of each; health & safety related to the operation of each type of equipment; how to perform pre-user checks; maneuvering exercises; driving; testing vehicle controls; lifting loads; operator risk assessment; and safe operating procedures. Successful trainees will be qualified in the operation of forklifts, order pickers, reach trucks, and tuggers. All course materials provided. 24 contact hours

**VICTORIA-CRN: 43030**

**Registration & Payment Deadline:** April 1 • Noon

April 9-April 18 • CRN: 43030 • Term: CE Third Quarter 2023-2024

Tues.-Thurs. • 6-10 p.m.

VC Emerging Technology Complex

Conference & Education Center, Room 303



# Keep Up with Career Services Through **Handshake**

**Handshake is a job hub for VC students, offering opportunities that match their education level and location preferences.**

**Handshake gives you access to:**

- Resume templates for specific Victoria College programs
- Cover letter samples
- Employer campus visit information
- Career fairs
- Resume, interview, and other career related workshops
- Victoria College Student Employment Application
- Active job postings in your area
- Active internship postings

## Ready to sign up?

Log in to the Pirate Portal >  
Handshake icon > create an account



## Need Help?

We can assistance you with creating  
your Handshake account.



"I can't express how thankful I am that Victoria College has such a scholarship to help out its current and future students with its many helpful career paths and programs. I simply could not get to where I want to be in life without the help of a scholarship like this. Thank you so much!"

**Grayson Shackelford**

Truck Driving Student



"Thank you for believing in those of us that want to further our careers, and for giving us this opportunity to expand our goals and dreams."

**Amber Plummer**

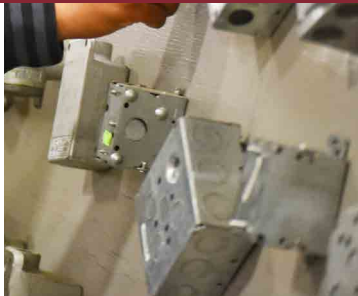
Electrical Student



Thank you, VC Foundation, for  
**INVESTING**  
 In our students'  
**FUTURES**

**Eduardo Izaguirre**

Electrical Student



"I would like to say thank you to the donor of this scholarship for providing me with the money needed to further my education. I am now able to attain my goals of becoming an electrician."

**Braylon Burton**

HVAC Student



"I truly appreciate your generosity for donating to Victoria College's scholarship fund. Your kind-heartedness will allow me to pursue higher education and take the necessary steps to begin my career in the HVAC industry."

**Interested in a VC Scholarship? Apply today!**

[VictoriaCollege.AwardSpring.com](http://VictoriaCollege.AwardSpring.com)

# PERSONAL ENRICHMENT

The schedule is subject to change including cancellation/postponement of classes. Visit [VictoriaCollege.edu/WCE](http://VictoriaCollege.edu/WCE) for current information.

## Basic Household Plumbing-\$75

PFPB CE01

Enrolling in Basic Household Plumbing will be an investment that you will not regret! Participants will learn how to change a faucet, install a garbage disposal, change float on a water closet, change out a wax ring, and repair ptrap leaks. No experience necessary. Facilitated by Jeb DeLeon (Victoria) & George Mead (Gonzales). 4 contact hours

### VICTORIA-CRN: 43015

**Registration & Payment Deadline:** Feb. 26 • Noon  
March 2 • CRN: 43015 • Term: CE Third Quarter 2023-2024  
Sat. • 9 a.m.-1 p.m.  
Liberty Street Industrial Training Center

### GONZALES-CRN: 43013

**Registration & Payment Deadline:** Feb. 26 • Noon  
March 2 • CRN: 43013 • Term: CE Third Quarter 2023-2024  
Sat. • 9 a.m.-1 p.m.  
VC Gonzales Center  
Workforce Training Center, Room 206

## Basic Woodworking-\$250

CRPT CE01

If you are interested in woodworking but are not looking to pursue a career in carpentry, then Basic Woodworking is the class for you! Participants will receive hands-on training to learn the basics of woodworking, including safety, general tools, and their use. During the course, participants will have the opportunity to build two projects to take home, including a picture frame or quilt rack and a small rocking chair or convertible step stool. No experience necessary. Facilitated by Jim Hinojosa. 12 contact hours

Students must wear close toed shoes and jeans.

### VICTORIA-CRN: 43017

**Registration & Payment Deadline:** April 15 • Noon  
April 20 & 27 • CRN: 43017 • Term: CE Third Quarter 2023-2024  
Sat. • 9 a.m.-4 p.m.  
Liberty Street Industrial Training Center

### GONZALES-CRN: 42031

**Registration & Payment Deadline:** Jan. 29 • Noon  
Feb. 3 & 10 • CRN: 42031 • Term: CE Second Quarter 2023-2024  
Sat. • 9 a.m.-4 p.m.  
VC Gonzales Center  
Workforce Training Center

## Ceramics-\$200

ARTS CE03

Express yourself in a relaxed and creative atmosphere! Intermediate and advanced students may pursue independent projects with instructor guidance if requested. Some open studio time will be available. Students must be 18 years or older to attend. Students must furnish their own clay and tools. Clay will be available for purchase on the first class meeting and the Victoria College Bookstore carries a pottery tool kit. *Students should bring towels, a small bucket for water, and an apron (if desired).* Space is limited. Facilitated by Gerry Bernhard, Owner of Santa Rosa Pottery. 48 contact hours

### VICTORIA-CRN: 42034

**Registration & Payment Deadline:** Jan. 8 • Noon  
Jan. 16-March 7 • CRN: 42034 • Term: CE Second Quarter 2023-2024  
Tues. & Thurs. • 5:30-8:30 p.m.  
VC Fine Arts Studio, Room 113

### VICTORIA-CRN: 43016

**Registration & Payment Deadline:** March 18 • Noon  
March 26-May 16 • CRN: 43016 • Term: CE Third Quarter 2023-2024  
Tues. & Thurs. • 5:30-8:30 p.m.  
VC Fine Arts Studio, Room 113



## Ceramics

“This is an amazing class!  
I was able to focus and improve in my areas  
of interest!” - *Katie Luschen*

# PERSONAL ENRICHMENT

## Hobby Welding

“The instructor was very patient and gave positive and constructive remarks on my attempts to learn the art.” - *Student*

### Hobby Welding-\$200

#### WLDG CE01

If you are interested in learning how to weld but are not looking to pursue a career in welding, then Hobby Welding is the class for you! Participants will get hands-on training to learn the basics of welding, including safety, very basic oxyfuel cutting, stick welding, and mig welding. No experience necessary. Facilitated by Mike Scott. 12 contact hours.

Students must wear boots (pull on or lace up), jeans, and a long-sleeved shirt (no polyester or nylon).

#### VICTORIA-CRN: 42035

**Registration & Payment Deadline:** Jan. 29 • Noon

Feb. 3 & 10 • CRN: 42035 • Term: CE Second Quarter 2023-2024

Sat. • 9 a.m.-4 p.m.

Liberty Street Industrial Training Center

#### GONZALES-CRN: 43014

**Registration & Payment Deadline:** April 15 • Noon

April 20 & 27 • CRN: 43014 • Term: CE Third Quarter 2023-2024

Sat. • 9 a.m.-4 p.m.

VC Gonzales Center

Workforce Training Center, Room 204

### Understanding Personality Style-\$60

#### BMGT CE12

This course is designed to help individuals build on strengths, develop weaknesses, and improve communication in everyday life through the recognition of personality styles. Whether in family life, the workplace, or random social situations, participants will learn how to recognize and capitalize on their strengths and overcome their weaknesses. Participants will also learn to recognize different personality styles and increase the success of interactions with family members, co-workers, and customers by understanding the communication preferences of diverse personalities. The Big 5 Personality Test will be utilized as the assessment test to identify personality styles and promote discussion. Facilitated by Jennifer Jennings. 8 contact hours

#### GONZALES-CRN: 42032

**Registration & Payment Deadline:** Feb. 12 • Noon

Feb. 19-28 • CRN: 42032 • Term: CE Second Quarter 2023-2024

Mon. & Wed. • 6-8 p.m.

VC Gonzales Center

Can't find a time  
that works with  
your schedule?



Try an online course,  
page 36.

# VICTORIA COLLEGE

## Academy of Lifelong Learning



### The Academy of Lifelong Learning (ALL)

ALL is a member-driven organization for active adults, offering classes and social activities for continued intellectual and personal growth.

#### Don't miss this opportunity to participate in:

- Events & Activities
- Day & Evening Trips
- Education & Personal Enrichment
- Games
- Hobbies & Leisure Learning

#### EVENTS & ACTIVITIES

View a complete listing of events & activities at [VictoriaCollege.edu/ALL](http://VictoriaCollege.edu/ALL).

#### ANNUAL MEMBERSHIP

Annual fee is \$60 and renews each fall.

Membership entitles you to participate in any of the ALL activities at no additional charge, with the exception to a few activities that have a supply or travel fee.



VC Academy of Lifelong Learning  
Emerging Technology Complex • Conference & Education Center  
7403 Lone Tree Road • Victoria, TX 77905

### JOIN TODAY!

(361) 582-2520

[WCE@VictoriaCollege.edu](mailto:WCE@VictoriaCollege.edu)

[VictoriaCollege.edu/ALL](http://VictoriaCollege.edu/ALL)

*An Equal-Opportunity Institution*

# Travel with the Academy of Lifelong Learning

(361) 582-2520 • WCE@VictoriaCollege.edu

## Collette Trips

### March 2024: British Landscapes



### June 2024: Western Canada's Rockies, Lakes & Wine Country



### Aug. 2024: Pacific Northwest and California



### Oct. 2024: Classical Greece



## Premier World Discovery Trips

### April 2024: Washington DC Cherry Blossoms



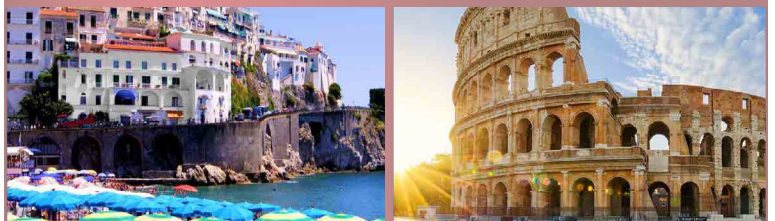
### May 2024: Best of Chicago



### Sept. 2024: Landscapes & Lighthouses of Coastal Maine



### Nov. 2024: Highlights of Italy's Amalfi Coast





# TRANSPORTATION

The schedule is subject to change including cancellation/postponement of classes. Visit [VictoriaCollege.edu/WCE](https://VictoriaCollege.edu/WCE) for current information.



## TRUCK DRIVING

Truck Driving - \$4,750  
(Texas Specific)  Page 15

**Prerequisite:** Valid Texas Class C Driver License; Valid Texas Class A Commercial Learner Permit (CLP); Medical Examiner's Certificate and Medical Report

The Commercial Truck Driving course prepares persons for entry-level employment in the industry. This course provides classroom instruction with emphasis on safety, rules, regulations, and techniques. Behind-the-wheel driving range activities, public street and highway driving are also included. Opportunities are available for students to meet with recruiters from the trucking industry. Students will take the Commercial Driver License driving examination at the Department of Public Safety as a class activity. Students must pass DOT physical, drug, and alcohol assessments, and obtain a Valid Texas Class A Commercial Learner Permit prior to course start date. All materials included. 200 contact hours

View the Truck Driving information sheet at <https://bit.ly/48PFLMH>.

**Online registration is unavailable for this course. Contact the applicable individual below to complete the course requirements.**

**VC Emerging Technology Complex, Victoria TX**  
Mary Hardy • (361) 485-6830  
**VC Gonzales Center, Gonzales TX**  
Melissa Robinson • (830) 672-6251

### Truck Driving

"Instructors were very professional.  
It was a great learning experience"  
- Santos Villarreal

CLASSES FILL QUICKLY  
Register Now

## MOTORCYCLE SAFETY

Basic Motorcycle Safety - \$250  
(includes cost of MSF ePackage 1 eCourse)  
MBRC CE09

The Motorcycle Basic RiderCourse is designed for both the beginner rider and the experienced rider to sharpen existing skills and learn new ones. Special emphasis is placed on mastering full control of the motorcycle. The course also covers advanced physical and mental skills needed to ride the motorcycle safely, and defensive street riding strategies. Upon successful completion of the course, students are issued an MSB-8 certificate which should satisfy the Texas Department of Public Safety's written and driving exams for those 18 and over. Students less than 18 years of age will still need to take the TX DPS driving exam. Motorcycle is provided. Prior to class, students are required to complete the MSF online ePackage 1 eCourse. Cost of the eCourse is included in tuition. Classes fill quickly; early registration is encouraged. 12 contact hours

### Spring 2024 Course Dates:

Jan. 13-14 <b>Class is full.</b>	Feb. 17-18	April 20-21 <b>Class is full.</b>
Jan. 20-21	March 2-3 <b>Class is full.</b>	May 4-5 <b>Class is full.</b>
Jan. 27-28	March 23-24 <b>Class is full.</b>	May 11-12 <b>Class is full.</b>
Feb. 3-4 <b>Class is full.</b>	April 6-7 <b>Class is full.</b>	May 18-19
Feb. 10-11 <b>Class is canceled.</b>	April 13-14 <b>Class is full.</b>	

### Class times

This course takes a full weekend to complete. Class meets Saturday 7:30 a.m.-1:30 p.m. and Sunday 7:30 a.m.-1:30 p.m.

### Location

This class is held at the VC Emerging Technology Complex, Industrial Training Center, Room 221 which is adjacent to the motorcycle riding range.

**Online registration is unavailable for this course. Registration information can be found on our website at: [VictoriaCollege.edu/MotorcycleSafety](https://VictoriaCollege.edu/MotorcycleSafety).**

revised 04/26/2024

### Motorcycle Safety

"The instructor was extremely patient and helpful and provided excellent feedback." - Bill Savell

# Employee Training

*Developing talent within.*



## INDUSTRIAL

- Fire Extinguisher
- Forklift
- Lean Manufacturing
- Safety & Accident Prevention
- Scaffold Training
- Truck Driving
- Visible Emissions
- Welding



## SOFT SKILLS

- Communication/ Interpersonal Skills
- Interacting with Others
- Leadership
- Decision Making
- Professionalism in the Workplace
- Responsibility



## HEALTH CAREERS

- Emergency Medical Services (ACLS, PALS, ITLS, EMR, and CPR)
- Medical Professional Development



## COMPUTER

- Computer Literacy
- Microsoft Excel, Word, PowerPoint, Access, and Outlook
- QuickBooks



## BUSINESS

- Accounting Basics
- Customer Service
- Managing Multiple Priorities
- Resolving Conflict



## Customized Training Areas

Victoria College trains all types of employees including front-line staff, middle management, and supervisors. From 1 person to groups of 35.

Scheduling is at your convenience, including nights, weekends, or early mornings. Training can be conducted at your location or at various Victoria College facilities.

*Ask us about other training opportunities not listed.*



### Visit

Emerging Technology Complex  
Conference and Education Center, Ste 309  
7403 Lone Tree Road  
Victoria, TX 77905



### Call

Nicole Uresti  
Business Solutions Coordinator  
(361) 582-2590



### Email

Nicole.Uresti@VictoriaCollege.edu

# OTHER TRAINING OPPORTUNITIES

## ALLIED HEALTH CONTINUING EDUCATION

### Health Career Options

Medical Assisting  
Medication Aide for Nurse Aide  
Medication Aide Update  
Mental Health Technician  
Nurse Aide  
Pharmacy Technician  
Phlebotomy  
Veterinary Assistant

### EMS Training

Advanced Cardiac Life Support  
First Aid, CPR, and AED  
CPR Basic Life Support  
Pediatric Advanced Life Support



**TO APPLY OR MORE INFO:** [VictoriaCollege.edu/AHCE](http://VictoriaCollege.edu/AHCE)

## LAW ENFORCEMENT ACADEMY



### DETAILS

- 18-week Day Academy (each fall and spring)
- Intense academic, physical fitness, and hands-on training

### TO APPLY OR MORE INFO

[VictoriaCollege.edu/LawEnforcement](http://VictoriaCollege.edu/LawEnforcement)  
(361) 572-6426.

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### Personal Finance

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### Using the Internet in the Classroom

Discover how you can use the Internet to make teaching easier for you and more relevant to your students. **ILC**

### Keys to Effective Communication

Lost for words? Don't be! Learn to build rapport, trust, warmth, and respect through conversation. **ILC**

### Creating a Classroom Website

Learn how to create a classroom website and how having one can make you a more effective and dynamic teacher. **ILC**

### Individual Excellence

Master twelve career-enhancing skills including goal setting, time management, personal organization, and creativity. **ILC SPT**

### Creating Web Pages

Learn the basics of HTML so you can design, create, and post your very own site on the Web. **ILC SPT**

### Creating WordPress Websites

Learn how to create websites with WordPress, the world's most popular website building platform. **ILC SPT**

### Interpersonal Communication

Become aware of the conscious and unconscious codes of meaning people send when communicating with others. **ILC SPT**

### Homeschool With Success

Discover how to homeschool your children in a way that ensures they get what they need both academically and socially. **ILC**

### Integrating Technology in the Classroom

In this professional development course for teachers, you will learn about technology integration in the classroom and gain the skills needed to use tools like apps, assistive technology, and blogs effectively. **ILC SPT**

### Building Teams That Work

What are the secrets to managing successful teams in the workplace? Explore communication techniques and problem-solving skills that will help you get your team on track in no time. **ILC SPT**

### Leadership

Gain the respect and admiration of others, exert more control over your destiny, and enjoy success in your professional and personal life. **ILC SPT**

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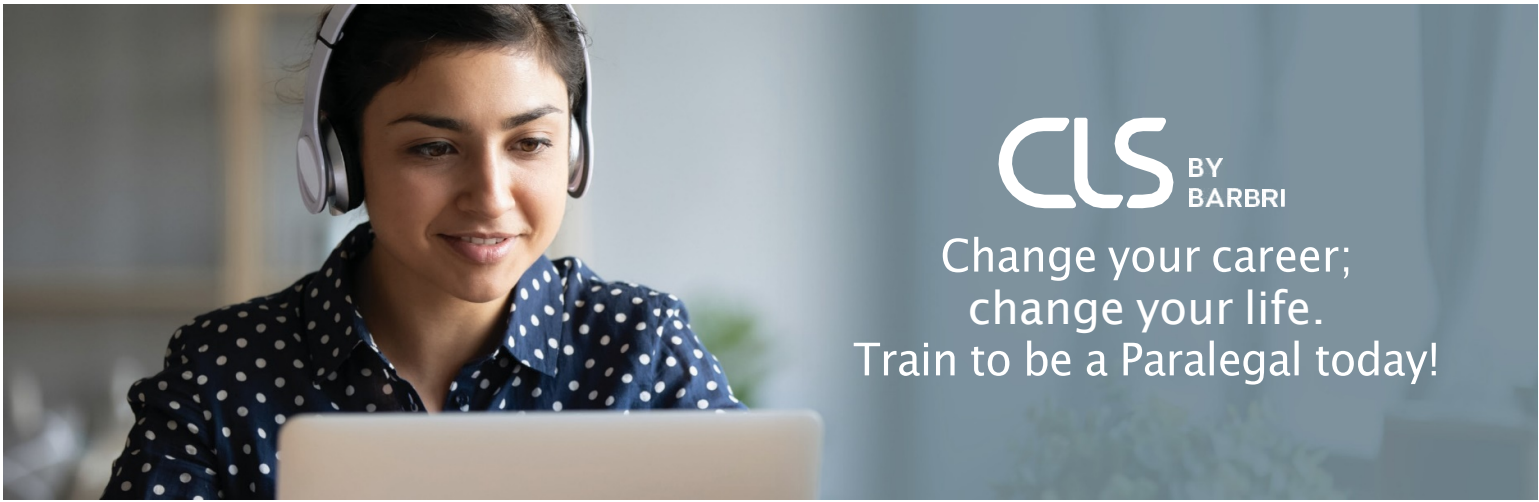
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2021-53 | 11.10.21

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- Advanced Legal Research & Writing • \$995
- Employment Law • \$995
- Legal Investigation • \$995
- Legal Nurse Consultant • \$1,195
- Legal Secretary • \$995
- Medical Professional Legal Consultant • \$1,295

### Upcoming Course Dates:

- Jan. 8-Feb. 23, 2024
- March 4-April 19, 2024
- April 29-June 14, 2024

- Business Law
- Constitutional Law
- Criminal Law
- Criminal Procedure
- eDiscovery
- Education Law
- Estate Planning
- Family Law
- Immigration Law
- Intellectual Property Law
- Real Property Law
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# VC Adult Education

Who's eligible? Individuals with basic education needs and 19 years old or older OR 16-18 years old under special provision.



## English as a Second Language (ESL)

- Reading/writing
- Speaking/listening
- Citizenship

## Adult Basic Education

Adult Basic Education (ABE) classes include reading, writing, math, science, and social studies. Real-world life skills and job attainment, retention, and advancement.

## High School Equivalency Preparation

Classes are offered in basic reading, writing, and math and also prepare you to take the GED. Classes are offered mornings and evenings, through face-to-face, virtual, or online learning.

## MORE INFO

VictoriaCollege.edu/AdultEducation  
(361) 573-7323

## WORKING TOGETHER

Workforce & Continuing Education programs are registered with, approved by, or affiliated with the following:

BDI DataLynk  
The CE Shop  
The Center for Legal Studies (CLS)  
Ed2Go  
Environmental Protection Agency (EPA)  
ESCO Institute  
Health & Human Services (HHS)  
Health & Safety Training  
Houston Community College  
Industrial Merit Shop Education Foundation (IMSEF)

Motorcycle Safety Foundation (MSF)  
National Center for Construction Education and Research (NCCER)  
Prometric  
Texas Department of Licensing and Regulations (TDLR)  
Texas Department of Public Safety (DPS)  
Texas Real Estate Commission (TREC)  
Texas Workforce Commission  
Victoria Electric Cooperative (VEC)  
Workforce Solutions Golden Crescent

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**VICTORIA COLLEGE**  
Emerging Technology Complex

# Construct Your Future



## BUSINESS & TECHNOLOGY

- Computer Literacy
- Microsoft Excel
- Microsoft Word
- QuickBooks

## CUSTOMIZED TRAINING

- Business & Technology
- Soft Skills
- Industrial

## INDUSTRIAL TRADES

- Electrical
- Heating, Ventilation, & Air Conditioning (HVAC)
- Millwright
- Pipefitting
- Plumbing
- Power Line Worker
- Scaffolding
- Welding

## TRANSPORTATION

- Motorcycle Safety
- Truck Driving (CDL)



Victoria College  
Workforce & Continuing Education

Emerging Technology Complex  
Conference and Education Center, Ste 309  
7403 Lone Tree Road • Victoria, TX 77905

(361) 582-2528 • [VictoriaCollege.edu/WCE](http://VictoriaCollege.edu/WCE)

