# **VC Online Students Only**

## **To Schedule a Testing Appointment:**

Visit: DaySmart Appointment link

FIRST TIME USERS: Create an account. The username and password you create will be used for future appointments. Please do not create more than one account.

**SCHEDULING A NON-FINAL:** Select "Computer-Main Campus" or "Paper- Main Campus" - from the Exam Locator > Select a date from the list > Enter Course and Instructor's Name in the box (ex. ENGL 1301 Anderson) > Click Continue.

SCHEDULING A FINAL: Select "Finals-Main Campus-Computer Based or Final-Main Campus- Paper Based" from the Exam Locator > Select a date from the list > Enter Course and Instructor's Name in the box (ex. HIST 1302 Hagan) > Click Continue.

# **Available Days & Times:**

Fall/Spring testing appointments for computer and paper based exams are available at the Victoria College Main Campus:

Monday-Thursday (Closed Fridays during the summer) 8:30 a.m., 9:30 a.m.\*, 10:30 a.m., 12:30 p.m., 2:30 p.m., 3:30 p.m.\*, 5 p.m., and 6 p.m.

\*Time not available for Paper testing

**Friday** 8:30 a.m., 9:30 a.m., 10:30 a.m., 12:30 p.m., 2:30 p.m.

## **Final Exams must be scheduled:**

Fall 2024 16 Week Dec. 13 -19, 2024 1st 8 Week Oct. 16-18, 2024 2<sup>nd</sup> 8 Week Dec. 16-19, 2024

Winter Interim: January 8, 2025

Spring 2025 16 Week May 9-15, 2025 1st 8 Week March 12-14, 2025 2<sup>nd</sup> 8 Week May 12-15, 2025

Summer 2024

May Interim Finals: May 30, 2024 Summer I Summer Finals: July 2-3, 2024 Summer Special Term Finals: July 24-25, 2024

Summer II Finals: August 5-6, 2024

### Paper based exam times:

9 a.m., 11:30 a.m., 2 p.m., 4:30 p.m., and 6 p.m. Dec.14, 2023 & May 9, 2024: Only 9:00 a.m. available

#### Computer based exam times:

9:30 a.m., 12 p.m., 2:30 p.m., 5 p.m., and 6:30 p.m. Dec.14, 2023 & May 9, 2024: Only 9:00 a.m. available

Please check class syllabus for final exam schedule.

#### Victoria College Testing Center

#### **VC Main Campus**

Continuing Education Center, Room 201 2200 E. Red River Street, Victoria TX 77901 Phone: (361) 582-2589 • Fax: (361) 582-2473 • Email: TestingCenter@VictoriaCollege.edu For office hours and more info visit: www.Victoriacollege.edu/TestingCenter

**Gonzales Center** 424 E. Sarah DeWitt Drive Gonzales, TX 78629 Phone: (830) 672-6251

