

MINUTES of the BOARD MEETING
of the BOARD OF TRUSTEES of VICTORIA COLLEGE
March 23, 2020

√ V. Bland Proctor	√ Catherine McHaney
√ Luis A. Guerra	√ Dr. Josie Rivera
√ Ron Walker	√ John Zacek

STAFF

√ Dr. David Hinds	√ Mary Ann Rodriguez
-------------------	----------------------

MEDIA

√ Samantha Douty (VA)

Also in attendance via WebEx: Andy Farris, Amy Mundy, Babette Lowe, Betsy Crane, Cindy Buchholz, Darin Kazmir, Darla Strother, Susie Jechow, Edrel Stoneham, Shari Gould, Sharon Hyak, Jacob Flores, Jerry Hamilton, Keith Blundell, Kim Obsta, Lydia Huber, Matt Wiley, Marty Deckhard, Rachel Nessel, Pam Neuman, Terri Kurtz and Vince Ortiz.

The Victoria College Board of Trustees met on Monday, March 23, 2020 at 4PM via WebEx, in accordance with the provisions of Sections 551.125 and 551.127 of the Texas Government Code that have not been suspended by the order of the governor due to the health and safety concerns related to COVID-19 coronavirus. Mr. Bland Proctor, Chair, presided over the meeting.

A. Call to Order:

1. Mr. Bland Proctor called the meeting to order at 4:02 p.m. and announced that a quorum of board members was present.
2. Dr. David Hinds certified that the agenda had been properly posted per Texas statute also in accordance with the provisions of Sections 551.125 and 551.127 of the Texas Government Code.

B. Citizen Communication:

1. No members of the public spoke to the Board.

C. ITEMS FOR CONSIDERATION:

1. CONSIDER Minutes of the Board Workshop held on March 5, 2020

Mrs. Catherine McHaney moved to accept the minutes as presented. Dr. Josie Rivera seconded the motion. Motion carried unanimously by board role call and a verbal vote.

2. CONSIDER Texas Association of School Boards (TASB) Policy Update 36 (Local) and Update 37 (Local)

Ms. Terri Kurtz presented. She reminded the board that these were the same updates that were previously discussed at the March 5 board workshop by the members of the Personnel and Policies Committee. Ms. Kurtz asked the board to please approve the addition, revision, or deletion of (LOCAL) policies as recommended by the TASB Community College Services and according to the Instruction Sheet for the TASB Localized Policy Manual Updates 36 & 37. Mr. Luis Guerra moved to accept the updates as presented. Mr. Ron Walker seconded the motion. Motion carried unanimously by board role call and a verbal vote.

3. CONSIDER Removal of Board Policy Statement

Ms. Terri Kurtz presented. She asked the board to please consider the removal of the current board policy statements that are set forth on Victoria College's website and should now be replaced with the TASB Board Policies from our Localization Project. Mr. Luis Guerra moved to accept the removal as presented. Mr. Ron Walker seconded the motion. Motion carried unanimously by board role call and a verbal vote.

4. CONSIDER Nomination to the Victoria College Foundation Board of Directors

Ms. Amy Mundy presented. She shared with the board that at the January 13th regular meeting of the Victoria College Foundation Board of Directors, the Board of Directors approved the nominating committee's recommendation, as listed below, to be sent for consideration to the Victoria College Board of Trustees.

New Member

Jackie Mikesh

Term: 2017 – 2020 (Filling the remaining term of retiring board member Kris McLain)

Mrs. Catherine McHaney moved to accept the minutes as presented. Dr. Josie Rivera seconded the motion. Motion carried unanimously by board role call and a verbal vote.

5. CONSIDER Naming Consideration of the Welder Center Annex

Ms. Amy Mundy presented. She shared with the board that the The O'Connor & Hewitt Foundation has been a generous supporter of Victoria College. The foundations impact can be seen in the success of the students they have impacted through scholarships. She asked the board to please consider naming the Welder Center Annex The Virginia Callan Welder Performance Annex. Their total gift is more than half the cost of the construction, which is in line with the Board of Trustee naming policy. Mr. John Zacek moved to accept the naming consideration as presented. Mrs. Catherine McHaney seconded the motion. Motion carried unanimously by board role call and a verbal vote.

6. CONSIDER 2019 December and 2020 January Financial Statements

Mr. Keith Blundell presented. He shared with the board that these were the same financials statements that were discussed in detail at the March 5 Board Workshop. As done at the workshop, he informed the board that the financials are cumulative; therefore, he would review only the January financials in detail. He discussed the Statement of Net Assets as compared to the same time last year, noting most balances are comparable. He noted cash and investments are at \$19.699 million. Total net position is at \$20.534 million as compared to \$21.622 million the same time last year.

Mr. Luis Guerra, chair of the Finance & Resources Committee, moved to accept the financial statements as presented. Dr. Josie Rivera seconded the motion. Motion carried unanimously by board role call and a verbal vote.

7. CONSIDER FY 2019-2020 Second Quarter Investment Report

Mr. Keith Blundell presented. He shared with the board that this was same report from the March 5 Board Workshop. It was the required quarterly disclosure of the investments for the quarter ended February 29, 2020 College Securities (including Texpool accounts) had a book value of \$19,633,292 and a market value of \$19,633,292. Interest earned for the quarter was \$50,475. Mr. Luis Guerra, chair of the Finance & Resources Committee, moved to accept the financial statements as presented. Dr. Josie Rivera seconded the motion. Motion carried unanimously by board role call and a verbal vote.

8. CONSIDER Proposed Tuition & Fees for Academic Year 2020-2021

Mr. Keith Blundell presented. He shared with the board that these were the proposed recommendations that were discussed in detail at the March 5 Board Workshop. Mr. Blundell provided the board members handouts of the very early stages of the preliminary operating budget for 2020-2021. State appropriations look to stay the same from last year which were at \$5,535,060. The board reviewed several documents, including a history of tuition and fees, an analysis of actual to budgeted income, differential tuition, and a survey of tuition rates of all fifty Texas community college districts. Proposed was an increase for the 2020-2021 academic year as follows:

- \$1 – tuition per semester credit hour (SCH)
- \$1 – out-of-district fee per SCH
- \$1 – general fee per SCH
- \$2 – technology fee per SCH
- \$10 – differential tuition rate for allied health programs per SCH
- \$10 – non-resident/foreign tuition per SCH
- No increase in differential tuition for industrial/workforce development programs

With the increases, VC will remain in line with other institutions. The proposed changes would result in overall revenue increase of 0.63%.

Mr. Luis Guerra, chair of the Finance & Resources Committee, moved to accept the financial statements as presented. Dr. Josie Rivera seconded the motion. Motion carried unanimously by board role call and a verbal vote.

9. CONSIDER Purchases of Goods and/or Services: Industrial Process Lab Relocation (Roth Construction)

Mr. Keith Blundell presented. He shared with the board that as part of the Wood Building remodel project, the relocation of the existing Industrial Training Lab from the VC Main Campus to Emerging Technology Complex Industrial Training Center (ITC). This purchase will include the renovation of the existing bay (Room 121) in the ITC to provide utilities and connections for the items of equipment, specialties, electrical work and systems that will be moved from William Wood Building Room 110. The fiscal impact totals \$119,017, which is available funding from the Capital Project Fund. Mrs. Catherine McHaney moved to accept the relocation recommendation as presented. Mr. Ron Walker seconded the motion. Motion carried unanimously by board role call and a verbal vote.

10. CONSIDER Event Venue Rental Structure and Rates

Mr. Keith Blundell presented for the venues he is responsible for. He shared with the board that these were the same recommendations that were thoroughly discussed at the March 5 Board Workshop. The VC Cultural Affairs venues are the Leo J. Welder Center for the Performing Arts, the Museum of the Coastal Bend and the Emerging Technology Complex. Every 1-2 years the administration surveys other area venues and compares rental rates to remain competitive. Beginning this year the board will approve the rates for the next fiscal year. We are recommending no changes in the current rates for 2020-2021. See attached rate schedules for each venue. Mr. John Zacek moved to accept the recommendations as presented. Dr. Josie Rivera seconded the motion. Motion carried unanimously by board role call and a verbal vote.

11. CONSIDER Proposed Instructional Fee Changes for Academic Year 2020-2021

Ms. Cindy Buchholz presented. She shared with the board that these were fees were needed to cover the costs of the Critical Skills Cadaver Lab in our Emergency Medical Technician Paramedic Program. Mrs. Catherine McHaney moved to accept the fee changes as presented. Mr. Luis Guerra seconded the motion. Motion carried unanimously by board role call and a verbal vote.

12. CONSIDER Proposed Workforce & CE Tuition and Fee Changes for the Academic Year 2020-2021

Ms. Cindy Buchholz presented. She shared with the board that these fees were state mandated. Mr. John Zacek moved to accept the fee changes as presented. Dr. Josie Rivera seconded the motion. Motion carried unanimously by board role call and a verbal vote.

13. CONSIDER Designation of Records Management Officer

Ms. Cindy Buhholz presented. She shared with the board that with Jennifer Yancey leaving, we needed to replace her position as the Records Management Officer. Our librarian, Jennifer Stewart, is the most appropriate replacement. Dr. Josie Rivera moved to accept the recommendation as presented. Mr. Ron Walker seconded the motion. Motion carried unanimously by board role call and a verbal vote.

14. CONSIDER Personnel Items:

a. 2020-2021 Faculty Tenure Recommendations

Mrs. Catherine McHaney moved to accept the recommendation as presented. Mr. Ron Walker seconded the motion. Motion carried unanimously by board role call and a verbal vote.

b. 2020-2021 Reappointment of Tenure & Non-Tenure Track Faculty Members

Mr. Ron Walker moved to accept the recommendation as presented. Mrs. Catherine McHaney seconded the motion. Motion carried unanimously by board role call and a verbal vote.


c. 2020-2021 Professor Emeritus Recommendations

Mrs. Catherine McHaney moved to accept the recommendation as presented. Dr. Josie Rivera seconded the motion. Motion carried unanimously by board role call and a verbal vote.

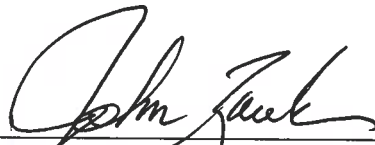
15. CONSIDER Postponing May Board Elections to November

Dr. David Hinds presented. Due to COVID19 and the guidelines that are being set forth by the State and CDC, Victoria College is authorized to postpone its election date to November 3, 2020. Victoria College's Order will hereby confirm that the candidate filings for May 2, 2020 election will remain valid for the election held on November 3, 2020, date and the filing period will not be re-opened for the November election date. The College will request that the applicable County election officers enter into a contract to furnish election services to the District for the postponed election under the authority of the Governor's Proclamation. Mr. Ron Walker moved to accept the recommendation as presented. Dr. Josie Rivera seconded the motion. Motion carried unanimously by board role call and a verbal vote.

There being no further business, the meeting was adjourned at 5:26 PM.



Bland Proctor, Chair



John Zacek, Secretary