

**MINUTES of the JOINT PERSONNEL & POLICY
AND BOARD WORKSHOP**
of the BOARD OF TRUSTEES of VICTORIA COLLEGE
March 5, 2019

√ V. Bland Proctor	√ Daniel Cano
Luis A. Guerra	√ Catherine McHaney
√ John Zacek	√ Dr. Josie Rivera
	√ John Zacek

STAFF

√ Dr. David Hinds	√ Jennifer Yancey
√ Mary Ann Rodriguez	

MEDIA

Amber Aldaco

Also in attendance: Keith Blundell, Cindy Buchholz, Dr. Edrel Stoneham, Terri Kurtz, Matt Wiley, Rachel Nessel and Mary Hardy.

The Victoria College Board of Trustees met Tuesday, March 5, 2019 at 11:00 a.m. in Room 102 of the Emerging Technology Complex. Mr. Bland Proctor, Chair, presided over the meeting.

A. Call to Order:

1. Mr. Bland Proctor called the meeting to order at 11:00 a.m. and announced that a quorum of board members was present.
2. Dr. David Hinds certified that the agenda had been properly posted per Texas statute.

B. Citizen Communication:

1. No members of the public spoke to the Board.

C. Personnel & Policy Committee Discussion:

1. Executive Session - The Executive Session was called under authority of the Texas Open Meetings Act, in accordance with Texas Government Code, Section 551.074, to discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. The agenda stated the session was to discuss an employee grievance. Mr. Bland Proctor called the meeting into executive session at 11:02 AM. He asked Dr. David Hinds, Ms. Cindy Buchholz and Ms. Terri Kurtz to remain in the meeting. Mr. Chad Timmons, Abernathy, Attorney, attended the meeting via conference call. All other attendees left the meeting room. Mr. Proctor called the meeting back into open session at 12:18 PM. No action was taken in open session.

2. TASB Localization Project Update and Proposed Policy Review

Ms. Jennifer Yancey noted that this discussion item would be tabled until the end of the meeting if time allowed.

D. Workshop Discussion:

1. Student Success & Program Committee

Ms. Cindy Buchholz shared an update on the Pathways Framework and its related activities designed to better assist students in connecting with the college, entering the appropriate programs, progressing through their chosen educational and training paths and succeeding. She, Dr. Edrel Stoneham and Matt Wiley discussed several student achievement measurements noting positive trends as a result of the pathways work. Areas of focus included retention, course completion, certificate and degree attainment, time to completion, and employment/university enrollment rates.

2. Finance & Resources Committee:

a. 2019 January Financials

Keith Blundell presented the January 2019 financials. He discussed the Statement of Net Assets as compared to the same time last year, noting most balances are comparable. Cash and cash equivalents, both unrestricted and restricted, are combined into one account and are at \$1.94 million. Excess operating funds are invested in TexPool and are at \$14.16 million. There are no long-term investments. Total net position is \$21.46 million as compared to \$47.88 million the same time last year.

Mr. Blundell reminded members of the new reporting requirement for Optional Retirement Employee Benefits (OPEB for retirees) under GASB 75 that is similar to the existing requirement under GASB 68, which reports the State's liability for employee pensions in TRS. The combined effect on total net position is a negative \$32.4 million.

b. 2018-2019 Second Quarter Investment Report

Keith Blundell presented the required quarterly disclosure of the investments for the quarter ended February 28, 2019. The majority of the investments remain in TexPool Prime accounts. The accounts earned \$73,740 (2.57%) for the quarter. The Finance & Resources Committee will present the report to the full board for consideration at its March 18th meeting.

c. 2019-2020 Preliminary Operating Budget

This agenda item was discussed in conjunction with the item related to tuition and fees.

d. 2019-2020 Proposed Tuition and Fees

Keith Blundell presented a ten-year history of state appropriations, ad valorem taxes and tuition and fees, noting the continued decrease in state funding. He informed members that the College experienced an approximate 7% decrease in semester credit hours (SCH) during the 2018-2019 academic year. This decrease is heavily influenced by the continued effects of Hurricane Harvey, which has caused student to reduce the number of hours they take each semester. Additionally, several changes to course

delivery have resulted in a decrease in the number of developmental course hours and in the number of hours to certificate/degree completion for students.

Members examined a comparison of tuition and fees rates for all fifty Texas Community Colleges, where VC currently ranks 27th. A slight increase was made in 2018, the first since 2012. The college remains committed to keeping the costs to students affordable. However, in order to increase the level of student support and wrap around services in alignment with the strategic plan and the pathways initiative and to keep up with inflation, administration is recommending changes to the current rates for 2019-2020 academic year. Members were asked to consider a \$2 increase in resident tuition, a \$10 increase in non-resident tuition, a \$2 increase in the out-of-district fee, a \$4 increase in the general fee, a \$1 increase in the technology fee and a \$10 increase in the allied health differential tuition. For an in-county student, the cost for 1 semester credit hour would increase \$7. The cost for an out-of-county, in state student would increase \$9.

Jennifer Yancey presented changes to workforce and allied health continuing education tuition. Several new courses are being added to the schedule. In addition, slight changes were proposed to cover increased cost of course consumables and textbooks. A decrease in tuition is proposed for the Pharmacy Tech and Veterinary Tech courses. The college has developed the courses in-house and will no longer be using a third party provider for the courses.

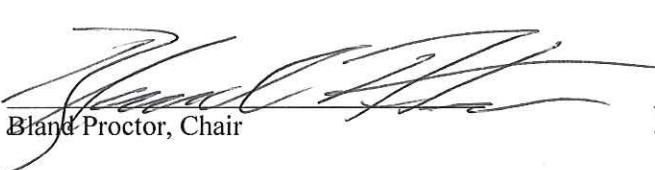
The Finance & Resources Committee will present the proposed tuition and fee changes to the full board for consideration at its March 18th meeting.

3. Facilities Committee Discussion:


Due to time, this discussion was tabled until a future meeting.

Ms. Yancey noted that the Personnel & Policy Committee would meet at a later date to discuss the TASB project and review the proposed policies. Any recommended policies would then be taken to the full board for consideration at the regular May 2019 meeting.

There being no further business, the meeting adjourned at 2:25 p.m.



Bland Proctor, Chair



John Zacek, Secretary