

**MINUTES of the SPECIAL MEETING**  
**BOARD OF TRUSTEES of VICTORIA COLLEGE**  
**held August 25, 2014**

- |                    |                       |
|--------------------|-----------------------|
| √ Ronald B. Walker | √ Catherine McHaney   |
| √ Luis A. Guerra   | √ V. Bland Proctor    |
| √ Dr. Josie Rivera | √ John A. Villafranca |
| √ Robby Burdge     |                       |

STAFF

- √ Dr. Tom Butler
- √ Jennifer Yancey
- √ Debbie Rains

MEDIA

Victoria Advocate

**Guests:** Keith Blundell, Dr. Pat Vandervoort, Dr. Florinda Correa, Dr. Larry Garrett, Sue Prudhomme, Lydia Huber, Tracey Bergstrom, Jerry Hamilton, Clay Cain, Attorney for VC.

The Victoria College Board of Trustees met Monday, August 25, 2014, at 2:00 p.m. in the Corporate Training Room, Academic Building, Room 101. Mr. Ron Walker, Chair, presided over the meeting.

**A. Call to Order:**

1. Mr. Ron Walker called the meeting to order at 2:00 p.m.
2. Dr. Tom Butler certified that the agenda had been properly posted per Texas statute.

**B. Communication:**

1. The Public was invited to address the board. No public comments were heard.
2. The Public Hearing on the tax rate was opened for public comment. No public comments were heard.

**C. Executive Session: Members convened in Executive Session at 2:03 p.m. under authority of the Texas Open Meetings Act, and in accordance with Texas Govn't Code 551.071, consultation with Victoria College's attorney on matters protected by the attorney/client privilege. This session was closed and the board reconvened into open session at 2:13 p.m. No action was taken.**

**D. Items for Consideration:**

**1. CONSIDER 2014-2015 Operating Budget.** Dr. Butler reminded the board that this item had been covered in the workshop held on August 13, 2014. The budget includes the new operational costs of the Emerging Technology Complex (ETC) which includes three new credit programs, the new conference center and the administrative cost needed to operate the complex. The new credit programs and the conference center operations are offset by new tuition, fees and conference center revenues. There is a

\$0.0052 increase in the tax rate due to the new administrative operating cost of the ETC and to fund deferred maintenance out of the College's operations rather than its net position. The budget includes a \$5 SCH increase in General Fee, which was approved in April. There is a general salary increase of 2% for all benefits eligible employees. There is also \$1,286,573 in administrative budget cuts. The total operating budget increased \$83,023 (0.26%) over last year. Mr. Luis A. Guerra moved to approve the 2014-2015 Operating Budget as presented. Dr. Josie Rivera seconded the motion.

**2. CONSIDER Purchase of Goods or Services:**

a. **Purchase of General Access Control Services.** Dr. Butler walked through this bid with the board. Informing them that this purchase is for services and components throughout the year. Notifications were sent to eleven vendors and posted on the website. The committee recommends awarding the bid to Kratos Public Safety & Security Solutions, Inc. of Houston, Texas. The committee estimates the total annual cost to exceed \$50,000. Mr. Bland Proctor made a motion to accept the bid of Kratos Public Safety & Security Solutions, Inc. Dr. Josie Rivera seconded the motion. Motion carried unanimously.

b. **Purchase of Janitorial Supplies for FY 2014-15.** Dr. Butler reviewed this bid with the board. Notifications were sent to forty vendors and posted on the website. The committee received eight bids. The committee recommends awarding the Janitorial Supplies for FY 2014-15 to Gulf Coast Paper and Calvos Clean All in the total amount of \$57,331.37, based on the purchase price, quality of goods and services, past relationship with the vendors, and the total long-term cost to the district. Mr. Bland Proctor made a motion to accept the bid of Gulf Coast Paper and Calvos Clean All in the total amount of \$57,331.71. Ms. Catherine McHaney seconded the motion. Motion carried unanimously.

**President's Report:**

Ms. Jennifer Yancey reported to the board that VC is currently accepting donations for the ETC for equipment and other items. The VC Foundation received a \$75,000 pledge from The Wood Family Trust last week and are expecting possibly \$90,000 from another source, with \$400,000 in outstanding proposals. Ms. Yancey informed that the board that she is planning on taking the Foundation board to tour the ETC sometime in September. She also informed the board that we will begin selling sponsorships for the Fine Arts Program activities to offset costs of bringing in special events. Ms. Yancey informed the board that Mr. and Mrs. Ron Walker just announced that they will be contributing \$250,000 to the Fine Arts facility.

There being no further business, the meeting adjourned at 2:20 p.m.

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Ron Walker, Chair

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Dr. Josie Rivera, Secretary