

MINUTES of the BOARD WORKSHOP
of the BOARD OF TRUSTEES of VICTORIA COLLEGE
October 23, 2018

√ V. Bland Proctor	√ Dr. Daniel Cano
√ Luis A. Guerra	√ Catherine McHaney
√ John Zacek	√ Dr. Josie Rivera
	√ Ron Walker

STAFF

√ Dr. David Hinds	√ Jennifer Yancey
√ Mary Ann Rodriguez	

MEDIA

Guests: Keith Blundell, Cindy Buchholz, Dr. Larry Garrett, and Rawley McCoy

The Victoria College Board of Trustees met Tuesday, October 23, 2018 at 3:00 p.m. in the Corporate Training Room - 101 of the Academic Building.

A. Call to Order:

1. Mr. V. Bland Proctor called the meeting to order at 3:00 p.m. and announced that a quorum of board members was present
2. Dr. David Hinds certified that the agenda had been properly posted per Texas statute.

B. Citizen Communication:

1. The Public was invited to address the board. No public comments at this time.

C. Workshop Discussions:

Mr. Proctor requested that the agenda items be taken in a different order to allow Mr. Rawley McCoy and Dr. Larry Garrett to present first. Members agreed. Items #3 and #4 were presented first, followed by items #1, #2 and #5.

1. Board of Trustees Evaluation

Board members reviewed the results of the self-assessment. The instrument was completed by all trustees, Dr. David Hinds and all of Dr. Hinds' direct reports. The assessment contained forty-six questions designed to assess board performance and individual understanding in areas of board organization and leadership, policy role and direction, college operations, community relations and advocacy, professional development, institutional performance and board/CEO relations. Additionally, the

assessment allowed for individual reflection on the strengths of the board, accomplishments over the past year, areas for improvement, and sharing of any concerns. Members were pleased with the result and the unity revealed throughout the document. A couple areas were identified where recently implemented processes will provide members with the additional information they need (i.e. Student Success Dashboard, committee restructure and the TASB online policy and localization project).

2. TASB Policy Localization Project

Ms. Jennifer Yancey provided an update on the project. VC has contracted with the Texas Association of School Boards (TASB) to revise its policies and take full advantage of the Association's Community College Policy Reference Manual and related legal services. The localization component will result in board policies designed to meet statutory requirements and the college's unique local issues while also streamlining edits from required updates and publishing legal and local policies in an easily navigable format for all internal and external constituents. The current policy manual is in compliance with all statutory requirements, but it restates all the legal requirements while also providing the unique wording for the institution. The new process will encourage users to review the legal references and the local policies concurrently.

She reminded members, that in most cases, this process has resulted in simplified wording and deletion of repetitiveness from the current board policy. New policies have also been recommended by TASB. The project will be completed in three phases. Approximately thirty policies (phase 1) have been reviewed by college administrators and are ready for board consideration. Members agreed to hold an open meeting of the Personnel and Policy Committee to review the policies and then bring to the full board at the November meeting.

3. Facilities Master Plan

Dr. Larry Garrett and Mr. Rawley McCoy provided an update on the facilities master plan work. Over the past two years, VC has engaged in a planning process directed at developing a comprehensive campus plan encompassing student services, programming, functionality, repurposing, safety and security, wayfinding and beautification. The architectural firm, HKS, has provided a conceptual design based on input from a broad based constituency and many hours of committee work. Board members discussed the specific details of each project in the plan. The next step is to enter into the schematic design phase of the project. This will allow for a better estimation of costs. This will be brought to the board in November for consideration.

4. Easements and temporary land use

Dr. Garrett and Mr. McCoy presented several items for discussion that relate to the construction of the new UHV STEM building. The university has requested temporary use of the land at the corner of Ben Wilson and Red River to be used as the lay down yard for the construction materials. This will entail a construction fence and temporary entries. The agreement will require the land be bought back to the original state upon release. The university is also requesting the college grant easements related to utilities (AEP and the City of Victoria) and enter an agreement for water detention. Lastly, the

college is working with Citgo to clearly define its petrochemical pipeline easement. All agreements will be presented to the board for consideration in November.

5. Board Committees

Members discussed current committee membership and made adjustments. For the 2018-2019 year, membership will be:

Facilities Committee

John E. Zacek (Chair), V. Bland Proctor, Ronald B. Walker

Finance & Resources Committee

Luis A. Guerra (Chair), V. Bland Proctor, John E. Zacek


Personnel & Policy Committee

Daniel A. Cano, MD (Chair), Catherine R. McHaney, Luis A. Guerra


Student Success & Programs Committee

Dr. Josie Rivera (Chair), Ronald B. Walker, Catherine R. McHaney

There being no further business, the workshop adjourned at 5:20 p.m.



V. Bland Proctor, Chair



John Zacek, Secretary