

**MINUTES of the SPECIAL MEETING**  
of the BOARD OF TRUSTEES of VICTORIA COLLEGE  
**August 11, 2016**

X	Ronald B. Walker	√	V. Bland Proctor
√	Luis A. Guerra	X	John A. Villafranca
√	Catherine McHaney	√	Michelle Yates
		√	John Zacek

STAFF

√	Dr. David Hinds	√	Jennifer Yancey
√	Mary Ann Rodriguez		

MEDIA

√	Victoria Advocate – Gabby Canales		
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**Guests:** Dr. Florinda Correa, Dr. Larry Garrett, Keith Blundell, Babette Lowe, Lydia Huber, Darin Kazmir, Matt Wile, and Lydia Huber

The Victoria College Board of Trustees met Thursday, August 11, 2016 at 4:00 p.m. in the Corporate Training Room, Academic Building, Room 101. Mr. Luis Guerra, Vice Chair, presided over the meeting.

**A. Call to Order:**

1. Mr. Luis Guerra called the meeting to order at 4:04 p.m. and announced that a quorum of board members was present
2. Dr. David Hinds certified that the agenda had been properly posted per Texas statute.

**B. Citizen Communication:**

1. The Public was invited to address the board. No public comments were heard during this time.

**C. Consider Board of Trustees Committee Reports:**

1. Finance & Resources – 7.18.16 & 8.01.16  
Mr. John Zacek briefly discussed the reports and noted that a committee recommendation would be discussed in a later agenda item.

**D. Items for Consideration:**

1. **CONSIDER Minutes of the Special Board meeting held on July 18, 2016.**  
Mrs. Catherine McHaney moved to accept the minutes as presented. Mrs. Michelle Yates seconded the motion. Motion carried unanimously.
2. **CONSIDER Resolution relating to the Construction Best Method Process & Prevailing Wage Rate.**  
Mr. Keith Blundell presented and reminded the board this item is considered annually. Texas Government Code 2269.056(a) allows the College to determine the best method when

considering a construction contract. The proposed resolution sets the best value to Victoria College as competitive sealed proposal, except for minor repairs and renovations to existing structures and facilities, which will be performed with the Job Order contracting method. In addition, Mr. Blundell discussed the two allowable methods for obtaining current prevailing wage rates: 1) solicitation of rates from all county wide contractors, or 2) adopt survey results issued by the U.S. Department of Labor. He recommended the Board adopt the most current prevailing wage rate(s) from the USDOL for Victoria, Gonzales, Calhoun, DeWitt, and Lavaca Counties. Mr. Bland Proctor moved to approve the resolution and prevailing wage rate adoption as presented. Ms. McHaney seconded. Motion carried unanimously.

**3. CONSIDER Resolution relating to the Delegation of Authority, Texas Education Code 44.031**

Mr. Blundell presented and reminded the board this item is considered annually. The Texas Education Code 44.031, as amended, allows the College Board of Trustees to delegate its purchasing authority under Subchapter B, Chapter 44, to the College President. This will allow the college to procure goods and services in a timely manner, excluding construction. Mr. Proctor moved to approve the resolution delegating this authority to Dr. David Hinds. Mr. Zacek seconded. Motion carried unanimously.

**4. CONSIDER Resolution relating to the Delegation of Authority, Texas Government Code 2269**

Mr. Blundell presented and reminded the board this item is considered annually. The Texas Government Code 2269.053, as amended, allows the College Board of Trustees to delegate its purchasing authority under Subsection (a), to the College President. This delegation authorizes the President to approve construction purchases, with ratification by the board at the next scheduled board meeting. Mr. Proctor moved to approve the resolution delegating this authority to Dr. David Hinds. Mrs. McHaney seconded. Motion carried unanimously.

**5. CONSIDER Effective Tax Rate and Rollback Rate calculation performed by Rena Scherer, Victoria Tax Assessor-Collector, for 2016**

Mr. Blundell presented. Rena Scherer was approved by the Board in July to perform the calculations of the effective tax rate (ETR) and rollback rate for 2016 based on the appraisals performed by the Victoria County Appraisal District. Taxable values decreased by 2.04%. New improvements are exempted from the ETR calculation and were at \$116,196,422. The ETR assessment of \$0.2006 per \$100 valuation would bring in \$353,129 less than the proposed budget. The current rate of \$0.1925 per \$100 valuation would generate \$845,130 less than the proposed budget. A rate of \$0.2065 per \$100 valuation would be the rate needed to meet the proposed budget. The Rollback rate of \$0.2153 per \$100 valuation would generate \$539,762 more than the proposed budget. Attached is a ten year history of tax rates, a worksheet with scenarios for tax planning and an analysis of the change in appraisals. Land increased .69%. Home sites increased 2.66% while Non-Home sites decreased 5.71% and Personal Property decreased 8.08%. Minerals decreased 49.05%, but only represent .57% of the total appraisals for the County. Mrs. McHaney moved to accept the calculations as presented. Ms. Yates seconded. Motion passed unanimously.

**6. CONSIDER Proposed College Tax Rate for 2016**

Mr. Zacek reported that the Finance and Resources Committee recommends a tax rate of \$0.2065 per \$100 valuation and requested that the two public hearings be set. He stated that the rate, as

proposed, would allow the College to meet the budget required for 2016-2017 operations. He commended VC's administration for its thorough and thoughtful work on the process and drafting of a prudent, efficient budget that is slightly less than the prior year's budget. Votes were recorded as follows: Mr. Bland Proctor-aye, Mr. John Zacek-aye, Mr. Luis Guerra-aye, Mrs. Catherine McHaney-aye, Mrs. Michelle Yates-aye. Motion carried unanimously.

**7. EXECUTIVE SESSION: Executive Session is called under authority of the Texas Open Meetings Act, and in accordance with the Texas Government Code, under Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.**

Mr. Guerra called the Trustees into Executive Session at 4:16 p.m. The session ended at 4:35 p.m. and the board was called back into Open Session.

**8. CONSIDER Nominations for Appointment to the Victoria College Board of Trustees, District 5 Position**

Mrs. McHaney presented Dr. Daniel Cano as a candidate for the District 5 position which was recently vacated by John Villafranca. She noted that Dr. Cano works as a Hospitalist Physician and is the Chief Medical Officer at Citizens Medical Center. Mr. Proctor moved to appoint Dr. Cano to the position. Mr. Zacek seconded. Motion carried unanimously.

**9. CONSIDER Offers to Purchase Tax Sale Properties**

Ms. Jennifer Yancey reported that there were three tax sale properties owned in trust by the Victoria County taxing authorities as a result of the property's failure to sell at a tax sale on the courthouse steps for the entire amount of delinquent taxes and costs owed. Upon approval, the properties will be sold and added back to the tax rolls. Our total actual amount due is \$4,297.80, we will receive \$633.34. Mrs. McHaney moved to accept offers as presented. Mr. Proctor seconded the motion. Motion carried unanimously.

There being no further business, the meeting adjourned at 4:45 p.m.

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Ron Walker, Chair

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V. Bland Proctor, Secretary