

MINUTES of the REGULAR BOARD MEETING
of the BOARD OF TRUSTEES of VICTORIA COLLEGE
May 16, 2022

V. Bland Proctor, <i>Chair</i>	Luis A. Guerra, <i>Vice-Chair</i>	John Zacek, <i>Secretary</i>	Dr. Daniel Cano	Catherine McHaney	Dr. Josie Rivera	Ron Walker
X	√	√	√	√	√	√

Also in attendance: VC Staff: Dr. Jennifer Kent, Mary Ann Rodriguez, Keith Blundell, Cindy Buchholz, Terri Kurtz, Darla Guajardo, Matt Wiley, Jerry Hamilton, Babette Lowe, Betsy Crane, Jacob Flores, Amy Mundy, Sabrina Romo, Rachel Nessel, Matt Wiley, Brittany Mace and Kaleena Trevino.

The Victoria College Board of Trustees met for a regular board meeting on Monday, May 16, 2022, at 4:00 PM in Corporate Training Room 101 in the Academic Building of Victoria College located at 2200 E. Red River, Victoria, TX. Mr. Luis Guerra, Vice Chair, presided over the meeting.

A. Call to Order:

1. Quorum Call:

Mr. Luis Guerra called the meeting to order at 4:00 p.m. and announced that a quorum of board members was present.

2. Certification of the Posting of the Notice of the Agenda

Dr. Jennifer Kent certified that the agenda had been properly posted per Texas statute also in accordance with the provisions of Sections 551.125 and 551.127 of the Texas Government Code.

B. Citizen Communication:

1. At this time, the public is invited to address the Board of Trustees.

No members of the public spoke to the Board

C. Items for Consideration:

1. ADMINISTER Oath of Office to Trustees

Ms. Mary Ann Rodriguez, Board Liaison, administered the Officer Statement and the Oath of Office to Ms. Catherine McHaney, Trustee District 6 and Mr. John Zacek, Secretary - Trustee District 4.

2. CONSIDER Minutes of Board Workshop held on March 10, 2022

Mr. Ron Walker moved to accept the minutes as presented. Mr. Dr. Josie Rivera seconded the motion. Motion carried unanimously.

3. CONSIDER Minutes of the Regular Board Meeting held on March 21, 2022

Ms. Catherine McHaney moved to accept the minutes as presented. Dr. Josie Rivera seconded the motion. Motion carried unanimously.

4. CONSIDER Engagement of Independent Auditors for 2021-2022 Fiscal Year

Mr. Keith Blundell presented. He shared with the board that this is the fourth year of a five year proposal from Cascos & Associates, PC to conduct the audit for the fiscal year ending August 31, 2022. However, since the staff involved in the report writing is new, we have asked the firm to help write the report. The fee would normally be \$32,000. The firm is adding \$6,100 to assist in writing the report.

The new total is \$39,000. Mr. Blundell also introduced Ms. Brittany Mace, our new Director of Finance. Ms. Mace started in April of this year. Mr. Ron Walker moved to accept the proposal as presented. Dr. Daniel Cano seconded the motion. Motion carried unanimously.

5. CONSIDER Tax Increment Reinvestment Zone with the City of Victoria for Downtown Victoria

Mr. Keith Blundell presented. He shared with the Board that state law allows for the establishment of a Tax Increment Reinvestment Zone (TIRZ) to create a special zone to attract new investments in an area. The City of Victoria has established such a zone around the areas defined in the downtown corridor. The initial value of the special area is approximately \$70,000,000. This would become the base amount and Victoria College would receive its normal tax revenue from the base amount. Any growth above the base amount would be taxed at the college's tax rate at the time and that amount would be remitted to the TIRZ annually. Mr. Blundell stated that the TIRZ will create a board to make decisions regarding the use of the funds. The college can nominate a representative on the board. The term of the TIRZ is 25 years or until the plan is fully implemented, whichever is first. However, VC has also added an early termination clause we can execute if we have paid in at least \$1.5 million, which is the estimated total collections from the college over 25 years. Administration recommends a participation rate of 100% of the tax increment each year. Mr. Ron Walker moved to accept the interlocal agreement as presented. Mr. John Zacek seconded the motion. Motion carried unanimously.

6. CONSIDER Purchase of goods and/or services:

Mr. Keith Blundell presented each one individually. He first introduced our new Director of Purchasing, Ms. Kaleena Trevino. Ms. Lydia Huber is retiring at the end of the month after being with VC for 15 years.

a. ***2021-2022 Ancillary Plumbing Services Exceeding \$50,000.*** Mr. Keith Blundell shared that they are recommending the award to G.W Wheeler & Sons Plumbers LLC. G.W Wheeler & Sons Plumbers LLC was awarded the bid for Ancillary Plumbing Services for Fiscal Year 21-22 for routine repairs, annual testing, and renovation projects. \$33,962.74 spent on repairs and projects this year, remaining projects will exceed \$50,000 in the aggregate. Ms. Catherine McHaney moved to accept the purchase as presented. Dr. Josie Rivera seconded the motion. Motion carried unanimously.

b. ***Language Building Fire Alarm System Replacement Contractor***

Mr. Keith Blundell shared that we are recommending award to A-1 Shiner Fire & Safety, Inc. Design and installation of a new fire detection and alarm system for Language Building. The Language Building is not equipped throughout with an automatic sprinkler system. The entire building will be designed with full smoke detection coverage in all spaces. The fiscal impact is estimated at \$58,800.89. Dr. Josie Rivera moved to accept the purchase as presented. Dr. Daniel Cano seconded the motion. Motion carried unanimously.

c. ***Virginia Callan Welder Performance Annex Renovation Contractor***

Mr. Keith Blundell shared that they are recommending the award to A& A Constructors, Inc. The Welder Annex roof was destroyed during Hurricane Harvey in 2017, rendering the scene shop, classroom area, storage and restroom facilities inside the facility useless. By addressing the exterior of the facility, we will achieve increased capacity for the Welder Center overall and gain functionality of the Annex interior for much-needed rehearsal space, event space, office, storage and restroom. He shared that the renovation will also address long-standing maintenance issues with plumbing and water intrusion. The fiscal impact is estimated at \$367,000.00; funded partially by grant from Texas Historical Commission. Mr. Ron Walker moved to accept the award as presented. Mr. John Zacek and Dr. Daniel Cano seconded the motion. Motion carried unanimously.

d. RATIFICATION purchase of VS600M Truck Driving Simulator – Virage Simulation

Mr. Keith Blundell presented. He shared that Victoria College (VC) selected the noncredit Truck Driving course for curricular redesign based on the high demand for Commercial Driver's License holders in the Golden Crescent Workforce Development Area. According to Texas Workforce Commission data for the region, Truck Driver employment is projected to increase 11.5% from 2018-2028. This means it's anticipated to add 182 jobs annually to the current 1,580 jobs it provides. The course is currently contracted through Houston Community College (HCC). HCC provides the instructors and curriculum and invoices VC for the training costs; VC recruits, enrolls, and scholarships the co-enrolled students taking the course at our teaching sites. However, VC's long-term goal is to explore offering our own Truck Driving course. Mr. Blundell also shared that the equipment acquisition and curricular enhancement made through this project will build our capacity to offer this course independently in the future. Not only has research long indicated that simulation can help students achieve the same learning outcomes as with clinical or "field" instruction, but simulation also provides a safer training format for students before they are placed on the road in a real truck. The fiscal impact is estimated at \$115,000.00; funded by Governor's Emergency Education Relief (GEER) Texas Reskilling & Upskilling for Education (TRUE) Grant. Ms. Catherine McHaney moved to accept the ratification as presented. Dr. Josie Rivera seconded the motion. Motion carried unanimously.

7. CONSIDER Offers to Purchase Tax Sale Properties

Dr. Jennifer Kent presented. She shared that Linebarger, Goggan, Blair & Sampson, LLP has provided VC with offers to purchase seven (7) tax sale properties owned in trust by the Victoria County taxing authorities as a result of the property's failure to sell at a tax sale on the courthouse steps for the entire amount of delinquent taxes and costs owed. Upon approval of the Board, the properties will be sold and added back to the tax rolls. The properties are listed below.

Property	Amount Due	Amount Received
1906 S W Ben Jordan St	\$2077.89	\$1194.94
Mumphord Rd (5.24 Acres out of Lot 14, A. Levi Y Company's Subd.)	\$2715.06	\$543.75
Timberline Dr. (R48141 BLK 5 R 1 West Farm Lot 2 T-13 Acres .66)	\$1055.39	\$33.02
Reimann Rd. (R48152 BLK R 1 West Farm Lot 2 T-22 Acres 1.05)	\$1410.49	\$195.59
1514 Harry Street	\$561.20	\$239.60
State HWY 185 (01670 C Froatz Abst 167 Tr. 10 Acres 1.19)	\$579.81	\$0
Berger Rd.	\$780.76	\$0
TOTAL	\$9180.60	\$2206.90

Dr. Daniel moved to accept the offers as presented. Mr. John Zacek seconded the motion. Mr. Ron Walker abstained. Motion carried unanimously.

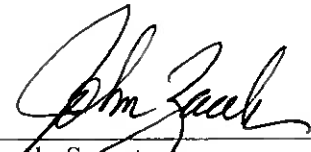
D. Informational Items:

1. Dual Credit Update – *Ms. Sabrina Romo presented the board with a hand out and went over graphs in detail. She gave an update on all the new Title V positions and their responsibilities. Mr. John Zacek thanked Ms Romo for all of their hard work and he also thanked the Foundation for their continued financial assistance to students.*

2. President’s Report – *Dr. Jennifer Kent reminded the board of the upcoming Police Academy Graduation. That would be the last one of the academic year. She thanked the board members that participated at Commencement and the Allied Health Ceremonies. The students truly appreciate their presence at these ceremonies. She thanked everyone that worked behind scenes as well, to make all of this special for the students.*

There being no further business, the meeting was adjourned at 436 PM.


Bland Proctor, Chair


John Zacek, Secretary