

Victoria College

Petition for Award of Locally Articulated Credit

(An official high school transcript must be on file at the VC Registrar's Office)

Part I – to be completed by Student

Name _____ V# _____

Address _____ Telephone No. _____

Alternate Telephone No. _____ Email _____

H.S. Attended _____ H.S. Graduation _____

Declared Major _____

Student Signature _____ Date _____

Part II – to be completed by Registrar's Office

Preliminary Checklist: All questions must be answered "yes" in order to recommend H.S. articulated credit

- ____ Yes ____ No 1. Does the student have an 80 (3.0) final average or better in the high school course for which credit is requested?
- ____ Yes ____ No 2. Did the student enroll at VC within 24 months of high school graduation?
- ____ Yes ____ No 3. Has the student successfully completed six (6) credits or more at VC?
- ____ Yes ____ No 4. An official copy of the student's high school transcript is on file?

High School Course	H.S. Abbreviation or Notation	Course Grade	Year Taken 10, 11, 12	VC Course Name	VC Course Rubric and #

AC reviewed by _____ Posted by _____ Date _____

If no credit awarded, reason(s) _____

Notification sent to student (date) _____