

Registration & Payments

Fall 2017



All unpaid classes will be dropped if not paid by the payment due date and time.

Registration

Open	Start Time	Closed	End Time	Payment Due Date & Time
◆ Monday, July 17, 2017	7:30 a.m.	Friday, August 11, 2017	Noon	Friday, August 11, 2017 at Noon
Friday, August 11, 2017	5 p.m.	Thursday, August 17, 2017	Noon	Thursday, August 17, 2017 at Noon

◆ Registration Time Ticket

Registration Dates

July 17 - August 17
 July 18 - August 17
 July 19 - August 17
 July 20 - August 17

Total Earned Credit Hours*

45 or more
 30 or more
 15 or more
 0 or more

Total Earned Credit Hours equals undergraduate institutional and transfer hours. To view Earned Credit Hours, starting from the Pirate Portal, click the following links in order: Registration folder > Registration Status link. Total earned credit hours equals undergraduate transfer plus undergraduate institutional.

Registration Status

- ✓ You have no Registration Time Ticket. You may register at any time.
- ✓ You have no Holds which prevent registration.
- ✓ Your Academic Standing is Good Standing which permits registration.
- ✓ Your Student Status permits registration.
Your Class for registration purposes is Freshman.

Earned Credit

Level	Type	Hours
Undergraduate Transfer		12.000
Undergraduate Institutional		13.000
		12.00 + 13.000 = 25.00 Total Earned Credit Hours

Schedule Changes - Advisor-Assisted Only

August 21 and 22

See Advisors availability on next page.

2nd 8-Week Registration - Advisor-Assisted Only

Open	Start Time	Closed	End Time	Payment Due Date & Time
Monday, October 9, 2017	7:30 a.m.	Friday, October 13, 2017	Noon	Friday, October 13, 2017 at Noon

Students Eligible to Register Online - Visit www.VictoriaCollege.edu/RegistrationStep4 for step by step instructions. Registration abbreviations below.

Select (Column)	
C	Class is full
SR	Student is not eligible to register.
NR	Registration is not open
□	Registration is open and class is not full

Days (Column)	
M	Monday
T	Tuesday
W	Wednesday
R	Thursday
F	Friday
S	Saturday
MW	Monday & Wednesday
TR	Tuesday & Thursday
MWF	Monday, Wednesday, & Friday
MTWR	Monday, Tuesday, Wednesday, & Thursday

Sec (Section Column)	
W	Online
L	Lab
F	8-Week Fast Track
OE	Open-Enrollment
H	High School Student Only
BSM	Base Score Main
CRM	College Ready Main
G	Gonzales Center
BSG	Base Score Gonzales
CRG	College Ready Gonzales
GO	Gonzales Open-Enrollment

CMP (Campus Column)	
M	Main Campus 2200 E Red River St Victoria, TX 77901
GC	Gonzales Center 424 East Sarah DeWitt Gonzales, TX 78629

Location (Column)	
AB	Academic Building
AH	Allied Health Building
FA	Fine Arts Building
GEI	Gonzales Electronic/Instrumentation
GWTC	Gonzales Workforce Training Center
HSC	Health Sciences Center
JH	Johnson Hall
L	Language Building
SPCTR	Sports Center
TC	Technology Center
WB	Wood Building

Advisors Available - Advising office hours are listed below.

July 17 - July 28 (Summer Hours)

Main Campus (Student Services Building)

Monday - Thursday 7:30 a.m. - 6 p.m.

Gonzales Center

Monday - Thursday 8 a.m. - 5:30 p.m.

July 29 and after (Regular Hours)

Main Campus (Student Services Building)

Monday - Thursday 7:30 a.m. - 6 p.m.

Friday 7:30 a.m. - 5 p.m.

Gonzales Center

Monday - Friday 8 a.m. - 5 p.m.

***August 14 - Limited Main Campus office hours; Gonzales Center closed all day.**

Payment Options - Cash, Check, Money Order, Debit/ATM Card, Credit Card or Payment Plan

If payment is made by check, the driver's license number of the person signing the check is required. Students are encouraged to utilize the online payment system accessed through the **Pirate Portal**. In addition to credit cards, the system accepts electronic checks.

Option 1 - Online (Full Payments and Payment Plans)

1. Log into the **Pirate Portal**
2. Click on the Payments folder > Make/Manage Payments
3. Follow the steps to make the payment of your choice

Option 2 - Phone (Full Payments)

Call (361) 485-6840

Option 3 - In Person (Full Payments and Payment Plans)

In the Payments Office in the Student Services Building located on the Main Campus and at the Gonzales Center.

Option 4 - Payment Plan

The payment plan is available to pay tuition and fees for the fall semester. There is a \$20 non-refundable service fee to use the payment plan option. Under this option:

- One-half of the tuition and fees must be paid at the time of registration.
- One-half of the remaining balance is due October 6, 2017.
- The remaining balance is due November 10, 2017.

A \$25 late fee will be charged for each payment that is not received by the due date. Payment plans are available online in the Pirate Portal or in person at the Payments Office.

Financial Aid - Apply for Financial Aid

3 Easy Steps

1. Apply for admission to Victoria College at www.ApplyTexas.org.
2. Complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov. The FAFSA information is used to determine financial aid eligibility.
3. Once admitted into VC, use the **Pirate Portal** to monitor your financial aid status, accept awards and complete the scholarship survey.

Students who need help paying for college are encouraged to visit the Financial Aid Office, call (361) 572-6415, or email FinancialAid@VictoriaCollege.edu.

Financial Aid Deadlines

Steps 1 - 3 must be complete by the financial aid application priority deadline listed below to allow time for processing of aid.

Financial Aid Application Priority Deadline

April 16, 2017

Bookstore Charges allowed until

Fall 16 week classes ~~September 6, 2017~~ September 15, 2017

Fall First 8 week classes ~~August 28, 2017~~ September 15, 2017

Fall Second 8 week classes October 23, 2017

Remaining Pell Grant refund checks will be distributed up to two weeks after the above deadlines.

Important Dates - Refund Periods, Class Dates, & Pirate Orientation

Refund Dates

16-week courses

Aug. 20 by 11:59 p.m. 100%

Aug. 21 - ~~Sept. 11~~ Sept. 19 70%

Sept. 12 - ~~18~~ 26 25%

Sept. ~~19~~ 26 & after None

~~Sept. 6~~ Sept. 14 - Official Reporting Date (ORD)

~~Nov. 1~~ Nov. 9 - Last day to drop with a W or Q

First 8-week courses

Aug. 20 by 11:59 p.m. 100%

Aug. 21 - ~~Aug. 30~~ Sept. 8 70%

Aug. 31 - ~~Sept. 1~~ Sept. 12 25%

Sept. ~~2~~ 12 & after None

~~Aug. 28~~ Sept. 6 - Official Reporting Date (ORD)

~~Sept. 26~~ Oct. 4 - Last day to drop with a W or Q

Second 8-week courses

Oct. 15 by 11:59 p.m. 100%

Oct. 16 - 25 70%

Oct. 26 - 27 25%

Oct. 28 & after None

Oct. 23 - Official Reporting Date (ORD)

Nov. 27 - Last day to drop with a W or Q

Class Start Dates & Finals

16-week courses

Start Date - Aug. 21

Finals - Dec. 11-14

First 8-week courses

Start Date - Aug. 21

Finals - Oct. 11-13

Second 8-week courses

Start Date - Oct. 16

Finals - Dec. 11-14

Pirate Orientation

Required for Incoming Freshmen

Main Campus - July 24, August 3, and August 8

Gonzales Center - August 1

How to drop a class.

If you drop a class and have financial aid please contact Financial Aid prior to dropping your class. FinAid@VictoriaCollege.edu, (361) 572-6415, or Live Chat. Pirate Portal > **Registration** folder > **Drop Classes** link.