

Registration & Payments

Summer & Fall 2018



Priority Registration **Current Students Only** *(students who are currently enrolled in Spring 2018 credit courses)*

Interim, Summer I, Summer II, & Fall Registration

Registration Dates	Total Earned Credit Hours	Payment Deadline
April 23 at 7:30 a.m. - May 4 at Noon	45 or more	May 4 at Noon
April 24 at 7:30 a.m. - May 4 at Noon	30 or more	
April 25 at 7:30 a.m. - May 4 at Noon	15 or more	
April 26 at 7:30 a.m. - May 4 at Noon	0 or more	

WHAT ARE TOTAL EARNED CREDIT HOURS?

Total earned credit hours are the sum of undergraduate transfer hours plus undergraduate institutional hours.

WHERE CAN I VIEW MY HOURS IN THE PIRATE PORTAL?

Pirate Portal > Registration folder > Registration Status link

Registration **All Students** *(new and returning students)*

Interim, Summer I, Summer II, & Fall	Summer I, Summer II, & Fall	Summer II & Fall	Summer II & Fall	Fall	Fall
May 7 at 7:30 a.m. through May 10 at Noon Payment Due: Thurs., May 10 at Noon	May 11 at 7:30 a.m. through May 31 at Noon Payment Due: Thurs., May 31 at Noon	June 1 at 7:30 a.m. through June 14 at Noon Payment Due: Thurs., June 14 at Noon	June 14 at 5 p.m. through July 5 at Noon Payment Due: Thurs., July 5 at Noon	July 5 at 5 p.m. through Aug. 2 at Noon Payment Due: Thurs., Aug. 2 at Noon	Aug. 2 at 5 p.m. through Aug. 16 at 5 p.m. Payment Due: Thurs., Aug. 16 at 5 p.m.

How to Register

REGISTER ONLINE

Online registration is available any time registration is open between Monday, April 23 to Thursday, Aug. 16. Registration closes on May 5 and 6, and from noon to 7:30 a.m. or 5 p.m. on payment deadline days.

Pirate Portal > Registration folder > Classes Registration Cart **or**
 Pirate Portal > Registration folder > College Scheduler-Add Classes **or**
 Pirate Portal > Registration folder > Look Up Classes

REGISTER WITH AN ADVISOR

Advising & Counseling Services, Main Campus
 Monday–Thursday • 7:30 a.m.–6 p.m. **and**
 Friday • 7:30 a.m.–5 p.m.
 Summer Hours: Monday–Thursday • 7:30 a.m.–6 p.m.
Closed: May 18, 25, 28 June 1, 8, 15, 22, 29 July 4, 6, 13, 20, 27 Aug. 13

Gonzales Center
 Monday–Friday • 8 a.m.–5 p.m.
 Summer Hours: Monday–Thursday • 8 a.m.–5 p.m.
Closed: May 18, 25, 28 June 1, 8, 15, 22, 29 July 4, 6, 13, 20, 27 Aug. 13

How to Pay **NOTE: All unpaid classes will be dropped if not paid by the payment due date and time.**

PAY ONLINE

Pirate Portal > Payments folder > Make/Manage Payments

PAY IN PERSON

Payments Office, Main Campus (361) 485-6840
 Monday–Thursday • 7:30 a.m.–6 p.m. **and**
 Friday • 7:30 a.m.–5 p.m.
 Summer Hours: Monday–Thursday • 7:30 a.m.–6 p.m.
Closed: May 18, 25, 28 June 1, 8, 15, 22, 29 July 4, 6, 13, 20, 27 Aug. 13

Gonzales Center (830) 672-6251
 Monday–Friday • 8 a.m.–5 p.m.
 Summer Hours: Monday–Thursday • 8 a.m.–5 p.m.
Closed: May 18, 25, 28 June 1, 8, 15, 22, 29 July 4, 6, 13, 20, 27 Aug. 13

PAYMENT PLANS

Once you have registered for classes, you can enroll in a payment plan to secure your classes (Pirate Portal > Payments folder > Make/Manage Payments > Payment Plans > Enroll). A \$20 nonrefundable fee is required to enroll in a payment plan. Before you submit a payment in a payment plan, a schedule of payment deadlines and amounts due will be provided.

A \$25 late fee will be charged for each payment that is not received by the due date. Payment plans are available online in the Pirate Portal or in person at the Payments Office or Gonzales Center.

Dates to Remember

	Interim	Summer I (5-Week)	Summer I (8-Week)	Summer II	Fall (16-Week)	Fall (1 st 8-Week)	Fall (2 nd 8-Week)
100% Refund*	May 13	June 3	June 3	July 8	Aug. 19	Aug. 19	Oct. 14
Classes Begin	May 14	June 4	June 4	July 9	Aug. 20	Aug. 20	Oct. 15
ORD - Official Reporting Date	May 15	June 7	June 12	July 12	Sept. 5	Aug. 27	Oct. 22
70% Refund*	May 14-16	June 4-11	June 4-14	July 9-16	Aug. 20- Sept. 10	Aug. 20-29	Oct. 15-24
25% Refund*	May 17	June 12	June 15-19	July 17	Sept. 11-17	Aug. 30-31	Oct. 25-26
Last Day to drop with a W or Q*	May 24	June 21	July 10	July 26	Oct. 31	Sept. 25	Nov. 26
Classes End	May 31	July 3	July 26	Aug. 7	Dec. 13	Oct. 12	Dec. 13

MAY

Monday, May 14, 2018 Summer Hours Begin (VC Closed on Fridays through July 27)
 Monday, May 28, 2018 COLLEGE CLOSED - Memorial Day - No School

JULY

Wednesday, July 4, 2018 COLLEGE CLOSED - Independence Day - No School
 Monday, July 30, 2018 Regular Hours Begin (July 30, 2018 - May 10, 2019)

AUGUST

Monday, Aug. 13, 2018 COLLEGE CLOSED - Convocation

SEPTEMBER

Monday, Sept. 3, 2018 COLLEGE CLOSED - Labor Day - No School

NOVEMBER

Sunday, Nov. 18, 2018 COLLEGE CLOSED - Fall Break - No School
 Monday, Nov. 19, 2018 COLLEGE CLOSED - Fall Break - No School
 Tuesday, Nov. 20, 2018 COLLEGE CLOSED - Fall Break - No School
 Wednesday, Nov. 21, 2018 COLLEGE CLOSED - Fall Break - No School
 Thursday, Nov. 22, 2018 COLLEGE CLOSED - Fall Break - No School
 Friday, Nov. 23, 2018 COLLEGE CLOSED - Fall Break - No School
 Saturday, Nov. 24, 2018 COLLEGE CLOSED - Fall Break - No School

Dropping a Class

If you drop a class and have financial aid please review the Return of Title IV Funds Policy located in the VC Catalog and contact Financial Aid prior to dropping your class. FinancialAid@VictoriaCollege.edu, (361) 572-6415, or Live Chat.

Pirate Portal > **Registration** folder > **Drop Classes** link

Summer Hours

Admissions & Records, Advising & Counseling Services, Financial Aid, and Payments
 Monday-Thursday, 7:30 a.m.-6 p.m.

Fall/Spring Hours

Admissions & Records, Advising & Counseling Services, Financial Aid, and Payments
 Monday-Thursday, 7:30 a.m.-6 p.m. and Friday, 7:30 a.m.-5 p.m.