

Financial Aid Appeal to Interim Dean of Students

The following documents are required for your financial aid appeal:

- 1) Appeal letter specifying circumstances/reasons that resulted in current suspension status. Answer the following questions:
 - A) What caused the situation you are now in?
 - B) How will you pay for your tuition/fees/books if your financial aid appeal to the Interim Dean of Students is denied?
 - C) What do you plan on doing differently that will result in a more successful college experience?

- 2) A degree plan which details the number of remaining hours and courses needed for completion. Degree plans are obtained by visiting the Advising & Counseling office and speaking with an Academic Advisor.

- 3) Current budget including your projected financial aid award as part of your income

Students applying for student loans or with previous student loan debt must also submit the following:

- 4) In addition to a current budget, a projected post-graduate budget which includes a student loan repayment plan

Be prepared with an alternate method of payment in the event your appeal is denied or the appeal process is not completed prior to the payment deadline.

Household Budget Worksheet

Use this sheet to determine your income and expenses, and disposable income percentage

Include all expenses and income.

If you need another category, "borrow" a line that is not in use. Not all households will use all items.

Be as accurate as possible in reporting. Do not report any monies deducted from your take home pay.

| Monthly Take Home Income | |
|-------------------------------|------------|
| Salary/Wages/Business Draw | |
| Salary or Wages (Spouse) | |
| Social Security | |
| Pension/Retirement | |
| Interest on Accounts | |
| Alimony / Child Support | |
| Real Estate rent (income) | |
| Investment Dividends | |
| Unemployment/ Food Stamps | |
| Other | |
| Total Take Home Income | \$0 |

| Secured Debts (Monthly Payments) | |
|----------------------------------|------------|
| Rent | |
| 1st Mortgage | |
| 2nd Mortgage | |
| Land Lease (Trailer park, other) | |
| Student Loans | |
| Auto Loans/Leases | |
| Recreation (Boat, ATV, etc.) | |
| Past Due Taxes | |
| Other Debts | |
| Other Debts | |
| Other Loans | |
| Other Loans | |
| Total Secured Debt | \$0 |

| Monthly Living Expenses | |
|--------------------------------------|------------|
| Alimony / Child Support (outgoing) | |
| Auto Gas and Repair | |
| Auto Insurance | |
| Cable TV/ Satellite Fees | |
| Charitable Contributions | |
| Child Care | |
| Children's Activities | |
| Clothing Maintenance | |
| Clothing Purchases | |
| Electric Bill | |
| Food (In-home / Groceries) | |
| Food (Out of home - Lunch, Dining) | |
| Gas and Oil Bill | |
| Health and Dental Insurance | |
| Homeowner/Condo fees | |
| Homeowners/ Renters Insurance | |
| Household items | |
| Internet Access (AOL,MSN, DSL) | |
| Life and Disability Insurance | |
| Memberships (Health club etc.) | |
| Personal Care (Grooming) | |
| Prescriptions | |
| Property Services (Gardener,Pool) | |
| Security Services (Alarm) | |
| Subscriptions | |
| Telephone (Home, Cell, Pager) | |
| Trash Disposal | |
| Tuition and School Supplies | |
| Water Bill | |
| Other Expenses | |
| Total Monthly Living Expenses | \$0 |

| Unsecured Debt | |
|-----------------------------|------------|
| Credit Card 1 | |
| Credit Card 2 | |
| Credit Card 3 | |
| Credit Card 4 | |
| Credit Card 5 | |
| Credit Card 6 | |
| Credit Card 7 | |
| Credit Card 8 | |
| Personal Loan 1 | |
| Personal Loan 2 | |
| Medical Bill Payment | |
| Other | |
| Other | |
| Total unsecured Debt | \$0 |

| Summary | |
|--|---------------|
| Total Take Home (Income) | \$0 |
| Total Living Expenses (-) | \$0 |
| Total Secured Debt Payments (-) | \$0 |
| Total Unsecured Debt Payments (-) | \$0 |
| Disposable Income** | \$0.00 |
| Disposable Income as Percent or Total | |

SAMPLE HOUSEHOLD BUDGET – CURRENT BUDGET

Monthly Take Home Income

| | | |
|--------------|----------|--|
| Salary | \$500.00 | Part time Job – will increase hours if necessary |
| Student Loan | \$750.00 | Total of \$3750.00 |

Total Take Home Income \$1250.00

Monthly Living Expenses

| | | |
|-------------------|----------|-----------------|
| Gasoline for Auto | \$120.00 | |
| Auto Insurance | \$ 60.00 | |
| Clothing | \$ 60.00 | |
| Groceries | \$ 40.00 | |
| Restaurants | \$100.00 | |
| Tuition/Books | \$635.00 | Total \$2500.00 |

Total Monthly Living Expenses \$1005.00

Secured Debt

| | |
|-----------|----------|
| Auto Loan | \$360.00 |
|-----------|----------|

Total Secured Debt \$360.00

Total Unsecured Debt \$ 0.00

SUMMARY

| | |
|----------------------------|-------------------|
| Total Take Home Income | \$1250.00 |
| Total Living Expenses | \$1005.00 |
| Total Secured Debt Payment | \$ 360.00 |
| Total Unsecured Debt | \$ 0.00 |
| Disposable Income | -\$ 115.00 |