

WCE

Workforce &
Continuing Education

Summer/Fall 2024 Schedule

TRUCK DRIVING

Learn to Drive. Drive to Earn.

KIDS COLLEGE

Summer Camps for Ages 6-12

COMPUTER LITERACY

Hands-on Instruction and Practice in Computer Basics

**ARTIFICIAL INTELLIGENCE
LUNCH & LEARN**

AI Tools for Everyone: Simplifying Business and Life



STUDENT DRIVER

03



An Equal-Opportunity Institution

Accelerate Your Career

The schedule is subject to change including cancellation/postponement of classes. Visit VictoriaCollege.edu/WCE for current information.

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WELCOME!



Workforce & Continuing Education (WCE)



Rachel Nessel
WCE Director



Dwayne Maly
CE Industrial Programs Director



Susie Akin
Administrative Assistant



Mary Hardy
Program Coordinator



Marisol Johnson
ALL Program Specialist



John Parks
Training Coordinator & Instructor



Nicole Uresti
Business Solutions Coordinator

Gonzales Center



Vince Ortiz
Gonzales Center Manager



Melissa Robinson
Assistant Manager



Cindy Finch
Administrative Assistant



Cindy Leazer
Administrative Assistant



Jamie Nobles
Academic & Financial Aid Counselor

Accelerate your career with the classes in our Workforce & Continuing Education (WCE) Summer/Fall 2024 schedule! We offer short-term training in a variety of areas to meet the needs of the community. A majority of our courses are designed to prepare you for high-demand occupations that lead to a nationally recognized certificate or state credential. These courses typically run between 4 to 16 weeks in length, making them both affordable and convenient. Plus, they are taught by knowledgeable instructors with a wealth of experience. Whether you're aiming to switch careers, improve your skills, or simply have some fun, we have something for everyone.

OFFICE HOURS & PHYSICAL LOCATION

Fall & Spring Hours

Monday-Friday • 8 a.m.-5 p.m.

Summer Hours

Monday-Thursday • 8 a.m.-5 p.m.

Closed on Fridays

Emerging Technology Complex
Conference and Education Center, Ste 309
7403 Lone Tree Road
Victoria, TX 77905
(361) 582-2528

VC HOLIDAYS (COLLEGE CLOSED)

- June 19 – Juneteenth
- July 4 – Independence Day
- Sept. 2 – Labor Day
- Nov. 25-29 – Fall Break
- Dec. 23-Jan. 3 – Winter Break

LOCATIONS

The following are Victoria College locations that Workforce & Continuing Education courses are held.



**VC EMERGING TECHNOLOGY COMPLEX
CONFERENCE & EDUCATION CENTER**
7403 Lone Tree Road, Victoria, TX 77905



**VC EMERGING TECHNOLOGY COMPLEX
INDUSTRIAL TRAINING CENTER**
7403 Lone Tree Road, Victoria, TX 77905



**VC MAIN CAMPUS
COLLEGE SERVICES & TRAINING BUILDING**
2200 E. Red River Street, Victoria, TX 77901



**VICTORIA COLLEGE
LIBERTY STREET INDUSTRIAL TRAINING CENTER**
1404 N. Liberty, Victoria, TX 77901



**VICTORIA COLLEGE
GONZALES CENTER**
424 E. Sarah DeWitt, Gonzales, TX 78629











**VICTORIA COLLEGE
GONZALES WORKFORCE TRAINING BUILDING**
1828 Saint Paul Street, Gonzales, TX 78629


REGISTRATION & PAYMENT

WCE STUDENT CHECKLIST

 VictoriaCollege.edu/WCE

-  **Apply**
<https://bit.ly/486bmtM>
V# _____
-  **Set up your Pirate Portal**
<https://MyVC.VictoriaCollege.edu/>
View Step-by-Step Guide
-  **Register****
Pirate Portal > Register for Classes
View Step-by-Step Guide
-  **Pay Tuition by Payment Deadline**
Pirate Portal > View/Pay Fees
-  **Payment Plan (Optional)**
Only eligible for classes over 7 weeks long
-  **Complete Financial Aid Application (Optional)**
www.FAFSA.gov
-  **Sign/Submit CE Student Information Sheet to be considered for Financial Aid**
Pirate Portal > View/Pay Fees > Financial Aid Dashboard > General Links > CE Student Information Sheet
-  **Complete Scholarship application (Optional)**
<https://VictoriaCollege.AwardSpring.com/>

HOW TO READ THE SCHEDULE

Course Title → **Electrical Level 2-\$900** ← Course Fee  Page 16 ← Financial Assistance Available
 Course Number → **ELPT 1020**
 Prerequisite: Successful completion of Electrical Level 1
 Course Description → This course is a study in alternating current; motors theory and application; circuit breakers and fuses; conductor installations, terminations and splices; conduit bending; grounding and bonding; pull and junction boxes. All course materials, including textbook, provided. 100 contact hours
 Registration & Payment Deadline* → **VICTORIA-CRN: 44010** ← Course Reference Number (CRN)*
 Start & End Dates → **Registration & Payment Deadline: Aug. 12 • Noon**
 Days → **Aug. 19-Nov. 13* • CRN: 44010 • Term: CE Fourth Quarter 2023-2024** ← Term
 Location → **Mon. & Wed. • 6-10 p.m.** ← Start & End Times
 → **VC Emerging Technology Complex Industrial Training Center, Room 221** ← Building, Room Number
 (Class will not be held Sept. 2)

Register

- * **Registration Deadlines:** Registrations are accepted on a first-come basis. Register and make payment prior to the applicable payment deadline to secure a place in the class of your choice.
- + **Term & CRN:** Note your term and CRN or course number to search and register for classes in the Pirate Portal.



* **Payment Deadline:** Pay in full, enroll in a payment plan, or secure alternate funding (scholarships, financial aid, etc.) by your applicable **payment deadline date** to avoid being dropped from classes.

Review available payment options at VictoriaCollege.edu/WCE.

NEED HELP?

WCE OFFICE HOURS

Fall & Spring Hours

Monday-Friday • 8 a.m.-5 p.m.

Summer Hours

Monday-Thursday • 8 a.m.-5 p.m.
Closed on Fridays

MAIN CAMPUS HOURS

Monday-Thursday • 7:30 a.m.-6 p.m.
Friday • 7:30 a.m.-5 p.m.

VC GONZALES CENTER HOURS

Monday-Friday • 8 a.m.-5 p.m.



All locations are closed

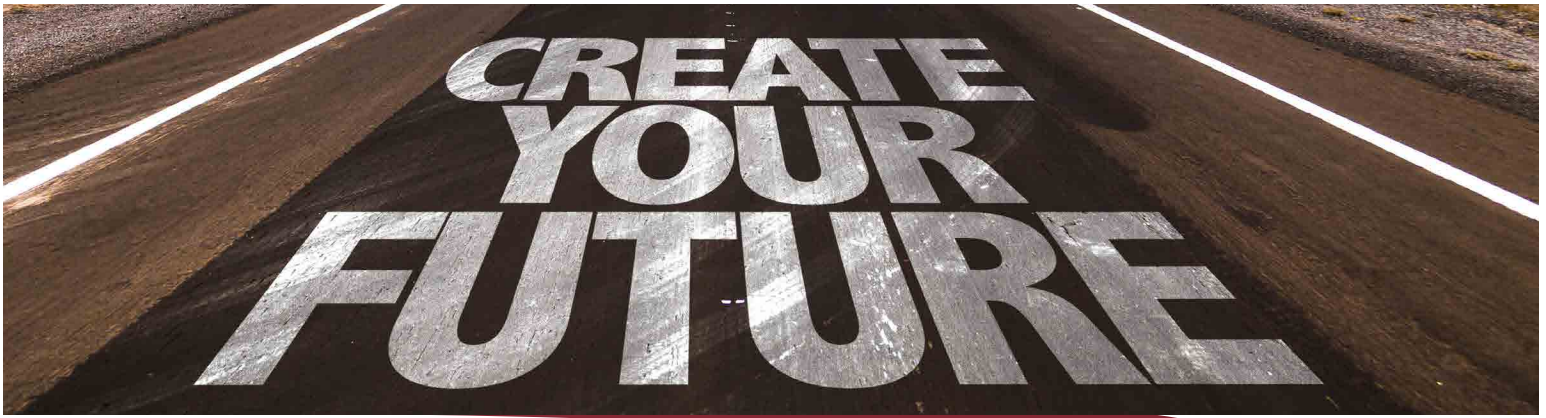
June 19, July 4, Sept. 2, Nov. 25-29,
and Dec. 23-Jan. 3

WAYS TO CONNECT

Workforce & Continuing Education is available to assist students via live chat, email, phone, and in-person. No appointments required.

CALL OR LIVE CHAT

-  VictoriaCollege.edu/WCE
-  (361) 582-2528



Victoria College offers programs and courses in the following career and education pathways.



BUSINESS & TECHNOLOGY



HEALTH CAREERS



INDUSTRIAL TRADES



PUBLIC SERVICE



SCIENCE, ENGINEERING, & MATH





LIBERAL ARTS

Take steps towards a high-paying career that fits you and *your* interests, or save money by completing courses you need at VC before transferring to a university to earn a bachelor's degree.

Transfer to a University
4+ years

Earn an Associate of Arts or Associate of Science Degree and then transfer to a university.





Starting salary:

  \$40,167-\$122,852

Associate of Applied Science Degrees

2 years





Starting salary:

 \$36,000-\$49,000  \$52,000-\$58,000
 \$46,000-\$56,000  \$35,000-\$45,000

Certificates

1 year

Starting salary:

 \$24,000-\$36,000  \$35,000
 \$37,000  \$41,000

Job Training Classes

Occupational Skills Awards

6 weeks-5 months

Starting salary:

 \$22,000-\$32,000  \$32,000-\$46,000
 \$18,000-\$28,000  \$27,000

Let's plan
your future.

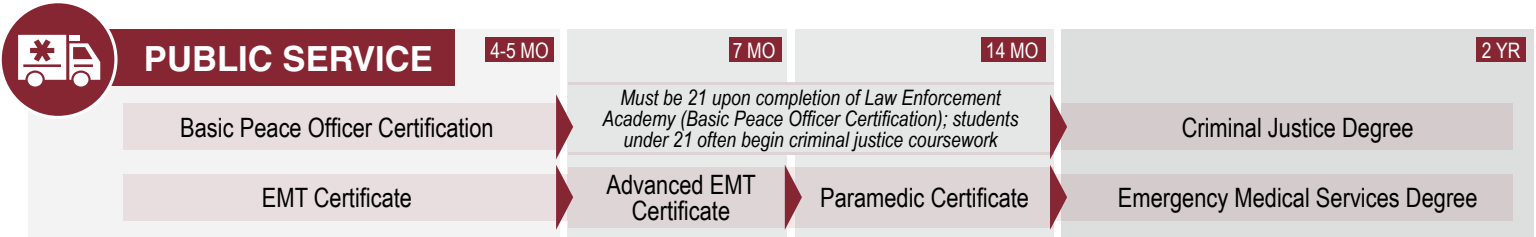
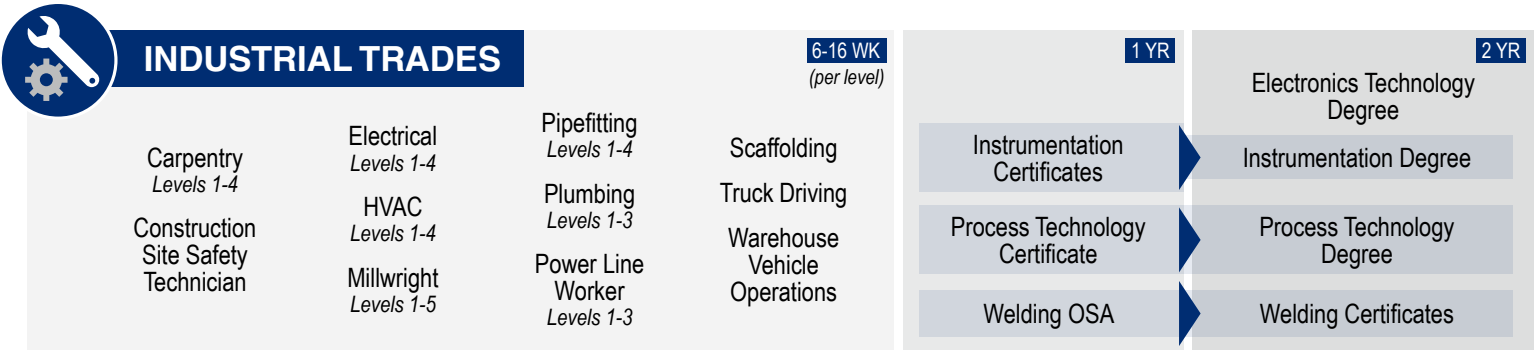
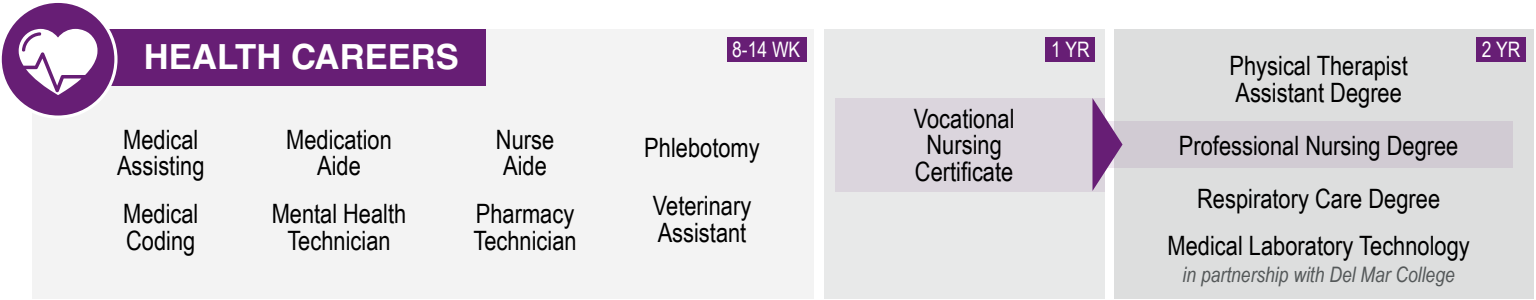
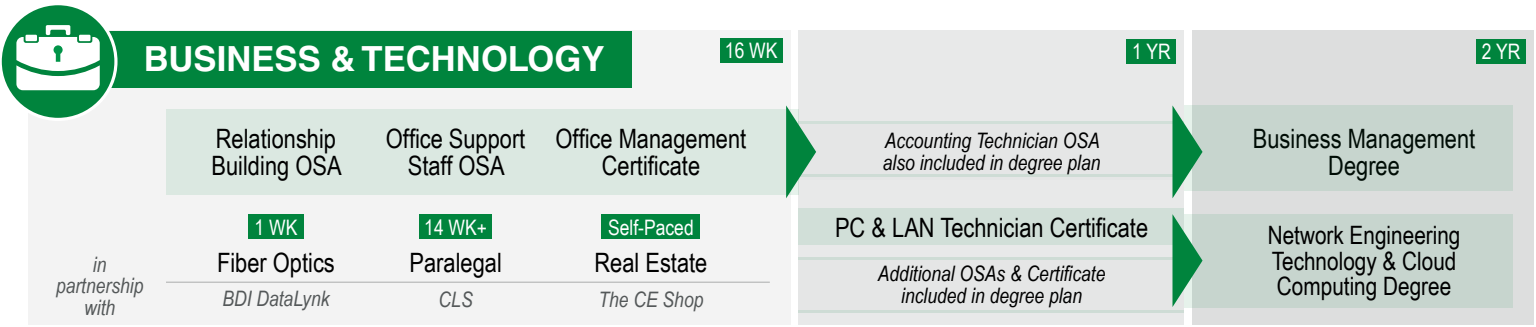
 **Call Us**
(361) 573-3291

 **Chat Live**
VictoriaCollege.edu

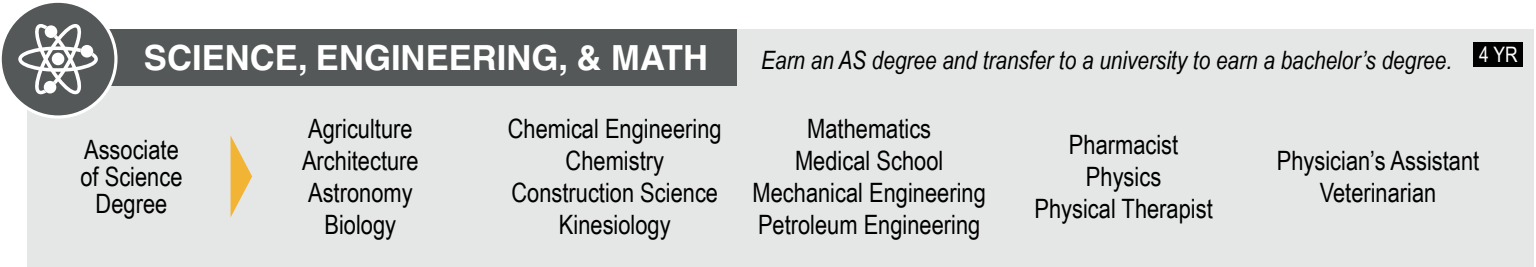
 **Schedule a Campus Visit**
VictoriaCollege.edu/CampusVisits



CAREER PATHWAYS



GENERAL STUDIES & TRANSFER



WE'VE GOT YOUR BACK

College and life can be challenging.
Need help? *Let's connect.*

The following support services are available in
Advising & Counseling Services, Room 105.

Career Counseling

VC advisors coordinate with the Texas Workforce Commission to provide career planning and job search assistance.

Childcare Assistance

VC partners with the YMCA and local childcare providers to offer students discounted childcare.

Counseling

VC provides a licensed counselor to help students who seek anxiety, grief, and depression counseling.

Disability Services

VC provides disability support services to qualified students with documented disabilities.

Veterans Services

VC provides assistance to students in utilizing veteran education benefits.

JP's Market

Assistance is available for students who are in need of food and clothing.

- Main Campus
Advising & Counseling Services
Student Services Building, Room 105
- Emerging Technology Complex
- Gonzales Center

Personal Wellbeing Support

VC partners with Mid-Coast Family Services to provide a variety of supports to victims of sexual assault and domestic abuse.

Counselors from Mid-Coast Family Services are available on Tuesdays from 9 a.m.-3 p.m.

Transportation

Assistance may be available for students who are in need of help with transportation.

MORE INFO

Advising & Counseling Services • Main Campus • Student Services Building
(361) 582-2400 • AdvisorHelp@VictoriaCollege.edu • VictoriaCollege.edu/SupportServices

**CONNECT
WITH US!**



Follow us on
FACEBOOK

**Victoria College
Workforce & Continuing Education**

**Did
you
know?**



is available
at the ETC too.

LOCATIONS

**Conference &
Education Center**
3rd Floor, Room 300
Connection Center

**Industrial
Training Center**
2nd Floor, Breakroom

JP's Market provides food, personal hygiene items,
cleaning products, baby products, and more.

Free to all VC students.

FAQS

Listed are common frequently asked questions.

After registering, when do I have to pay?

Students must make payment arrangements by noon on the registration/payment deadline listed in the WCE schedule to remain enrolled. Registration is not complete until your classes have been paid in full or you have initiated a payment plan. Financial aid and scholarships do not cover 100% of tuition. If you have received a financial aid or scholarship award notification, it will not be applied to your account until you have contacted our office AND paid any remaining balance.

What is your cancellation policy?

Victoria College reserves the right to cancel classes and change class times or instructors as needed without notice.

In the event of inclement weather, class may be cancelled.

Students will be notified of cancellations via the phone number listed on their Pirate Portal account and/or their VC email address.

What is the Refund Policy?

No refunds will be given after the course start date.

A 100% refund is given if a withdrawal request is received before the class begins, or if the class is cancelled by the College. No refund is issued after the class begins. Law Enforcement Academy students will receive an 80% refund if the withdrawal is completed during the first five calendar days following the first class meeting.

Direct deposit refunds are made to students who have designated a checking or savings account through their student portal. If no direct deposit profile has been established, a check is mailed to the student's mailing address of record on file with the registrar.

What special accommodations are available?

Any participants with disabilities who need special accommodations should call to request those accommodations as soon as possible, but no later than one week prior to the beginning of class. For more information, please call (361) 572-6405.

Is tobacco allowed at your training locations?

Tobacco use and the use of smokeless devices like electronic cigarettes is prohibited in all College facilities, grounds, and parking lots.



The image is a promotional graphic for Victoria College. It features a dark red background with a white outline of a pirate's face wearing a hat with 'VC' on it. To the right of the pirate is the text 'Enrolled? Yes.' in a white script font, followed by 'Don't forget your Student ID.' in a yellow sans-serif font. Below this, on a dark grey background, is the text 'GET YOUR STUDENT ID TODAY.' in white, followed by 'Stop by the Payments Office located in the Students Services Building.' and 'Bring a valid ID to get your Student ID.' in white. At the bottom, in yellow, is the text 'A STUDENT ID is required for all Student Life activities. Don't miss out on free food, games, and giveaways!'.

Each
Class
is \$15.



Register
for all
three for
only \$35.

AI Lunch & Learn Series

AI Unveiled: Navigating the World of Artificial Intelligence

ARTC CE01

Unlock the mysteries of Artificial Intelligence with a non-technical introduction designed for everyone. This session demystifies AI, showcasing how it powers the technology around us and highlighting its potential as an invaluable resource. Discover the basics of AI in a way that's easy to understand, setting the foundation for exploring its applications in business and everyday life. 1.5 contact hours

WEBEX-CRN: 41022

Registration Deadline: Sept. 9 at Noon

Sept. 12 • CRN: 41022

Term: CE First Quarter 2024-2025

Thurs. • 11:30 a.m.-1 p.m.

Held virtually via WebEx

After you register, a WebEx link will be provided.

AI Tools for Everyone: Simplifying Business and Life

ARTC CE01

Dive into the practical side of Artificial Intelligence with a guide to AI tools, both free and paid, that can transform the way you work and live. Learn how to leverage AI to streamline tasks, enhance productivity, and unlock creativity in your business or personal projects. This session is a treasure trove of AI applications that are accessible, user-friendly, and ready to use today. 1.5 contact hours

WEBEX-CRN: 41023

Registration Deadline: Oct. 7 at Noon

Oct. 10 • CRN: 41023

Term: CE First Quarter 2024-2025

Thurs. • 11:30 a.m.-1 p.m.

Held virtually via WebEx

After you register, a WebEx link will be provided.

Ethics of AI: Navigating the New Digital Frontier

ARTC CE01

Explore the ethical landscape of Artificial Intelligence and understand its profound societal impact. This session delves into the importance of ethical considerations, the challenges of bias and privacy, and the societal implications of AI deployment. By highlighting responsible AI use and its potential for social good, we aim to inspire a conscientious approach to technology that respects human values and fosters a positive future. 1.5 contact hours

WEBEX-CRN: 41024

Registration Deadline: Nov. 11 at Noon

Nov. 14 • CRN: 41024

Term: CE First Quarter 2024-2025

Thurs. • 11:30 a.m.-1 p.m.

Held virtually via WebEx

After you register, a WebEx link will be provided.

SERIES REGISTRATION

Use the following details to register for the series.

WEBEX-CRN: 41021

Registration Deadline: Sept. 9 at Noon

Sept. 12, Oct. 10, & Nov. 14 • CRN: 41021

Term: CE First Quarter 2024-2025

REGISTER TODAY!

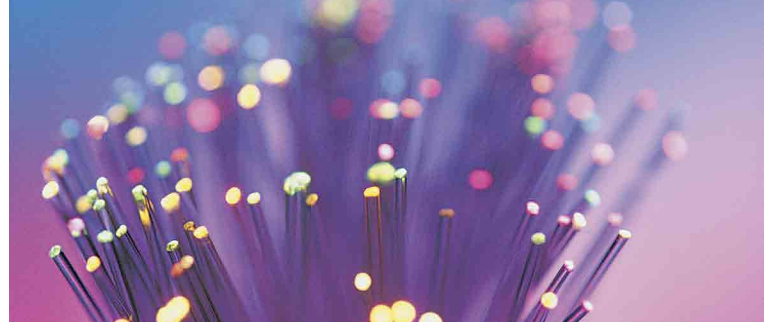
VictoriaCollege.edu/WCE

VC Emerging Technology Complex
Conference & Education Center
Workforce & CE, Suite 309
7403 Lone Tree Road, Victoria, TX 77905
(361) 582-2528

VC Gonzales Center
424 E. Sarah DeWitt Drive
Gonzales, TX 78629
(830) 672-6251

BUSINESS & TECHNOLOGY

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Basic Accounting-\$75

ACNT 1091

No prior experience necessary.

Understanding the numbers associated with day-to-day operations is no longer just the domain of the finance and accounting departments—everyone from lower-level staff to senior managers should learn the fundamentals of the cost of the organization's product or service, the price strategies involved, and the impact that short- and long-term decisions have on the bottom line. Basic accounting is an introductory course that teaches the basics of finance, accounting, and economic strategies in an easy-to-follow, easy-to-understand format complete with glossaries, diagrams, and self-tests. All course materials included. Provided textbook: Accounting Essentials. 8 contact hours

VICTORIA-CRN: 41026

Registration & Payment Deadline: Aug. 26 • Noon
Sept. 10-12 • CRN: 41026 • Term: CE First Quarter 2024-2025
Tues. & Thurs. • 1-5 p.m.
VC Emerging Technology Complex
Conference and Education Center, Room 302

AI Unveiled: Navigating the World of Artificial Intelligence-\$15

Register for the AI Series for only \$35 (see page 11)
ARTC CE01

Unlock the mysteries of Artificial Intelligence with a non-technical introduction designed for everyone. This session demystifies AI, showcasing how it powers the technology around us and highlighting its potential as an invaluable resource. Discover the basics of AI in a way that's easy to understand, setting the foundation for exploring its applications in business and everyday life. 1.5 contact hours

VICTORIA-CRN: 41022

Registration & Payment Deadline: Sept. 9 • Noon
Sept. 12 • CRN: 41022 • Term: CE First Quarter 2024-2025
Thurs. • 11:30 a.m.-1 p.m.
Held virtually via WebEx
After you register, a WebEx link will be provided.

AI Tools for Everyone: Simplifying Business and Life-\$15

Register for the AI Series for only \$35 (see page 11)
ARTC CE01

Dive into the practical side of Artificial Intelligence with a guide to AI tools, both free and paid, that can transform the way you work and live. Learn how to leverage AI to streamline tasks, enhance productivity, and unlock creativity in your business or personal projects. This session is a treasure trove of AI applications that are accessible, user-friendly, and ready to use today. 1.5 contact hours

VICTORIA-CRN: 41023

Registration & Payment Deadline: Oct. 7 • Noon
Oct. 10 • CRN: 41023 • Term: CE First Quarter 2024-2025
Thurs. • 11:30 a.m.-1 p.m.
Held virtually via WebEx
After you register, a WebEx link will be provided.

Computer Literacy-\$150

ITSC 1012

No prior experience necessary.

In this remarkable beginner course, student will get hands-on instruction and practice in computer terminology, computer hardware and software, Windows 10, Internet, and e-mail. Students will get hands-on instruction and practice. Topics will include computer terminology, computer hardware and software, Windows operating system, file management, World Wide Web, discussions on how computers are used in today's world and an overview of Microsoft Office productivity suite (word processing, spreadsheets, and presentation software). All course materials included. Provided textbook: *Computer Literacy*. 15 contact hours

VICTORIA-CRN: 44018

Registration & Payment Deadline: June 3 • Noon
June 18-July 12 • CRN: 44018 • Term: CE Fourth Quarter 2023-2024
Tues. & Thurs. • 2-5 p.m.
VC Emerging Technology Complex
Conference and Education Center, Room 305

VICTORIA-CRN: 41030

Registration & Payment Deadline: Sept. 23 • Noon
Oct. 7-23 • CRN: 41030 • Term: CE First Quarter 2024-2025
Mon. & Wed. • 5:30-8 p.m.
VC Emerging Technology Complex
Conference and Education Center, Room 307

VICTORIA-CRN: 41032

Registration & Payment Deadline: Oct. 21 • Noon
Nov. 5-19 • CRN: 41032 • Term: CE First Quarter 2024-2025
Tues. & Thurs. • 2-5 p.m.
VC Emerging Technology Complex
Conference and Education Center, Room 305

GONZALES-CRN: 41033

Registration & Payment Deadline: Aug. 19 • Noon
Sept. 3-19 • CRN: 41033 • Term: CE First Quarter 2024-2025
Tues. & Thurs. • 6-8:30 p.m.
VC Gonzales Center

Ethics of AI: Navigating the New Digital Frontier-\$15

Register for the AI Series for only \$35 (see page 11)
ARTC CE01

Explore the ethical landscape of Artificial Intelligence and understand its profound societal impact. This session delves into the importance of ethical considerations, the challenges of bias and privacy, and the societal implications of AI deployment. By highlighting responsible AI use and its potential for social good, we aim to inspire a conscientious approach to technology that respects human values and fosters a positive future. 1.5 contact hours

VICTORIA-CRN: 41024

Registration & Payment Deadline: Nov. 11 • Noon
Nov. 14 • CRN: 41024 • Term: CE First Quarter 2024-2025
Thurs. • 11:30 a.m.-1 p.m.
Held virtually via WebEx
After you register, a WebEx link will be provided.



BUSINESS & TECHNOLOGY

The schedule is subject to change including cancellation/postponement of classes. Visit VictoriaCollege.edu/WCE for current information.

Fiber Optics Technician-\$1,100

CSIR 1052



Prerequisite: Basic working knowledge of computers, the ability to see and identify small items, and the ability to speak the English language.

This introductory fiber optics technician course, which is offered in partnership with BDI DataLynk, is designed for anyone interested in becoming a Certified Fiber Optic Technician. The course combines theory and 85% hands-on activities to prepare the student to take the CFOT (Certified Fiber Optic Technician) exam that is sanctioned by the FOA (Fiber Optics Association). Students will learn how to identify fiber types; recognize various connectors used in fiber installation; and install, terminate, splice, and properly test installed fiber cable to existing standards. Certification exams will be administered and graded during the class. Students must pass both the written and hands-on exams to successfully pass this course. All course materials, certification exam costs, and 1-year membership to the FOA are included. 20 contact hours

VICTORIA-CRN: 41028

Registration & Payment Deadline: Sept. 23 • Noon
Sept. 30-Oct. 2 • CRN: 41028 • Term: CE First Quarter 2024-2025
Mon.-Tues. • 8 a.m.-5 p.m.

Wed. • 8 a.m.-Noon

VC Emerging Technology Complex
Conference and Education Center, Room 302

Fiber Optics Specialist-\$2,000

CSIR 1091



Corequisite: Registration in Fiber Optic Technician (CSIR 1052); the ability to see, manipulate, and hold small tools and test equipment; and ability to read and speak the English language.

This comprehensive fiber optics course, which is offered in partnership with BDI DataLynk, explains the variety of testing standards, equipment, and technological approaches used in fiber network testing and splicing and how to choose among them. This course combines theory and 85% hands-on activities to prepare the student to take two certification exams, including the CFOS/T (Certified Fiber Optics Testing & Maintenance Specialist), and CFOS/S (Certified Fiber Optic Specialist in Splicing) tests that are sanctioned by the FOA (Fiber Optics Association). Students will explore the overall spectrum of testing and maintenance of singlemode fiber optics networks, see demonstrations of various pieces of equipment used in testing and maintenance, and learn fusion and mechanical splicing of either single or multimode fiber optic cables. Certification exams will be administered and graded during the class. Students must pass both the written and hands-on exams to successfully pass this course. All course materials, certification exam costs, and 1-year membership to the FOA are included. 20 contact hours

VICTORIA-CRN: 41029

Registration & Payment Deadline: Sept. 23 • Noon
Oct. 2-4 • CRN: 41029 • Term: CE First Quarter 2024-2025
Wed. • 1-5 p.m.

Thurs.-Fri. • 8 a.m.-5 p.m.

VC Emerging Technology Complex
Conference and Education Center, Room 302

Microsoft Excel-\$200

ITSW 1022

This course includes hands-on instruction and practice with Excel, the spreadsheet program from Microsoft Office. Students will understand basic concepts of spreadsheet (Excel) functions, create formulas, charts, graphs, and generate reports. Course topics will include an introduction to terminology and machine use; program parameters; display characteristics; mathematical functions and formatting features, and printing. You'll also learn how to create informative, eye-catching charts and harness the power of Excel's data analysis and filtering tools. All course materials included. Provided textbook: *Excel 2021 Complete*. 21 contact hours

VICTORIA-CRN: 41020

Registration & Payment Deadline: Aug. 26 • Noon
Sept. 9-30 • CRN: 41020 • Term: CE First Quarter 2024-2025
Mon. & Wed. • 5:30-8:30 p.m.

VC Emerging Technology Complex
Conference and Education Center, Room 307

Microsoft Excel Level 1-\$95

ITSW 1022

This course includes hands-on instruction and practice with Excel, the spreadsheet program from Microsoft Office. Students will understand basic concepts of spreadsheet (Excel) functions, create formulas, charts, graphs, and generate reports. All course materials included. Provided textbook: *Excel 2021 Level 1*. 8 contact hours

VICTORIA-CRN: 44020

Registration & Payment Deadline: June 24 • Noon
July 9-11 • CRN: 44020 • Term: CE Fourth Quarter 2023-2024
Tues. & Thurs. • 1-5 p.m.

VC Emerging Technology Complex
Conference and Education Center, Room 305

VICTORIA-CRN: 41025

Registration & Payment Deadline: Sept. 3 • Noon
Sept. 17-19 • CRN: 41025 • Term: CE First Quarter 2024-2025
Tues. & Thurs. • 1-5 p.m.

VC Emerging Technology Complex
Conference and Education Center, Room 305

Excel Level 1

"From not knowing anything about Excel, I feel like I have a better grasp on it now!"

- Excel Level 1 student

Fiber Optics

"Instructor was very knowledgeable and made it easy to learn the information"

- Fiber Optics student

BUSINESS & TECHNOLOGY

The schedule is subject to change including cancellation/postponement of classes. Visit VictoriaCollege.edu/WCE for current information.

Microsoft Excel Level 2-\$95

ITSW 1022

Prerequisite: Successful completion of Microsoft Excel Level 1.

This course builds on the basic concepts learned in our Level 1 course to provide more advanced tools for analysis and presentation of complex, realistic data in Microsoft Excel 2016: how to manage complex workbooks, build more complex functions, use data analysis tools, make an impact with powerful chart and presentation features, and collaborate with other users. All course materials included. Provided textbook: *Excel 2021 Level 2*. 8 contact hours

VICTORIA-CRN: 44021

Registration & Payment Deadline: July 8 • Noon
July 23-25 • CRN: 44021 • Term: CE Fourth Quarter 2023-2024
Tues. & Thurs. • 1-5 p.m.
VC Emerging Technology Complex
Conference and Education Center, Room 305

VICTORIA-CRN: 41031

Registration & Payment Deadline: Sept. 30 • Noon
Oct. 15-17 • CRN: 41031 • Term: CE First Quarter 2024-2025
Tues. & Thurs. • 1-5 p.m.
VC Emerging Technology Complex
Conference and Education Center, Room 307

Microsoft Word Basics-\$45

POFI CE01

Learn to use the most widely used and recognized word processing software from Microsoft Office. Students will receive an overview of the production of documents, tables, and graphics. Course topics will include word processing terminology and concepts; editing functions; formatting options; special text options; and tables/graphics. All course materials included. Provided reference: *Word 2021 ShortTrack Training Card*. 4 contact hours

VICTORIA-CRN: 44017

Registration & Payment Deadline: May 28 • Noon
June 12 • CRN: 44017 • Term: CE Fourth Quarter 2023-2024
Wed. • 1-5 p.m.
VC Emerging Technology Complex
Conference and Education Center, Room 307

VICTORIA-CRN: 44022

Registration & Payment Deadline: Aug. 12 • Noon
Aug. 28 • CRN: 44022 • Term: CE Fourth Quarter 2023-2024
Wed. • 1-5 p.m.
VC Emerging Technology Complex
Conference and Education Center, Room 307

QuickBooks Desktop Version-\$300

ACNT 1010

Prerequisite: Basic bookkeeping knowledge strongly preferred.

Utilizing the QuickBooks Desktop application, participants will learn to set up a chart of accounts, reconcile a checking account; create and print invoices, receipts, and statements; track payables, inventory, and receivables; create estimates; and generate reports. Course topics will include lists and bank accounts/using other accounts in QuickBooks; entering sales information and setting up inventory; entering and paying bills/receiving payments and making deposits; analyzing financial data and tracking and paying sales tax. All course materials, including QuickBooks textbook and handouts, provided. Facilitated by Debbie McClanahan, Certified QuickBooks ProAdvisor. 30 contact hours

VICTORIA-CRN: 44019

Registration & Payment Deadline: June 17 • Noon
June 24-July 24 • CRN: 44019 • Term: CE Fourth Quarter 2023-2024
Mon. & Wed. • 1-4 p.m.
VC Emerging Technology Complex
Conference and Education Center, Room 305

VICTORIA-CRN: 41027

Registration & Payment Deadline: Sept. 16 • Noon
Sept. 24-Oct. 24 • CRN: 41027 • Term: CE First Quarter 2024-2025
Tues. & Thurs. • 1-4 p.m.
VC Emerging Technology Complex
Conference and Education Center, Room 305



CUSTOMIZED BUSINESS TRAINING

Accounting Basics • Computer Literacy,
Communication Skills • Leadership
Decision Making • Customer Service
Resolving Conflict • and more.

(See page 34 for details)

Can't find a time that
works with your schedule?



Try an online course. page 36.

Fiber Optics Certifications

One-week fiber optics course sanctioned by the Fiber-Optics Association (FOA) and recognized by the United States Department of Labor.

Students who successfully complete the 40-hour course will earn three Fiber-Optics Association (FOA) certifications, which are included within the course hours and costs:

- Certified Fiber Optics Technician
- Certified Fiber Optics Specialist in Testing & Maintenance
- Certified Fiber Optics Specialist in Splicing

Cost: \$3,100

All equipment and supplies provided.

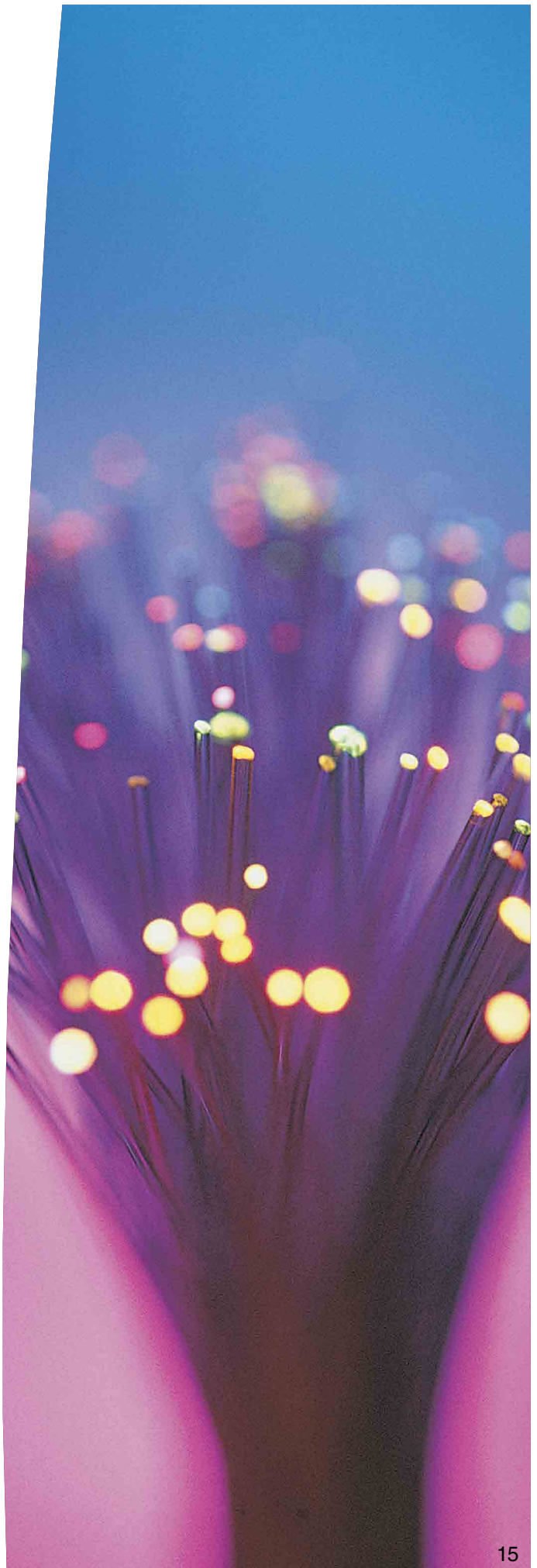


Financial Aid, scholarships, and WIOA funding are available and may cover the majority of tuition.

MORE INFO

Victoria College
Workforce & Continuing Education
(361) 582-2528
WCE@VictoriaCollege.edu
VictoriaCollege.edu/WCE

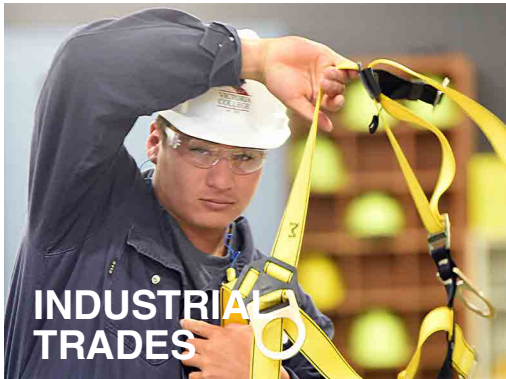
See page 13





TUITION ASSISTANCE

Workforce & Continuing Education



It's recommended that you apply for Financial Aid at least 4 weeks before the course start date.

FINANCIAL AID

STEP 1

Complete the Free Application for Financial Student Aid (FAFSA) at www.FAFSA.gov.

STEP 2

- Complete the CE Student Information Sheet located in the Pirate Portal > Financial Aid Dashboard > General Links.

STEP 3

Call the Financial Aid Office at (361) 572-6415 to ensure completion of your FAFSA application.

SCHOLARSHIPS

STEP 1

Complete the Workforce and Continuing Education Scholarship Application at VictoriaCollege.edu/WCE.

STEP 2

Include your FAFSA confirmation number in your scholarship essay.

STEP 3

If you are updating a previously submitted scholarship application, call the Workforce & Continuing Education Office at (361) 582-2528.

MORE INFO

VICTORIA

VC Emerging Technology Complex
7403 Lone Tree Road
Victoria, TX 77905
(361) 582-2528 or (877) 843-4369

GONZALES

VC Gonzales Center
424 E. Sarah DeWitt Drive
Gonzales, TX 78629
(830) 672-6251

INDUSTRIAL TRADES

National Center for Construction Education & Research (NCCER)

National Center for Construction Education & Research (NCCER) offers training, assessment, certification, and career development for construction and maintenance craft professionals.

NCCER's industry-recognized credentials provide students and craft professionals with national portability of skills. Victoria College partners with IMSEF, the Industrial Merit Shop Education Foundation, an NCCER Accredited Training Sponsor, NCCER Accredited Assessment Center, and NCCER Authorized Assessment Site, to provide NCCER certification to all students who successfully complete our Core Curriculum, Carpentry, Construction Site Safety Technician, Electrical, HVAC, Millwright, Pipefitting, Plumbing, Power Line Worker, Scaffolding, or Welding training.



Available Options

If you like working with your hands, are mechanically inclined, and enjoy designing and building things, consider a career in industrial trades.



Carpentry⁺
\$26,000-\$46,000
16 Weeks



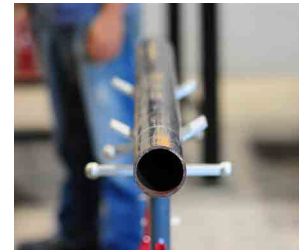
Electrical⁺
\$33,000-\$43,000
16 Weeks:
per level, 4 levels



Heating, Ventilation, Air Conditioning (HVAC)⁺
\$25,000-\$45,000
16 Weeks:
per level, 4 levels



Millwright⁺
\$28,000-\$67,000
12 Weeks:
per level, 5 levels



Pipefitting⁺
\$30,000-\$46,000
12 Weeks:
per level, 4 levels



Plumbing⁺
\$30,000-\$46,000
12 Weeks:
per level, 3 levels



Power Line Worker⁺
\$37,000-\$69,000
12 Weeks:
per level, 3 levels



Welding⁺
\$31,000-\$54,000
18 Weeks
to 1 Year



Scaffolding⁺
\$38,000-\$50,000
6-7 Weeks

*SOURCE: Labor Market & Career Information Department, Texas Workforce Commission (Salaries shown are for the Golden Crescent region.)
* National Center for Construction Education & Research (NCCER) certification is provided at the successful completion of each course.

INDUSTRIAL TRADES

The schedule is subject to change including cancellation/postponement of classes. Visit VictoriaCollege.edu/WCE for current information.

Start Your Journey Here

The NCCER Core Curriculum: Introductory Craft Skills course prepares you for any Level 1 course in the schedule.

NCCER Core Curriculum: Introductory Craft Skills - \$365 CNBT 1091



Prerequisite: Basic reading and math skills.

NCCER Core Curriculum: Introductory Craft Skills is common to all NCCER Training Programs and is required for NCCER Certification for all Level 1 courses. No prior experience necessary. This course provides an introduction to basic safety, construction math, hand tools, power tools, blueprints, rigging, communication skills, and basic employability skills. All course materials, including textbook, provided. 48 contact hours

VICTORIA-CRN: 44005

Registration & Payment Deadline: June 17 • Noon
June 25-Aug. 6* • CRN: 44005 • Term: CE Fourth Quarter 2023-2024
Tues. & Thurs. • 6-10 p.m.
VC Emerging Technology Complex
Industrial Training Center, Room 223
*(Class will not be held July 4.)

VICTORIA-CRN: 44009

Registration & Payment Deadline: Aug. 5 • Noon
Aug. 13-Sept. 19 • CRN: 44009 • Term: CE Fourth Quarter 2023-2024
Tues. & Thurs. • 6-10 p.m.
VC Emerging Technology Complex
Industrial Training Center, Room 223

VICTORIA-CRN: 41009

Registration & Payment Deadline: Sept. 16 • Noon
Sept. 24-Oct. 31 • CRN: 41009 • Term: CE First Quarter 2024-2025
Tues. & Thurs. • 6-10 p.m.
VC Emerging Technology Complex
Industrial Training Center, Room 223

VICTORIA-CRN: 41012

Registration & Payment Deadline: Oct. 28 • Noon
Nov. 5-Dec. 19* • CRN: 41012 • Term: CE First Quarter 2024-2025
Tues. & Thurs. • 6-10 p.m.
VC Emerging Technology Complex
Industrial Training Center, Room 223
*(Class will not be held Nov. 26-28.)

GONZALES-CRN: 44012

Registration & Payment Deadline: June 17 • Noon
June 25-Aug. 6* • CRN: 44012 • Term: CE Fourth Quarter 2023-2024
Tues. & Thurs. • 6-10 p.m.
VC Gonzales Center
Continuing Education Building, Room 201
*(Class will not be held July 4.)

GONZALES-CRN: 44013

Registration & Payment Deadline: Aug. 5 • Noon
Aug. 13-Sept. 19 • CRN: 44013 • Term: CE Fourth Quarter 2023-2024
Tues. & Thurs. • 6-10 p.m.
VC Gonzales Center
Continuing Education Building, Room 201

GONZALES-CRN: 41015

Registration & Payment Deadline: Sept. 16 • Noon
Sept. 24-Oct. 31 • CRN: 41015 • Term: CE First Quarter 2024-2025
Tues. & Thurs. • 6-10 p.m.
VC Gonzales Center
Continuing Education Building, Room 201
*(Class will not be held Nov. 21-23.)

GONZALES-CRN: 41017

Registration & Payment Deadline: Oct. 28 • Noon
Nov. 5-Dec. 19* • CRN: 41017 • Term: CE First Quarter 2024-2025
Tues. & Thurs. • 6-10 p.m.
VC Gonzales Center
Continuing Education Building, Room 201
*(Class will not be held Nov. 26-28.)

Complete the
course and
travel onto any
Level 1 course.

NCCER Core Curriculum

“Very informational, met every
expectation I had coming back to school.”
- NCCER Core Curriculum student

INDUSTRIAL TRADES

The schedule is subject to change including cancellation/postponement of classes. Visit VictoriaCollege.edu/WCE for current information.



CARPENTRY



Carpentry Level 1-\$2,000

CRPT 1029/1001



Prerequisite: Successful completion of NCCER Core Curriculum: Introductory Craft Skills (see page 18)

This course provides a basic introduction into the Carpentry Trade. The course includes identification of various building materials and fasteners, estimating materials and reading blueprints. Proper use and care of hand and power tools related to Carpentry is included. Basic framing of various floor, wall, ceiling and roof layouts is covered along with installing doors, windows and building stairways. All course materials, including textbook and basic tools, provided.

Students must wear safety toe boots (pull on or lace up) and long pants. 152 contact hours

VICTORIA-CRN: 41004/41005

Registration & Payment Deadline: Sept. 16 • Noon

Sept.23-Jan. 18* • CRN: 41004/41005 • Term: CE First Quarter 2024-2025
Mon. & Wed. • 6-10 p.m.

Additional 7 Saturdays from 8 a.m.-3 p.m. required

VC Liberty Street Industrial Training Center

*(Class will not be held Nov. 25-27 and Dec.23-Jan.1.)

ARE YOU CERTIFIED?

ASE Certification verifies your technical knowledge in the automotive service industry.

**Wear your credentials
{and pride} on your sleeve.**



**Victoria College is an
approved testing center
for ASE Certification Testing!**

After registering for your exam at ASE.com, call (361) 582-2528 to schedule your testing appointment.

CLASSES FILL QUICKLY
Register Now

INDUSTRIAL TRADES

The schedule is subject to change including cancellation/postponement of classes. Visit VictoriaCollege.edu/WCE for current information.



ELECTRICAL

Electrical Level 1-\$1,200



ELPT 1019

Prerequisite: Successful completion of NCCER Core Curriculum: *Introductory Craft Skills* (see page 18)

This course provides an introduction to the electrical trade; introduction to electrical circuits, theory, and safety; introduction to the National Electrical Code®; conductors and cable, device boxes, hand bending; residential electrical services. All course materials, including textbook and National Electric Code book, provided. 136 contact hours

VICTORIA-CRN: 41010

Registration & Payment Deadline: Sept. 16 • Noon

Sept. 24-Feb. 6* • CRN: 41010 • Term: CE First Quarter 2024-2025

Tues. & Thurs. • 6-10 p.m.

VC Emerging Technology Complex

Industrial Training Center, Room 221

*(Class will not be held Nov. 26-28 and Dec. 24-Jan. 2.)

GONZALES-CRN: 41013

Registration & Payment Deadline: Sept. 16 • Noon

Sept. 23-Feb. 10* • CRN: 41013 • Term: CE First Quarter 2024-2025

Mon. & Wed. • 6-10 p.m.

VC Gonzales Workforce Training Center, Room 204

*(Class will not be held Nov. 25-27, Dec. 23-Jan. 1, and Jan. 20.)

Electrical Level 2-\$900



ELPT 1020

Prerequisite: Successful completion of *Electrical Level 1*

This course is a study in alternating current; motors theory and application; circuit breakers and fuses; conductor installations, terminations and splices; conduit bending; grounding and bonding; pull and junction boxes. All course materials, including textbook, provided. 100 contact hours

VICTORIA-CRN: 44010

Registration & Payment Deadline: Aug. 12 • Noon

Aug. 19-Nov. 13* • CRN: 44010 • Term: CE Fourth Quarter 2023-2024

Mon. & Wed. • 6-10 p.m.

VC Emerging Technology Complex

Industrial Training Center, Room 221

*(Class will not be held Sept. 2.)

Electrical Level 3-\$900



ELPT 2005

Prerequisite: Successful completion of *Electrical Level 2*

This course is a study of the principles of operation of single-and three phase motors and transformers. Topics include ground fault, protective devices, short circuit, size overcurrent, transformer banking, and Wye and Delta connections. All course materials, including textbook, provided. 96 contact hours

VICTORIA-CRN: 44011

Registration & Payment Deadline: Aug. 12 • Noon

Aug. 20-Nov. 7 • CRN: 44011 • Term: CE Fourth Quarter 2023-2024

Tues. & Thurs. • 6-10 p.m.

VC Emerging Technology Complex

Industrial Training Center, Room 222

Electrical

Salary \$33,000-\$43,000



Electricians read blueprints or technical diagrams, install and maintain wiring, control, and lighting systems., and inspect electrical components, such as transformers and circuit breakers.

Electrical Level 1

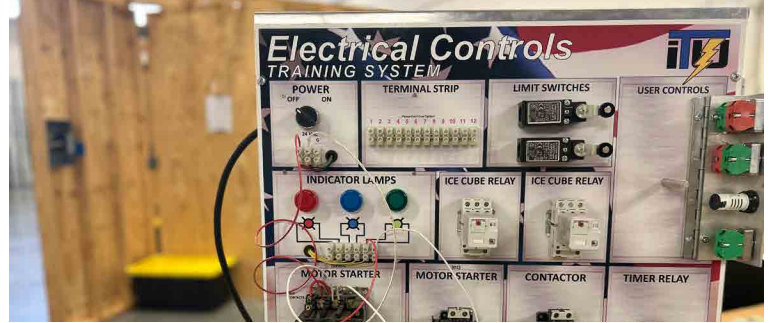
“Course was a great introduction to the electrical field. This knowledge will benefit me in my industrial pursuit.”

- Jaime Rodriguez, *Electrical 1 student*

CLASSES FILL QUICKLY
Register Now

INDUSTRIAL TRADES

The schedule is subject to change including cancellation/postponement of classes. Visit VictoriaCollege.edu/WCE for current information.



Industrial Electrician Certified Plus Performance Verification-\$400

ELPT CE01

Prerequisite: Successful completion of Knowledge Verification for Industrial Electrician through the Industrial Merit Shop Education Foundation (IMSEF) To take the written exam for Industrial Electrician Knowledge Verification, contact Shelley Callaway, Director of Education for IMSEF, at (361) 485-6839 or Shelley.Callaway@VictoriaCollege.edu.

NCCER's Certified Plus certification requires both knowledge and performance verification. Participants will be tested on hands-on skills associated with their craft.

Industrial Electrician Certified Plus Performance Verifications will be scheduled on an as needed basis. Please contact (361) 582-2528 for scheduling options.

This course is offered at the VC Emerging Technology Complex, Industrial Training Center, Room 125. Course length will depend on experience level, with a maximum of 4 hours allowable.



Visible Emissions Training

Victoria College hosts Visible Emissions Observation Evaluation Training which includes Methods 9, 22, 203A, 203B, and 203C in the spring and fall.

Initial certifications and recertifications available.

Contact Nicole Uresti at (361) 582-2590 for details, including costs and upcoming dates.

CLASSES FILL QUICKLY
Register Now



DO YOU OWN A SMALL BUSINESS?

You may be eligible to receive funds from the Texas Workforce Commission to train your employees.

Through the Texas Workforce Commission (TWC) Skills for Small Business Program, up to \$2 million per year has been dedicated to the backbone of the Texas business community – small employers. Small businesses can apply to TWC for training offered by Victoria College. TWC processes the applications and works with the College to fund the specific courses selected by businesses for their employees. This program supports businesses with fewer than 100 employees and emphasizes training for new workers. It has the additional ability to upgrade the skills of incumbent workers.

For more information, contact Nicole Uresti at (361) 582-2590 or Nicole.Uresti@VictoriaCollege.edu.

INDUSTRIAL TRADES

The schedule is subject to change including cancellation/postponement of classes. Visit VictoriaCollege.edu/WCE for current information.



HEATING, VENTILATION, & AIR CONDITIONING



Heating, Ventilation, and Air Conditioning (HVAC)

Level 1-\$1,000

HART 1038

Prerequisite: Successful completion of NCCER Core Curriculum: *Introductory Craft Skills* (see page 18)

This introductory course covers heating, ventilation, and air conditioning (HVAC) principles. Topics include introduction to cooling and heating; basic electricity; air distributing systems; copper and plastic piping practices; soldering and brazing; trade mathematics; ferrous metal piping practices. All course materials, including textbook and basic tools, provided. 108 contact hours

VICTORIA-CRN: 41006

Registration & Payment Deadline: Sept. 16 • Noon
Sept. 23-Jan.13* • CRN: 41006 • Term: CE First Quarter 2024-2025
Mon. & Wed. • 6-10 p.m.

VC Main Campus

College Services & Training Building, Room 104-A

*(Class will not be held Nov. 25-27 and Dec. 23-Jan. 1.)

GONZALES-CRN: 41014

Registration & Payment Deadline: Sept. 16 • Noon
Sept. 23-Jan.13* • CRN: 41014 • Term: CE First Quarter 2024-2025
Mon. & Wed. • 6-10 p.m.

VC Gonzales Workforce Training Center, Room 205

*(Class will not be held Nov. 25-27 and Dec. 23-Jan. 1.)



Heating, Ventilation, and Air Conditioning (HVAC)

Level 2-\$950

HART 1005

Prerequisite: Successful completion of HVAC Level 1

This is an intermediate HVAC course. Topics include basic installation and maintenance practices; basic electronics; introduction troubleshooting control circuit, and gas heating and cooling; commercial airside systems chimneys, vents, and flues; air quality equipment; leak detection, evacuation, recovery, and charging; fiberglass and flexible duct systems. All course materials, including textbook and basic tools, provided. 108 contact hours

VICTORIA-CRN: 44015

Registration & Payment Deadline: Aug. 12 • Noon
Aug.20-Nov. 21* • CRN: 44015 • Term: CE Fourth Quarter 2023-2024
Tues. & Thurs. • 6-10 p.m.

VC Main Campus

College Services & Training Building, Room 104-A

*(Class will not be held Oct. 31.)



Heating, Ventilation, and Air Conditioning (HVAC)

Level 3-\$700

HART 2036

Prerequisite: Successful completion of HVAC Level 2

This is an advanced course covering the application of troubleshooting principles and the use of test instruments to diagnose air conditioning and refrigeration components and system problems including conducting performance tests. Topics include: use of refrigerants; compressors; expansion valves; refrigeration systems; types of hydronic heating and cooling systems; servicing various HVAC equipment; common water problems; electronic controls; and heat pumps. All course materials, including textbook, provided. 96 contact hours

GONZALES-CRN: 44014

Registration & Payment Deadline: Aug. 12 • Noon
Aug. 20-Nov. 7 • CRN: 44014 • Term: CE Fourth Quarter 2023-2024
Tues. & Thurs. • 6-10 p.m.

VC Gonzales Workforce Training Center, Room 205



HVAC

Salary \$25,000-\$45,000



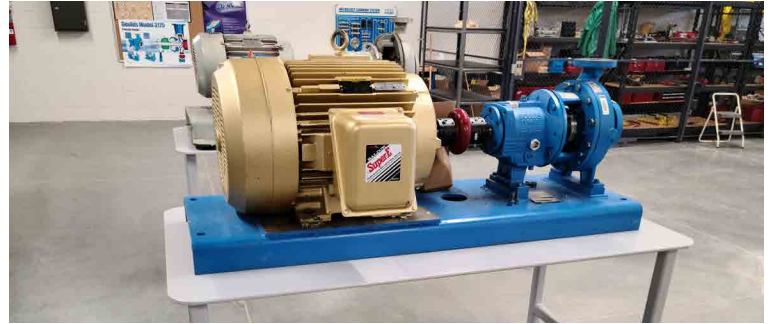
HVAC technicians install, maintain, and repair heating, ventilation, and air conditioning (HVAC) systems. They work in residential, commercial, and industrial settings to ensure that these systems function properly and efficiently.

HVAC Level 1

"I liked this class because of the hands-on experience as well as the information and help from my instructor" - HVAC 1 student

INDUSTRIAL TRADES

The schedule is subject to change including cancellation/postponement of classes. Visit VictoriaCollege.edu/WCE for current information.



MILLWRIGHT

Millwright Level 3-\$950
MCHN 2005



Prerequisite: Successful completion of Millwright Level 2

This course provides an advanced study of millwright; Advanced Trade Math, Precision Measuring Tools, Installing Packing, Installing Seals, Installing Mechanical Seals, Removing and Installing Bearings, Couplings, Fabricating Shims, Alignment Fixtures and Specialty Jigs, Pre-alignment for Equipment Installation, Installing Belt and Chain Drives and Installing Fans and Blowers. All course materials, including textbook, provided. 96 contact hours

VICTORIA-CRN: 44007

Registration & Payment Deadline: July 29 • Noon
Aug. 6-Oct. 24 • CRN: 44007 • Term: CE Fourth Quarter 2023-2024
Tues. & Thurs. • 6-10 p.m.
VC Emerging Technology Complex
Industrial Training Center, Room 225

Millwright Level 5-\$950
MCHN 2012



Prerequisite: Successful completion of Millwright Level 4

This course provides an advanced study of millwright: Performing Reverse Alignment, Performing Laser Alignment, Advanced Blueprint Reading, Performing Optical Alignment, Turbines, Maintaining and Repairing Turbine Equipment, Installing Electric Motors, Preventative and Predictive Maintenance and Vibration Analysis. All course materials, including textbook, provided. 96 contact hours

VICTORIA-CRN: 44008

Registration & Payment Deadline: Aug. 5 • Noon
Aug. 12-Nov. 4* • CRN: 44008 • Term: CE Fourth Quarter 2023-2024
Mon. & Wed. • 6-10 p.m.
VC Emerging Technology Complex
Industrial Training Center, Room 225
*(Class will not be held Sept. 2.)

NCCER

Millwright Certified Plus
Performance Verification-\$800
MCHN 2009

Prerequisite: Successful completion of Knowledge Verification for Millwright through the Industrial Merit Shop Education Foundation (IMSEF)

To take the written exam for Millwright Knowledge Verification, contact Shelley Callaway, Director of Education for IMSEF, at (361) 485-6839 or Shelley.Callaway@VictoriaCollege.edu.

NCCER's Certified Plus certification requires both knowledge and performance verification. Participants will be tested on hands-on skills associated with their craft.

Millwright Certified Plus Performance Verifications will be scheduled on an as needed basis. Please contact (361) 582-2528 for scheduling options.

This course is offered at the VC Emerging Technology Complex, Industrial Training Center, Room 121. Course length will depend on experience level, with a maximum of 10 hours allowable.

Millwright Level 1/2 Combo

“Very easy fun class, enjoyed learning how to tear a pump down and put back together.” - Student

CLASSES FILL QUICKLY
Register Now

INDUSTRIAL TRADES

The schedule is subject to change including cancellation/postponement of classes. Visit VictoriaCollege.edu/WCE for current information.



PLUMBING



Plumbing Level 1-\$1,400
PFPB 1013



Prerequisite: Successful completion of NCCER Core Curriculum:
Introductory Craft Skills (see page 18)

This course provides an introduction to the Plumbing trade; introduction to the plumbing profession, safety, and tools; introduction to plumbing math and drawings; plastic and copper pipe and fittings; cast iron and carbon steel pipe and fittings; introduction to fixtures and faucets; DWV systems; and water distribution systems. All course materials, including textbook, provided. 128 contact hours

VICTORIA-CRN: 41011

Registration & Payment Deadline: Sept. 16 • Noon
Sept. 24-Jan. 30* • CRN: 41011 • Term: CE First Quarter 2024-2025
Tues. & Thurs. • 6-10 p.m.

VC Liberty Street Industrial Training Center

*(Class will not be held Nov. 26-28 and Dec. 24-Jan. 2.)

CLASSES FILL QUICKLY
Register Now

Plumbing Level 1

“Came into class with little to no knowledge of plumbing. Leaving Level 1 with plenty.”
- Leonard Lopez



CUSTOMIZED INDUSTRIAL TRAINING

Assembly • Fire Extinguisher • Forklift
Scaffold Training • Lean Manufacturing
Safety & Accident Prevention • and more

(See page 34 for details)

INDUSTRIAL TRADES

The schedule is subject to change including cancellation/postponement of classes. Visit VictoriaCollege.edu/WCE for current information.



POWER LINE WORKER

NCCER

Power Line Worker Level 1-\$925
ELPT 1021 / LNWK 1011



Prerequisite: Successful completion of NCCER Core Curriculum: Introductory Craft Skills (see page 18)

This course provides an introduction to the Power Line Worker trade. Key content includes: Power Line Worker Safety, Introduction to Electrical Circuits, Introduction to Electrical Theory, Climbing Wooden Poles, Climbing Structures Other Than Wood, Tools of the Trade, Aerial Framing, Utility Service Equipment, Rigging, Setting and Pulling Poles, Trenching, Excavating, and Boring Equipment, and Introduction to Electrical Test Equipment. Textbook and hardhat included. 136 contact hours

View power line worker course requirement packet at <https://bit.ly/3vzAuuf>. Students must purchase some tools and supplies and will be required to pass a criminal and driving record background check. Interested individuals must submit the completed course requirement packet to be considered for enrollment.

Online registration will be available after course requirements are satisfied.

VICTORIA-CRN: 41007/41008

Registration & Payment Deadline: Sept. 16 • Noon
Sept.23-Dec.18* • CRN: 41007/41008 • Terms: CE First Quarter 2024-2025
Mon. & Wed. • 6-10 p.m.
Additional 5 Saturdays from 8 a.m.-5 p.m. required
VC Emerging Technology Complex
Industrial Training Center, Room 222
*(Class will not be held Nov. 25-27.)

Power Line Worker

“The class was very hands-on and instructor was awesome.” - Student

In Partnership with



SCAFFOLDING

**Scaffolding Certified Plus
Performance Verification-\$250**
CBFM CE01

NCCER

Prerequisite: Successful completion of Knowledge Verification for Scaffolding through the Industrial Merit Shop Education Foundation (IMSEF). To take the written exam for Scaffolding Knowledge Verification, contact Shelley Callaway, Director of Education for IMSEF, at (361) 485-6839 or Shelley.Callaway@VictoriaCollege.edu.

NCCER's Certified Plus certification requires both knowledge and performance verification. Participants will be tested on hands-on skills associated with their craft. Participants will need to provide a valid ID and will be required to bring their own tools and harnesses.

Scaffolding Certified Plus Performance Verifications will be scheduled on an as needed basis. Minimum class size is 2 participants. Please contact (361) 582-2528 for scheduling options.

This course is offered at the VC Emerging Technology Complex, Industrial Training Center, Room 121. Course length will depend on experience level, with a maximum of 7 hours allowable.

Students will be required to provide personal protective equipment (Access the list at <https://bit.ly/4cSjYP>.)

Class A CDL

Electric Cooperatives encourage Lineworker candidates to obtain their Class A CDL prior to employment.

Students are encouraged to inquire with potential employers to determine hireability. Learn more about the Truck Driving class on 32.

INDUSTRIAL TRADES

The schedule is subject to change including cancellation/postponement of classes. Visit VictoriaCollege.edu/WCE for current information.



WELDING



NCCER

Welding Level 1-\$2,000

WLDG 1007

Prerequisite: Successful completion of NCCER Core Curriculum: Introductory Craft Skills (see page 18)

This course provides an introductory study of basic welding processes. Course topics include: Welding Safety, Oxyfuel Cutting, Plasma Arc Cutting, Air Carbon Arc Cutting and Gouging, Base Metal Preparation, Weld Quality, SMAW — Equipment and Safety, Shielded Metal Arc Electrodes, SMAW — Beads and Fillet Welds, Joint Fit-Up and Alignment, SMAW — Groove Welds and Backing, and SMAW — Open V-Groove Welds. Textbook and tool kit included.

Students will be required to provide personal protective equipment (Access the list at <https://bit.ly/4awsbil>). 144 contact hours

GONZALES-CRN: 41016

Registration & Payment Deadline: Sept. 30 • Noon
Oct. 8-Feb 27* • CRN: 41016 • Term: CE First Quarter 2024-2025
Tues. & Thurs. • 6-10 p.m.

VC Gonzales Workforce Training Center, Room 206
*(Class will not be held Nov. 26-28 and Dec. 24-Jan. 2.)

Welding Level 1

“Learned new skills, very instructive, and great teacher.” - *Fabian Cardoza*

CLASSES FILL QUICKLY
Register Now



WAREHOUSE VEHICLE OPERATIONS

Warehouse Vehicle Operations-\$350



OSHT 1010

This course will provide safety and operational training as well as hands-on practice in the use of forklifts, order pickers, reach trucks, and tuggers in a mock warehouse training environment. Instruction will cover vehicle types and the specific aspects of each; health & safety related to the operation of each type of equipment; how to perform pre-user checks; maneuvering exercises; driving; testing vehicle controls; lifting loads; operator risk assessment; and safe operating procedures. Successful trainees will be qualified in the operation of forklifts, order pickers, reach trucks, and tuggers by Health & Safety Training. All course materials provided. 24 contact hours

VICTORIA-CRN: 44004

Registration & Payment Deadline: May 28 • Noon
June 4-13 • CRN: 44004 • Term: CE Fourth Quarter 2023-2024
Tues.-Thurs. • 6-10 p.m.

VC Emerging Technology Complex
Conference & Education Center, Room 303

VICTORIA-CRN: 44006

Registration & Payment Deadline: July 1 • Noon
July 9-18 • CRN: 44006 • Term: CE Fourth Quarter 2023-2024
Tues.-Thurs. • 6-10 p.m.

VC Emerging Technology Complex
Conference & Education Center, Room 303

VICTORIA-CRN: 41003

Registration & Payment Deadline: Sept. 3 • Noon
Sept. 10-19 • CRN: 41003 • Term: CE First Quarter 2024-2025
Tues.-Thurs. • 6-10 p.m.

VC Emerging Technology Complex
Conference & Education Center, Room 303



Career Services

Advising & Counseling Services

We offer career services for students including:



Career Exploration



Career Assessments



Job Searching Assistance



Workforce Solutions Referrals



Resume Assistance



Career Education



Career Events and Workshops



On-campus Recruitment Booths



We are here to help.

Scan the QR Code for details.





Thank you, VC Foundation, for your continued support and generosity on behalf of our students!

Interested in a VC Scholarship?
Apply today at VictoriaCollege.AwardSpring.com

PERSONAL ENRICHMENT

The schedule is subject to change including cancellation/postponement of classes. Visit VictoriaCollege.edu/WCE for current information.

Ceramics-\$200 ARTS CE03

Express yourself in a relaxed and creative atmosphere! Intermediate and advanced students may pursue independent projects with instructor guidance if requested. Some open studio time will be available. Students must be 18 years or older to attend. Students must furnish their own clay and tools. Clay will be available for purchase on the first day of class and the Victoria College Bookstore carries a pottery tool kit. *Students should bring towels, a small bucket for water, and an apron (if desired).* Space is limited. Facilitated by Gerry Bernhard, Owner of Santa Rosa Pottery. 48 contact hours

VICTORIA-CRN: 44016

Registration & Payment Deadline: June 10 • Noon
June 18-Aug. 8 • CRN: 44016 • Term: CE Fourth Quarter 2023-2024
Tues. & Thurs. • 9 a.m.-Noon
VC Fine Arts Studio, Room 113

VICTORIA-CRN: 41018

Registration & Payment Deadline: Aug. 19 • Noon
Aug. 27-Oct. 17 • CRN: 41018 • Term: CE First Quarter 2024-2025
Tues. & Thurs. • 5:30-8:30 p.m.
VC Fine Arts Studio, Room 113

VICTORIA-CRN: 41019

Registration & Payment Deadline: Oct. 14 • Noon
Oct. 22-Dec. 19 • CRN: 41019 • Term: CE First Quarter 2024-2025
Tues. & Thurs. • 5:30-8:30 p.m.
VC Fine Arts Studio, Room 113

Ceramics

"I like the ability to work at my own pace, but have access to an instructor if needed. Love my instructor and classmates."

- Ceramics student

Can't find a time
that works with
your schedule?



Try an online course,
page 36.



VICTORIA COLLEGE

Academy of Lifelong Learning



The Academy of Lifelong Learning (ALL)

ALL is a member-driven organization for active adults, offering classes and social activities for continued intellectual and personal growth.

Don't miss this opportunity to participate in:

- Events & Activities
- Day & Evening Trips
- Education & Personal Enrichment
- Games
- Hobbies & Leisure Learning

EVENTS & ACTIVITIES

View a complete listing of events & activities at VictoriaCollege.edu/ALL.

ANNUAL MEMBERSHIP

Annual fee is \$80 and renews each fall.

Membership entitles you to participate in any of the ALL activities at no additional charge, with the exception to a few activities that have a supply or travel fee.



VC Academy of Lifelong Learning
Emerging Technology Complex • Conference & Education Center
7403 Lone Tree Road • Victoria, TX 77905

JOIN TODAY!

(361) 582-2520

WCE@VictoriaCollege.edu

VictoriaCollege.edu/ALL

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Travel with the Academy of Lifelong Learning

Collette Trips

June 2024: Western Canada's Rockies, Lakes & Wine Country



Aug. 2024: Pacific Northwest and California



Oct. 2024: Classical Greece



March 2025: Sunny Portugal

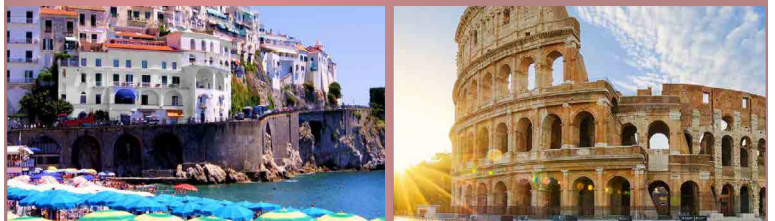


Premier World Discovery Trips

Sept. 2024: Landscapes & Lighthouses of Coastal Maine



Nov. 2024: Highlights of Italy's Amalfi Coast



(361) 582-2520
WCE@VictoriaCollege.edu

TRANSPORTATION

The schedule is subject to change including cancellation/postponement of classes. Visit VictoriaCollege.edu/WCE for current information.



TRUCK DRIVING

Truck Driving - \$4,750
(Texas Specific)  Page 16

Prerequisites:

- Valid Texas Class C Driver License
- Valid Texas Class A Commercial Learner Permit (CLP) with no outstanding unpaid citations
- Medical examiner's certificate and medical report
- Be able to pass a DOT physical, and drug & alcohol assessment (coordinated by VC)

The Truck Driving course prepares persons for entry-level employment in the industry. This course provides classroom instruction with emphasis on safety, rules, regulations, and techniques. Behind-the-wheel driving range activities, public street and highway driving are also included. Opportunities are available for students to meet with recruiters from the trucking industry. Students will take the Commercial Driver License driving examination at the Department of Public Safety as a class activity. 200 contact hours.

View the Truck Driving information sheet at <https://bit.ly/3W570iR>.

Online registration is unavailable for this course. Contact the applicable individual below to complete the course requirements.

VC Emerging Technology Complex, Victoria TX
Mary Hardy • (361) 485-6830
VC Gonzales Center, Gonzales TX
Melissa Robinson • (830) 672-6251

Truck Driving

"The instructors taught well and were full of knowledge."
- Rogelio Rodriguez

CLASSES FILL QUICKLY
Register Now

MOTORCYCLE SAFETY

Basic Motorcycle Safety - \$250
(includes cost of eCourse)
MBRC CE01

The Motorcycle Basic RiderCourse is designed for both the beginner rider and the experienced rider to sharpen existing skills and learn new ones. Special emphasis is placed on mastering full control of the motorcycle. The course also covers advanced physical and mental skills needed to ride the motorcycle safely, and defensive street riding strategies. Upon successful completion of the course, students are issued an MSB-8 certificate which should satisfy the Texas Department of Public Safety's written and driving exams for those 18 and over. Students less than 18 years of age will still need to take the TX DPS driving exam. Motorcycle is provided. Prior to class, students are required to complete the MSF online eCourse. Cost of the eCourse is included in tuition. Classes fill quickly; early registration is encouraged. 12 contact hours

Summer/Fall 2024 Course Dates:

June 8-9	Aug. 3-4	Oct. 5-6
June 15-16	Aug. 10-11	Oct. 12-13
June 22-23	Aug. 17-18	Oct. 19-20
July 6-7	Sept. 7-8	Nov. 2-3
July 13-14	Sept. 14-15	
July 20-21	Sept. 21-22	

Class times

This course takes a full weekend to complete. Class meets Saturday 7:30 a.m.-1:30 p.m. and Sunday 7:30 a.m.-1:30 p.m.

Location

This class is held at the VC Emerging Technology Complex, Industrial Training Center, Room 221 which is adjacent to the motorcycle riding range.

Online registration is unavailable for this course. Registration information can be found on our website at: VictoriaCollege.edu/MotorcycleSafety.

Motorcycle Safety

"The instructor did a wonderful job!
They made it fun and entertaining."
- Joshua Woodman

VC Adult Education

Who's eligible? Individuals with basic education needs and 19 years old or older OR 16-18 years old under special provision.



English as a Second Language (ESL)

- Reading/writing
- Speaking/listening
- Citizenship

High School Equivalency Preparation

Classes are offered in basic reading, writing, and math and also prepare you to take the GED. Classes are offered mornings and evenings, through face-to-face, virtual, or online learning.

Adult Basic Education

Adult Basic Education (ABE) classes include reading, writing, math, science, and social studies. Real-world life skills and job attainment, retention, and advancement.

MORE INFO

VictoriaCollege.edu/AdultEducation
(361) 573-7323

WORKING TOGETHER

Workforce & Continuing Education programs are registered with, approved by, or affiliated with the following:

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Ed2Go
Environmental Protection Agency (EPA)
ESCO Institute
Health & Human Services (HHS)
Health & Safety Training
Industrial Merit Shop Education Foundation (IMSEF)

Motorcycle Safety Foundation (MSF)
National Center for Construction Education and Research (NCCER)
Prometric
Texas Department of Licensing and Regulations (TDLR)
Texas Department of Public Safety (DPS)
Texas Real Estate Commission (TREC)
Texas Workforce Commission
Victoria Electric Cooperative (VEC)
Workforce Solutions Golden Crescent


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VICTORIA COLLEGE
Emerging Technology Complex


Employee Training

Developing talent within.



BUSINESS

- Accounting Basics
- Customer Service
- Managing Multiple Priorities
- Resolving Conflict



COMPUTER

- Computer Literacy
- Microsoft Excel, Word, PowerPoint, Access, and Outlook
- QuickBooks



HEALTH CAREERS

- Emergency Medical Services (ACLS, PALS, ITLS, EMR, and CPR)
- Medical Professional Development



SOFT SKILLS

- Communication/ Interpersonal Skills
- Interacting with Others
- Leadership
- Decision Making
- Professionalism in the Workplace
- Responsibility



INDUSTRIAL

- Fire Extinguisher
- Forklift
- Lean Manufacturing
- Safety & Accident Prevention
- Scaffold Training
- Truck Driving
- Visible Emissions
- Welding




Customized Training Areas

Victoria College trains all types of employees including front-line staff, middle management, and supervisors. From 1 person to groups of 35.

Scheduling is at your convenience, including nights, weekends, or early mornings. Training can be conducted at your location or at various Victoria College facilities.

Ask us about other training opportunities not listed.

 **Visit**
Emerging Technology Complex
Conference and Education Center, Ste 309
7403 Lone Tree Road
Victoria, TX 77905

 **Call**
Nicole Uresti
Business Solutions Coordinator
(361) 582-2590

 **Email**
Nicole.Uresti@VictoriaCollege.edu

OTHER TRAINING OPPORTUNITIES

ALLIED HEALTH CONTINUING EDUCATION

Health Career Options

Electrocardiogram Technician
Medical Assisting
Medication Aide for Nurse Aide
Medication Aide Update
Nurse Aide
Pharmacy Technician
Phlebotomy
Veterinary Assistant

EMS Training

Advanced Cardiac Life Support
First Aid, CPR, and AED
CPR Basic Life Support
Pediatric Advanced Life Support



TO APPLY OR MORE INFO: VictoriaCollege.edu/AHCE

LAW ENFORCEMENT ACADEMY



DETAILS

- 18-week Day Academy (each fall and spring)
- Intense academic, physical fitness, and hands-on training

TO APPLY OR MORE INFO

VictoriaCollege.edu/LawEnforcement
(361) 572-6426.

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Introduction to Microsoft Excel 2019

If you work with data of any kind, knowing how to create a spreadsheet is key to effectively managing and organizing information. This course will introduce you to Microsoft Excel 2019 and teach you how to use this powerful software.  



Introduction to Quickbooks Online

Learn to use QuickBooks Online to record income and expenses; enter checks and credit card payments; track your payables, inventory, and receivables; and much more.  



A to Z Grantwriting

This course provides students with the hands-on experience and knowledge they need to successfully begin writing grant proposals, including real-world scenarios, and the opportunity to improve their work by reviewing previous grant proposals completed by peers. 



Introduction to Artificial Intelligence

Gain a foundational knowledge of the science behind creating computer systems that can perform tasks typically requiring human intelligence in this introductory artificial intelligence (AI) course.  



Fundamentals of Technical Writing

A holistic overview of current food and nutrition issues and their impact on physical, social, emotional, and spiritual health.  



Certificate in Food, Nutrition, and Health

A holistic overview of current food and nutrition issues and their impact on physical, social, emotional, and spiritual health.  



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Students will immediately start creating sentences and conversations in Spanish. Each lesson will introduce new techniques to increase fluency quickly and allow you to start speaking Spanish right away.  

Discover Sign Language

Learn how to take better pictures by understanding your camera and how to use it in a variety of situations.  

Secrets to Better Photography

Learn how to take better pictures by understanding your camera and how to use it in a variety of situations.  

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14 weeks | Starting at \$1,895

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Upcoming Course Dates:

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- Aug. 19-Oct. 4, 2024
- Oct. 21-Dec. 6, 2024

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Kids College

In Partnership with Fastforward Kids and Texas Master Naturalist/Mid-Coast Chapter

REGISTRATION

VictoriaCollege.edu/KidsCollege • (361) 485-6830 • Mary.Hardy@VictoriaCollege.edu

Early registration is encouraged. Limited space available.

LEGO ENGINEERING

presented by Fastforward Kids

\$98 per camp (4 days)

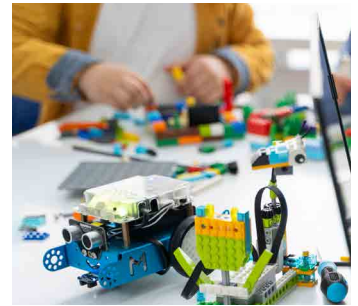
Ages 8-12

June 24-27

Emerging Technology Complex, Room 306

Camp 1: 9-11 a.m. • Camp 2: 11:30 a.m.-1:30 p.m. • Camp 3: 2-4 p.m.

Young builders will experience a creative, engineering environment and will have opportunities for hands-on construction with Lego kits not found in stores. Under the guidance of a Texas certified educator along with detailed technical plans to follow, students will build robots, traffic lights, race cars, four-by-four trucks, cranes, pulleys, levers, and more during this energized week of discovery with Legos! Motivated by fun, creativity, and success, builders will expand their knowledge of math, science, and STEM technology in an exploratory hands-on cooperative environment.



Junior Naturalist Camps

\$60 per camp (4 days)

Ages 6-8

June 24-27

9-11 a.m.

Emerging Technology Complex, Room 302

Ages 9-12

June 24-27

1-3 p.m.

Emerging Technology Complex, Room 302

The Wild Outside

Join us for learning and discovery of things that can be found in your backyard, your neighborhood park, and in natural areas near you.

MONDAY

Under the Ground

Get to know helpful observation tools: field guides, life lists, and nature journals. Learn outdoor safety and responsibility through the 7 Principles of Leave No Trace. Explore the wildlife living in the soil. Use the methods of citizen science while playing a scavenger hunt and nature BINGO.

TUESDAY

In the Grass

Practice setting up observation points in your natural area while exploring the science of microbiomes. Use your toolkit for keeping records of your natural finds. Observe critters that lie in the grass with a special focus on crawling insects, reptiles, and amphibians including the Gulf Coast Toad. Learn the Frogs and Toads game.

WEDNESDAY

Up in the Air

Meet local naturalists to share what you know about creatures of the air native to Victoria.

Add to your life list of birds and butterflies. Learn how biodiversity affects all living things and try your hand at building an animal pyramid and making bird and butterfly models.

THURSDAY

In the Night Sky

Discover the mysterious lives of nocturnal creatures. Learn how to go spider hunting and when is the best time to look for bats. Find out what shows up in our night skies and play an echolocation game.



An Equal-Opportunity Institution

Construct Your Future



BUSINESS & TECHNOLOGY

- Computer Literacy
- Microsoft Excel
- Microsoft Word
- QuickBooks

CUSTOMIZED TRAINING

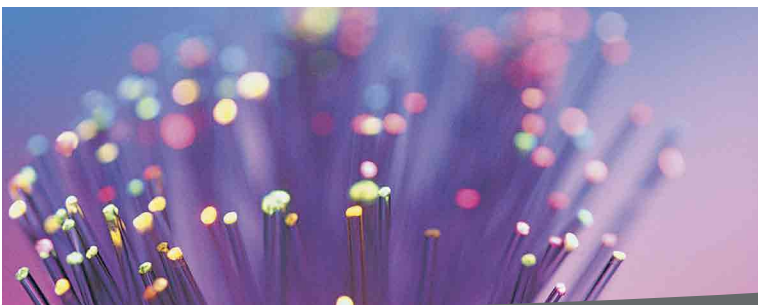
- Business & Technology
- Soft Skills
- Industrial

INDUSTRIAL TRADES

- Electrical
- Heating, Ventilation, & Air Conditioning (HVAC)
- Millwright
- Pipefitting
- Plumbing
- Power Line Worker
- Scaffolding
- Welding

TRANSPORTATION

- Motorcycle Safety
- Truck Driving (CDL)



Victoria College
Workforce & Continuing Education

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