

**MINUTES of the REGULAR MEETING**  
of the BOARD OF TRUSTEES of VICTORIA COLLEGE  
**January 23, 2017**

√ Ronald B. Walker	√ Daniel Cano
√ Luis A. Guerra	√ Catherine McHaney
√ V. Bland Proctor	√ Michelle Yates
	X John Zacek

STAFF

√ Dr. David Hinds	√ Jennifer Yancey
√ Mary Ann Rodriguez	

MEDIA

√ Victoria Advocate – Gabby Canales	
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**Guests:** Keith Blundell, Babette Lowe, Lydia Huber, Matt Wiley, Jerry Hamilton, Cindy Buchholz, Tracey Bergstrom, Lydia Huber, Dr. Helen Dvorak, Dr. Patricia Rehak, Dr. Michael Hummel, Tempi McLeod, Terri Kurtz, Shari Gould, Darin Kazmirr, and 3 VC students to observe the meeting for class project.

The Victoria College Board of Trustees met Monday, January 23, 2017 at 4:00 p.m. in the Corporate Training Room, Academic Building, Room 101. Mr. Luis Guerra, Vice Chair, presided over the meeting.

**A. Call to Order:**

1. Mr. Ron Walker called the meeting to order at 4:06 p.m. and announced that a quorum of board members was present
2. Dr. David Hinds certified that the agenda had been properly posted per Texas statute.

**B. Citizen Communication:**

1. The Public was invited to address the board. No public comments were heard during this time.

**C. Consider Board of Trustees Committee Reports:**

1. **Personnel & Policy – 01.18.17**

***Discussed Campus Concealed Carry Rule***

Mr. Keith Blundell provided information to the committee on the process followed to examine the new statute and develop the institutional policy to adhere to the legislative requirements for concealed carry on campus. During the 84<sup>th</sup> Legislature, it was passed that a licensed holder may carry a concealed handgun, as defined by the Texas Government Code Chapter 411, on a college campus unless prohibited by state or federal law, or the specific campus ruling.

The campus committee met several times the past year and convened an information session that drew nearly 40 constituents including faculty, staff, VC students, UHV students and community members. All comments, questions and suggestions were taken into consideration when developing proposed guidelines. The committee also sought legal advice in crafting the final draft policy. Victoria College is required to implement the policy in August 2017.

Mr. Blundell then walked through the specifics of the proposed policy, explaining the definitions and provisions. Board committee members discussed specific scenarios relevant to the College's facilities and the applicability of the statute and institutional policy. This policy is required to be reviewed by the Board of Trustees.

**3. Finance & Resources – 01.23.17**

Mr. Luis Guerra reported that financials were discussed and Mr. Keith Blundell would be reporting out to the board at later agenda item.

**D. Items for Consideration:**

**1. CONSIDER Minutes of the Regular Board Meeting held on November 28, 2016**

Mr. Luis Guerra moved to accept the minutes as presented. Mrs. Michelle Yates seconded the motion. Motion carried unanimously.

**2. CONSIDER November and December 2016 Financial Statements**

Mr. Keith Blundell discussed the financial statements for December 2016 in detail. He referred members to the Statement of Net Position. Unrestricted cash and cash equivalents totaled \$6.4 million. Total current and non-current assets are comparable to last year. He reminded members of the GASB68 entry requirements related to deferred pension liability. This is the 2<sup>nd</sup> year this standard has applied to VC. The amounts noted on the financials will remain constant throughout the year, with an adjustment made at August 31<sup>st</sup>. The net position at December 31<sup>st</sup> was \$36,568,957.

Mr. Blundell then reviewed the Statement of Revenues, Expenditures & Change in Net Assets of each individual fund. In the General Fund, income and expenses are coming in as expected and are comparable to last year. December is 33% of the academic year, and expenses are at 35% of budget. He noted that timing plays a large role in the balances of the Auxiliary Enterprises fund based on purchase of inventory and sales of materials and services. Members reviewed the two construction funds. There is approximately \$15,700 in the Gonzales Center Expansion project fund. We are working with the City of Gonzales on additional capacity projects at the Center. The Master Plan construction fund is nearing completion. The remaining project is the Campus Safety Plan. Upon completion of that project, we anticipate a remaining balance of \$2 million.

Mr. Luis Guerra moved to accept the financial statements as presented. Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

**3. CONSIDER Resolution Approving Investment Policy and List of Eligible Brokers**

Mr. Blundell presented information for this item. He noted that it has been several years since the College's Investment Policy was updated. He examined policies from other community colleges and governmental agencies to model best practices. The primary changes are in Section VI – Suitable and Authorized Investments. He recommended allowing additional investment

instruments authorized by the Public Funds Investment Act and rewording the descriptions to better match the law's language.

Mr. Blundell then reviewed the list of eligible brokers. Recommended changes include removal of one firm, upon their request, and changes to contact persons at other eligible providers. No new brokers were recommended. Mr. Luis Guerra moved to accept the resolution and brokers list as presented. Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

**4. CONSIDER Institutional Policy on Handguns**

Mr. Keith Blundell presented. During the 84th Legislature, it was passed that a licensed holder may carry a concealed handgun, as defined by the Texas Government Code Chapter 411, on a college campus unless prohibited by state or federal law, or the specific campus ruling. VC established a working group to get broad input from all constituents and look at our specific needs. The result was the attached Institutional Policy on Handguns. The policy does not require any permanent exclusion of any facilities, but does have some temporary exclusions during certain activities. The policy was reviewed in detail by the Personnel & Policy Committee on January 18, 2017. The change in the law will go into effect on August 1, 2017. The board voted to adopt policy with the understanding that it is to be added on all Victoria College lease agreements.

There being no further business, the meeting adjourned at 5:02 p.m.

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Ron Walker, Chair

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Luis Guerra, Vice Chair