

MINUTES of the REGULAR BOARD MEETING
of the BOARD OF TRUSTEES of VICTORIA COLLEGE
March 27, 2017

√ Ronald B. Walker	√ Daniel Cano
√ Luis A. Guerra	√ Catherine McHaney
√ V. Bland Proctor	X Michelle Yates
	√ John Zacek

STAFF

√ Dr. David Hinds	√ Jennifer Yancey
√ Mary Ann Rodriguez	

MEDIA

√ Victoria Advocate – Gabriela Canales	
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Guests: Keith Blundell, Babette Lowe, Lydia Huber, Jerry Hamilton, Cindy Buchholz, Tracey Bergstrom, Dr. Helen Dvorak, Dr. Bill Coons, Jackie Mikesh, Amy Mundy, Sharon Hyak, Dr. Betsy Crane, Jeffrey Hubbard, Rachel Nessel, Marji Price-Seeger, Dr. Patricia Rehak and Shari Gould. Representatives from Rawley McCoy and Associates – Rawley McCoy, Billy Berger, Patrick Ohrt, Brad Kocurek, and Chris Plyler

The Victoria College Board of Trustees met Monday, March 27, 2017 at 4:00 p.m. in the Corporate Training Room, Academic Building, Room 101. Mr. Ron Walker, Chair, presided over the meeting.

A. Call to Order:

1. Mr. Ron Walker called the meeting to order at 4:00 p.m. and announced that a quorum of board members was present.
2. Dr. David Hinds certified that the agenda had been properly posted per Texas statute.

B. Citizen Communication:

1. The Public was invited to address the board. Representatives from Rawley McCoy and Associates presented a plaque and publically recognized the college on a recent award. They noted that Victoria College's Emerging Technology Complex had been recognized by the 2016 Architectural Portfolio for Outstanding Design and featured in the November edition of American School & University magazine. The representatives thanked the Board and administration for allowing them the opportunity to work on this and other building and remodel projects for the college over the years. Board members congratulated the team on the award and thanked the representatives for all they have done for VC.

C. Consider Board of Trustees Committee Reports:

1. Board Workshop: 3.27.17

A workshop was held earlier in the day. Current financials and a new policy will be considered later in this meeting. Student Success Indicators, facilities and legislative activities were for discussion only.

D. Items for Consideration:

1. CONSIDER Minutes of the Regular Board Meeting held on 01.23.17

Mr. Luis Guerra moved to accept the minutes as presented. Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

2. CONSIDER January 2017 Financial Statements

Keith Blundell reviewed the financial statements for January 2017 in detail. He referred members to the Statement of Net Position. Total current and non-current assets are comparable to prior year. The net position at January 31st was \$44,175,270.

Mr. Blundell reviewed the Statement of Revenues, Expenditures & Change in Net Assets of the General Fund. Income and expenses are coming in as expected and are comparable to last year. December is 42% of the academic year, and expenses are at 43% of budget. He noted that timing plays a large role in the balances of the Auxiliary Enterprises fund based on purchase of inventory and sales of materials and services. He reviewed the restricted funds and explained that they are revenue/expense neutral as they are pass-through accounts. Members reviewed the two construction funds. There is approximately \$15,700 in the Gonzales Center Expansion project fund. Staff are working with the City of Gonzales and GVEC on additional capacity projects at the Center. The Master Plan construction fund is nearing completion. The remaining project is the Campus Safety Plan. Upon completion of that project, we anticipate a remaining balance of \$2 million.

Mr. Luis Guerra moved to accept the financial statements as presented. Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

3. CONSIDER Investment Report for Second Quarter FY 2016-17

Keith Blundell presented. This is the required quarterly disclosure of our investments for the quarter ended 02-28-17. The majority of the College's funds are in DDA accounts at the depository bank due to minimum interest rates higher than most investment rates. Those accounts are not considered investments since they are liquid. The remaining investments include a few Texpool accounts that remain open in case the market turns around and the rates earned at Texpool become higher than our depository bank rate. The Texpool account balances are below the minimum balance required to earn interest. Mrs. Catherine McHaney moved to accept the investment report as presented. Mr. Luis Guerra seconded the motion. Motion carried unanimously.

4. CONSIDER Tuition and Fee Schedule for Academic Year 2017-2018

Marji Price-Seeger and Darla Guajardo presented an increase in a few testing fees for the nursing department courses. Mr. Luis Guerra moved to accept as presented. Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

5. CONSIDER Workforce & Continuing Education Tuition and Fee Schedule for 2017-2018

Jennifer Yancey presented. Ms. Yancey went over several course fee changes in this area. These increases were recommended due to increased course expenses, modifications to courses which resulted in additional hours, realignment and enhancement of course offerings and alignment with market. Mrs. Catherine McHaney moved to accept as presented. Mr. John Zacek seconded the motion. Motion carried unanimously.

6. CONSIDER Policy Change – Long-Term Professional Leave

Marji Price-Seeger presented. She discussed the draft policy and noted changes from the existing policy. Four criteria must be met for faculty or staff eligibility for the leave, including board approval. Mrs. Catherine McHaney moved to accept as presented. Mr. John Zacek seconded the motion. Motion carried unanimously.

7. CONSIDER Offers to Purchase Tax Sale Properties

Jennifer Yancey presented. Linebarger, Goggan, Blair & Sampson, LLP has provided VC with offers to purchase nine (9) tax sale properties owned in trust by the Victoria County taxing authorities as a result of the property's failure to sell at a tax sale on the courthouse steps for the entire amount of delinquent taxes and costs owed. Upon approval of the Board, the properties will be sold and added back to the tax rolls. Ron Walker abstained from the vote. Mr. Bland Proctor moved to accept as presented. Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

8. CONSIDER Purchase of Goods or Services

Dr. Hinds presented. Recommendation for band equipment and instruments, simulation equipment and roof replacement were discussed. Dr. Hinds recommended awarding bids to Wenger Corporation, Steve Weiss Music, and Woodwind & Brasswind to provide band equipment for the Fine Arts Music program. This purchase is funded by a grant from the M.G. and Lillie A. Johnson Foundation. Recommendation was made for award to Pro Sound, Inc to provide sound equipment for the Fine Arts Music program, also funded by the Johnson Foundation. Recommendation was made for award to Gaumard Scientific Co. to provide simulator manikins for Nursing Program, also funded by the Johnson Foundation Grant. Recommendation was made for award to Gaumard Scientific Co. to provide simulator manikins for Nursing Program; funded by the Texas Higher Education Board Grant. Recommendation was made for award to Rain Seal Master Roofing to replace the roof on the Continuing Education Center and Fine Arts Buildings. Mrs. Catherine McHaney moved to accept as presented. Mr. Bland Proctor seconded the motion. Motion carried unanimously.

6. CONSIDER Personnel Items:

A. 2017-18 Tenure Recommendations:

Marji Price-Seeger presented the recommendations from the prospective committees to grant tenure to the following faculty: Jeffrey Hubbard – Government; Brian Hutcheson – Mathematics; Sheryl Kosler – Chemistry and Tamara Mikulik – Physical Therapy Assistant. Mrs. Catherine McHaney moved to accept as presented. Mr. Daniel Cano seconded the motion. Motion carried unanimously.

B. 2017-18 Reappointment of Tenure & Non-Tenured Faculty Members:

Marji Price-Seeger presented the faculty list. Mr. Luis Guerra moved to accept as presented. Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

c. Faculty Resignations: Marji Price-Seeger presented the resignation of Mr. Douglas Johnson, Mathematics. Mr. Bland Proctor moved to accept as presented. Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

d. Employee Retirements: Dr. David Hinds presented the resignation letter from Dr. Florinda Correa, Vice-President of Student Services effective March 31, 2017. Mrs. Catherine McHaney moved to accept as presented. Mr. Luis Guerra seconded the motion. Motion carried unanimously. Dr. Hinds also informed the board that Mrs. Jackie Mikesh will be serving as Interim Dean of Student Services for time.

There being no further business, the meeting adjourned at 4:57 p.m.

Ron Walker, Chair

Bland Proctor, Secretary