

**MINUTES of the REGULAR MEETING**  
of the BOARD OF TRUSTEES of VICTORIA COLLEGE  
**June 8, 2015**

√ Ronald B. Walker    √ Catherine McHaney  
√ Luis A. Guerra      √ V. Bland Proctor  
√ Robby Burdge        √ John A. Villafranca  
   √ Michelle Yates

STAFF

√ Dr. Tom Butler  
√ Jennifer Yancey  
√ Debbie Rains

MEDIA

√ Carolina Astrain,  
Victoria Advocate

**Guests:** Dr. Florinda Correa, Dr. Larry Garrett, Keith Blundell, Lydia Huber, Dr. Betsy Crane, Amy Mundy, Babette Lowe, Matt Wiley, Dr. Mike Hummel.

The Victoria College Board of Trustees met Monday, June 8, 2015 at 4:00 p.m. in the Corporate Training Room, Academic Building, Room 101. Mr. Ron Walker, Chair, presided over the meeting.

**A. Call to Order:**

1. Mr. Ron Walker called the meeting to order at 4:06 p.m.
2. Dr. Tom Butler certified that the agenda had been properly posted per Texas statute.

**B. Citizen Communication:**

1. The Public was invited to address the board. No public comments were heard during this time.

**C. Consider Board of Trustees Committee Reports:**

**1. Finance Committee.** Luis Guerra, Chair, noted that the committee met in a public meeting on March 16, 2015 as reflected by the minutes, discussing the Separation Incentive Plan from PARS.

**2. Student Success & Programs Committee.** Bland Proctor reported on this committee meeting, referring to the report provided to the Board members. He encouraged the Board to review the materials provided, as they were very informative and impressive. Ron Walker added that he and Dr. Butler used this material in a presentation at the CCATT conference held on June

6, 2015 and the attendees were impressed with the information collected and presented by VC.

**D. Items for Consideration:**

1. **CONSIDER Minutes of the regular Board meeting held on March 16 and workshop held on May 18, 2015.** Mr. Bland Proctor moved to accept the minutes of the regular Board meeting held on March 16 and the workshop held on May 18, 2015. The motion was seconded by Mr. Robby Burdge.
2. **CONSIDER Financial statements for February, March and April 2015.** Mr. Keith Blundell presented this item to the Board and informed them that he had presented the financials in detail to the Finance & Resources Committee just prior to this meeting. He went on to explain that the financials are cumulative and that he would review the April financials since they were more current. He began his overview with the Statement of Net Assets, reviewing the current and non-current assets as well as liabilities, adding that they are comparable for this stage of the fiscal year, explaining that the variance from 2014 in the Due from Construction Fund and Construction Progress was due to the progress and being near completion of the ETC. He moved onto the Statement of Revenues, Expenditures and Changes in Net Assets explaining that we are at 62.00% in State appropriations and tuition is in line with the enrollment decline as well as fees being in line with the \$5 increase in General fees. Mr. Blundell briefly went over the Expenditures, explaining to the Board that salaries and benefits make up the majority of this area and that the total is where it should be at this time. Mr. Blundell reviewed the Gonzales Center Expansion budget, reporting a Net Resource of \$34,099.88; projecting more funding to be made to the center. Mr. Blundell concluded the financials with the ETC resources and expenditures, pointing out the available Net Resources of \$4,629,541.06. Ms. Catherine McHaney moved to accept the financials as presented. The motion was seconded by Mr. Luis Guerra. Motion carried unanimously.
3. **CONSIDER Third Quarterly Investment Report 2014-2015.** Dr. Butler presented the Investment Report for the Third Quarter FY 2014-2015 as required under the Public Funds Investment Act. He reported that the majority of the funds are in DDA accounts at the depository bank due to minimum interest rates higher than most investment rates. The remaining investments included a few Texpool accounts that are kept open in case the market turns around and the rates earned become higher than the depository bank. The Texpool account balances are below the minimum balance required to earn interest which had a book value of \$450 and a market value of \$450. Mr. Luis Guerra moved to accept the Third Quarterly Investment Report 2014-2015 as presented. The motion was seconded by Ms. Catherine McHaney. Motion carried unanimously.
4. **CONSIDER a representative to perform the Effective Tax Rate and Rollback calculations in accordance with Section 26.04(c) of the Texas Property Tax Code.** Dr. Butler reminded the Board that before setting a tax rate, VC must designate someone to make the effective tax rate and rollback calculations. He recommended reappointment of Ms. Rena Scherer, the current Victoria County Tax Assessor-Collector. Mr. Robby Burdge moved to approve the reappointment of Ms. Rena Scherer, Victoria County Tax Assessor-Collector to make the effective tax rate and rollback calculations for VC. The motion was seconded by Mr. Bland Proctor. Motion carried unanimously.

5. **CONSIDER revision to Victoria College’s Alcohol Policy.** Dr. Butler presented a revision to the Board approved policy related to the service of alcohol on College property by internal and external constituents. He recommended that the Leo J. Welder Center for the Performing Arts be permitted to serve other alcoholic beverages in addition to beer, ale, malt liquor and wine to better serve future renters. He reminded the Board that alcohol must be served by a licensed provider and trained servers. Ms. Catherine McHaney moved to approve the revision to VC’s Alcohol Policy. The motion was seconded by Mr. Robby Burdge. Motion carried unanimously.
6. **CONSIDER Purchase of Goods or Services:**
  - a. **Ratify purchase of IT Department New Emergency Generator and Transfer System**

Dr. Butler presented this item to the Board requesting it be ratified. The purchase was already approved due to time constraints and the need to maintain an adequate power supply. He explained that currently the uninterrupted power supply has a runtime of 35 minutes, with a need for 20 minutes of battery power to safely shut down the servers, which leaves the effective battery time to 15 minutes. If the College loses power for 15 minutes, the servers will begin shutting down. If power is restored after 15 minutes, it is too late because the servers have already initiated shut down procedures, which creates a wait time in order to begin the start-up process. After receiving 2 bids for this project, the Administrative Purchasing committee recommends purchasing the new emergency generator and transfer system from Don Krueger Construction Company in the amount of \$112,000. Mr. Robby Burdge made a motion to ratify the purchase of the IT Department New Emergency Generator and Transfer System from Don Krueger Construction Company in the amount of \$112,000. The motion was seconded by Mr. John Villafranca. Motion carried unanimously.
7. **CONSIDER offers to purchase tax sale property.** Dr. Butler walked through this item with the Board. Linebarger, Goggan, Blair & Sampson, LLP has provided VC with offers to purchase five (5) tax sale properties owned in trust by the Victoria County taxing authorities as a result of the property’s failure to sell at a tax sale on the courthouse steps for the entire amount of delinquent taxes and costs owed. Upon approval of the Board, the properties will be sold and added back to the tax rolls. Mr. Ron Walker, Chair abstained from voting due to a potential conflict of interest. Mr. Bland Proctor made a motion to approve the sale of the properties as presented. The motion was seconded by Ms. Catherine McHaney. Motion carried unanimously.
8. **CONSIDER Personnel Items:**
  - a. **New Faculty employees.** Dr. Butler walked through the list of proposed new faculty hires, informing the board that several of these new hires are key positions in the Industrial Training Program. Dr. Butler recommended approval of Fred R. Chastain, Jr., Process Technology Instructor, Dewayne Merriman, Machining Technology Program Instructor, and Clinton “Troy” Wratlslaw, Industrial Maintenance Mechanic Instructor. Mr. Robby Burdge made a motion to approve the new faculty hires. The motion was seconded by Mr. Luis Guerra. Motion carried unanimously.
  - b. **Faculty resignations/retirement.** Dr. Butler informed the board that only the first 4 faculty members listed participated in the separation incentive program offered through PARS and Mr. Thigpen was resigning his position as Computer Information Systems Instructor. Ms. Catherine McHaney made a motion to accept the retirement/resignations as provided. Motion

carried unanimously.

**E. Executive Session:** Executive Session is called under authority of the Texas Open Meetings Act, and in accordance with Texas Government Code, Section 551.076, to discuss Campus Safety & Security Audit and under Texas Government Code, Section 551. 074, to discuss personnel matters and the presidential search process. Members ended the closed session at 6:09 p.m. and reconvened into open session.

**F. President's Report:**

**a. Events and Dates**

Dr. Butler reviewed the upcoming events with the Board.

There being no further business, the meeting adjourned at 6:14 p.m.

---

Ron Walker, Chair

---

V. Bland Proctor, Secretary