

**MINUTES of the SPECIAL MEETING**  
of the BOARD OF TRUSTEES of VICTORIA COLLEGE  
**August 14, 2017**

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|--------------------|---------------------|
| √ Ronald B. Walker | √ Daniel Cano       |
| √ Luis A. Guerra   | √ Catherine McHaney |
| √ V. Bland Proctor | √ Michelle Yates    |
|                    | √ John Zacek        |

**STAFF**

- |                         |                   |
|-------------------------|-------------------|
| √ Dr. David Hinds       | √ Jennifer Yancey |
| √ Mary Ann<br>Rodriguez |                   |

**MEDIA**

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| √ Victoria Advocate –<br>Gabriela Canales |
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**Guests:** Keith Blundell, Lydia Huber, Jerry Hamilton, Cindy Buchholz, Tracey Bergstrom, Matt Wiley, Dr. Larry Garrett, Darla Guajardo, Terri Kurtz, Jackie Mikesh, Karen-Bauer Smith, Dr. Patricia Rehak, Babette Lowe, and Jacob Flores.

The Victoria College Board of Trustees met Monday, August 14, 2017 at 4:00 p.m. in the Corporate Training Room, Academic Building, Room 101. Mr. Ron Walker, Chair, presided over the meeting.

**A. Call to Order:**

1. Mr. Ron Walker called the meeting to order at 4:05 p.m. and announced that a quorum of board members was present.
2. Dr. David Hinds certified that the agenda had been properly posted per Texas statute.

**B. Citizen Communication:**

1. The public was invited to address the board. No public comments were heard during this time.

**C. Consider Board of Trustees Committee Reports:**

1. **Finance & Resources Committee: 8.2.17**
2. **Finance & Resources Committee: 8.14.17**

A summary of the committee meeting was provided. Recommendations for board consideration will be made later in the meeting.

**D. Items for Consideration:**

1. **CONSIDER Effective Tax Rate and Rollback Rate Calculations Performed by Rena Scherer, Tax Assessor-Collector for 2017.**

Mr. Keith Blundell presented. In July, the board approved Rena Scherer to calculate the effective tax rate (ETR) and rollback rate for the college. The appraisals were completed by

the VCAD and Ms. Scherer has performed those calculations. The taxable values increased by 0.69%. New improvements are exempted from the ETR calculation and were at \$74,354,149. The ETR assessment of \$0.2071 per \$100 valuation would bring in \$600,018 less than what has been budgeted. The current rate of \$0.2065 per \$100 valuation would generate \$636,462 less than the proposed budget. A rate of \$0.2170 per \$100 valuation would be the rate needed to meet the proposed budget. The Rollback rate of \$0.2227 per \$100 valuation would generate \$347,537 more than the proposed budget. Attached is a ten year history of tax rates, a worksheet with scenarios for tax planning and an analysis of the change in appraisals. Land decreased .67%. Homesites increased 3.16% while Non-Homesites increased 2.76% and Personal Property decreased 4.92%. Minerals decreased 11.40%, but only represent .50% of the total appraisals for the County. The Finance & Resources Committee recommended acceptance of the Effective Rate Calculation performed by Rena Sherer, Victoria County Tax Assessor Collector. All board members were present and voted unanimously by a raise of hands to accept as presented and performed by Rena Sherer.

**2. CONSIDER Proposed College Tax Rate for 2017**

The Finance & Resources Committee proposed the adoption of a tax rate of \$0.2170 per \$100 valuation for the 2017 and the posting of two public hearings. A record vote was called. All board members were present and voted unanimously by a raise of hands to accept as presented and performed by Rena Sherer.

**3. CONSIDER Amended 2017 Tax Planning Calendar**

Mr. Keith Blundell presented the amended calendar. Because the August 10<sup>th</sup> special board meeting was rescheduled to today, August 14<sup>th</sup>, that changed only one day from previously approved calendar – the first public hearing will now be held on Wednesday, August 23<sup>rd</sup>. With the second public hearing still being held as originally planned on Monday, August 28<sup>th</sup>. The Finance & Resources Committee recommended acceptance of the 2017 Amended Tax Planning Calendar. Mrs. Catherine McHaney moved to accept the amended calendar as presented. Mr. Luis Guerra seconded the motion. Motion carried unanimously.

**4. CONSIDER Resolution relating to the Construction Best Method Process and Prevailing Wage Rate**

Mr. Keith Blundell presented. He stated that the following three resolutions are always done annually. The Texas Government Code 2269.056(a) allows the College to determine the best method when considering a construction contract. This resolution sets the best value to Victoria College is competitive sealed proposal, except for minor repairs and renovations to existing structures and facilities. Minor repairs and renovations best method is Job Order Contracting. In conjunction with the best method when considering a construction contract, it is recommended the Board adopt the most current prevailing wage rate(s) used for Victoria County, County of Gonzales, County of Calhoun, County of DeWitt and Lavaca County. Mr. Bland Proctor moved to accept the resolution as presented. Mr. Luis Guerra seconded the motion. Motion carried unanimously.

**5. CONSIDER Resolution relating to the Delegation of Authority Texas Education Code 44.031**

Mr. Keith Blundell presented. Texas Education Code 44.031, as amended, allows the College Board of Trustees to delegate its purchasing authority under Subchapter B, Chapter 44 of the Texas Education Code to Dr. David Hinds, President. Mrs. Catherine McHaney moved to accept the resolution as presented. Mr. John Zacek and Mr. Luis Guerra seconded the motion. Motion carried unanimously.

6. **CONSIDER Resolution relating to the Delegation of Authority Texas Government Code 2269**  
Mr. Keith Blundell reported. Texas Government Code 2269.053, as amended, allows the College Board of Trustees to delegate its purchasing authority under Subsection (a), Chapter 2269.053 of the Texas Government Code to Dr. David Hinds, President. Mrs. Catherine McHaney moved to accept the resolution as presented. Mr. Luis Guerra seconded the motion. Motion carried unanimously
  
7. **CONSIDER Resolution for Participation in The Interlocal Purchasing System (TIPS)**  
Mr. Keith Blundell reported. Approved. Participation in interlocal cooperation contracts is authorized by Title 7, Chapter 791 Interlocal Cooperation Contracts Act of the Texas Government Code. Community College participation in TIPS is permitted by Texas Education Code 8.002. The participation in this Purchasing Network will provide the best value to the taxpayers of the district through anticipated savings to be realized. Mr. Bland Proctor moved to accept the resolution as presented. Mr. Luis Guerra seconded the motion. Motion carried unanimously
  
8. **CONSIDER Personnel Items:**
  - a. **Faculty/Employee Resignations**  
Cindy Buchholz, Interim Vice President of Instruction presented. She first noted to please overlook the first two documents regarding the resignations of Jonathan Anderson, Music Instructor, and Cathleen Gordon, Art Instructor. Those two had been previously approved at the July 24<sup>th</sup> board meeting. She moved on to the resignation of Mr. Cory Lewis, Sociology Instructor. His resignation was effective immediately. Mr. Luis Guerra moved to accept the resignation as presented. Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

There being no further business, the meeting adjourned at 4:28 p.m.

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Ron Walker, Chair

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Bland Proctor, Secretary