

MINUTES of the SPECIAL MEETING
of the BOARD OF TRUSTEES of VICTORIA COLLEGE
September 5, 2017

√ Ronald B. Walker	√ Daniel Cano
√ Luis A. Guerra	√ Catherine McHaney
√ V. Bland Proctor	√ Michelle Yates
	√ John Zacek

STAFF

√ Dr. David Hinds	√ Jennifer Yancey
√ Mary Ann Rodriguez	

MEDIA

X Victoria Advocate –
Gabriela Canales

Guests: Larry Garrett, Keith Blundell, Tracey Bergstrom, Lydia Huber, Cindy Buchholz, Dr. Michael Hummel, Dr. Edrel Stoneham, Dr. Patricia Rehak, Matt Wiley, Jerry Hamilton, Bobby Cubriel, and Amy Mundy.

The Victoria College Board of Trustees met Monday, September 5, 2017 at 4:00 p.m. in the Corporate Training Room, Academic Building, Room 101. Mr. Ronald B. Walker, Chair, presided over the meeting.

A. Call to Order:

1. Mr. Walker called the meeting to order at 4:03 p.m. and announced that a quorum of board members was present.
2. Dr. David Hinds certified that the agenda had been properly posted per Texas statute.

B. Citizen Communication:

1. The public was invited to address the board. No public comments were heard during this time.
2. This being the second Public Hearing on the Victoria College 2017 Tax Rate, the public was invited to bring forward any questions and/or concerns regarding this matter, no comments were made.

C. Consider Board of Trustees Committee Reports:

None

D. Items for Consideration:

1. **CONSIDER Minutes of the Special Board Meeting held on August 23, 2017.**

Mr. Luis Guerra moved to accept the minutes as presented. Mrs. Michelle Yates seconded the motion. Motion carried unanimously.

2. CONSIDER 2017-2018 Operating Budget.

Mr. Keith Blundell presented. The total budget increased \$420,000 or 1.27%. There are approximately \$387,000 in operational budget reductions over prior year. Staff benefits increased approximately \$340,000 primarily due to an increase in health insurance of \$412,000. State Appropriations declined \$163,000. There were no changes to the required tuition and fees, which was approved in March. However, there is a decline in tuition and fee revenues of \$288,000 due to a decline in credit hours. Last year the college moved all classes of employees to a new pay scale (rather than pay ranges). In this budget the pay scale includes a step increase of 1.5% and a cost of living increase of 1.8%. After netting added employees, retirements and terminations, the cost of salaries increased \$316,000. There is a \$0.0105 increase in the tax rate which represents a \$723,000 increase in property taxes. He noted that the proposed operating budget has been reviewed by the full board at the June 11th workshop and again by the Finance & Resources Committee on August 2nd. There were not changes to the original documents that were reviewed at those times. Mr. Luis Guerra attested to that and the recommendation from the Finance & Resources Committee is to approve the 2017-18 Operating Budget as presented. This coming from the committee, no second was required. All board members were in favor, the budget was unanimously approved.

**3. CONSIDER Purchase of Goods or Services:
Printing Services Copier**

Mr. Keith Blundell presented. The current contract for the Printing Services Copier has expired, the bid process was followed and he is making the recommendation to award the contract to the Xerox Corporation with a 48-month lease. Mrs. Catherine McHaney moved to accept the recommendation as presented. Mr. Bland Proctor seconded the motion. Motion carried unanimously.

4. CONSIDER Personnel Items – Faculty New Hire:

Mrs. Cindy Buchholz presented the recommendation of Mr. Ronald Smith, for the position of Sociology Instructor for the 2017-18 academic year. Mrs. Michelle Yates moved to accept the faculty new hire as presented. Dr. Daniel Cano seconded the motion. Motion carried unanimously.

After the agenda items were covered, Amy Mundy, Executive Director of College Advancement and VC Foundation, gave a VC Foundation update. That was followed by Dr. Hinds and several VC directors giving the board the latest Hurricane Harvey recovery efforts that Victoria College has had and continues to have for all VC students and employees.

There being no further business, the meeting adjourned at 4:55 p.m.

Ronald B. Walker, Vice Chair

Bland Proctor, Secretary