RENEE DEAVER

837 KELLEY ROAD
REFUGIO, TEXAS 78377
361-655-2535

OBJECTIVE To secure a top-level position as an Executive Director in an organization to develop and enhance quality service and programs

EXPERIENCE

11/2010 – 08/2013 Victoria College Victoria, Texas

KEY Center Director - TRiO Student Support Services grant program

- Provide administrative and programmatic leadership for TRiO – SSS
- Promote the SSS mission within the college and community
- Monitors compliance with all SSS requirements by developing, directing, and evaluating the SSS project according to the US Department of Education regulations
- Coordinates the development, scheduling, implementation, and evaluation of all SSS activities and programs

8/2010 – 12/2010 and 08/2013 – Present Victoria College Texas

Adjunct professor - Math Department.

- Teaching remedial math courses
- Working in tutorial center to assist struggling students

2007 –2010 Refugio I.S.D. Refugio, Texas

Instructor - high school campus (7-12) with over 350 students

- Students achieved highest math scores in district for 09-10 school year
- Taught 7th, 9th and 11th grade math
- Title I Campus

2006 – 2007 Victoria I.S.D Victoria, Texas

Instructor - middle school campus with over 600 students

- KAVU-TV Educator of the Week for Channel 25
- Instructor in a 7th grade classroom
- Title I Campus

2004 – 2006 Bloomington I.S.D. Bloomington, Texas

Instructor - Pre K – 3rd campus with 360 students

- Texas Education Agency Recognized Campus
- Title I Campus operating under the Reading 1st Grant
- Taught Kindergarten and 2nd grade students in a student centered progressive classroom

1997-1999 Del Mar College Corpus Christi, Texas

Reading Lab Assistant

- Supervise student workers to maintain efficiency and productivity
- Assist Reading department faculty – prepare reports of students' progress, calculate end of semester reports for the Dean of Instruction
- Assist students with computer program, materials and tutoring, orientated classes and individual students on lab requirements
- Created an inventory of all books, audio and visual materials in the lab using Excel
- Initiated weekly reports and documents for students to use to record grades

2000 – 2001 Girl Scouts Paisano Council Corpus Christi, Texas

Membership Executive

- Marketing, delivery and management of girl membership and programs within the surrounding area
- Recruiting, supervising and managing adult volunteers; developing community collaborations
- Overseeing fundraising activities and girl scout troop bank accounts

EDUCATION

2009 University of Houston-Victoria Victoria, Texas

- Master of Education degree in Curriculum and Instruction with an emphasis in mathematics
- GPA-4.0

1999 Texas A&M – Corpus Christi Corpus Christi, Texas

- Bachelor of Arts (B.A.) - English / Accounting
- GPA – 3.93

1998 Del Mar Community College Corpus Christi, Texas

- Associate of Arts (A.A.) - English

PROFESSIONAL CERTIFICATIONS

- Texas Standard EC-4 Generalist
- Texas Standard 4-8 Generalist
- Texas Standard 4-8 Mathematics

PROFESSIONAL ORGANIZATIONS

SWASAP Member - **Southwest Association of Student Assistance Programs**
TASSSP Member - **Texas Association of Student Special Services Programs**

PROFESSIONAL DEVELOPMENT OPPORTUNITIES

- Preventing Employment Discrimination – online
- COE Legislation and Regulations in Washington D.C.
- Essentials of Leadership Training
- Customer Service Training
- Credit Score Presentation
- Understanding and Engaging Under-Resourced College Students
- Best Practices in Evaluations – Terri Kurtz
- Communication Styles Workshop DISC by Melisa Rogers
- Education and Public Service Embracing and Empowering Student Potential
- How to Manage Conflict and Confrontation
- SWASAP 41st Annual Conference – Louisiana
- Innovations in Teaching and Learning Technology
- FERPA for Higher Education in the Workplace – online
- Terms of Engagement – Dr. Elizabeth Barkley
- HCC Visit: Visiting a QEP – Active Learning Center
- Assessment Conference at Texas A&M University College Station
- Higher Education Programs Conference in Washington D.C.