VITAE

Charlotte Smith

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EDUCATION

M.A., Teaching College, University of Houston-Clear Lake, December 1988
B.S., Professional Writing, University of Houston-Downtown, May 1986

PROFESSIONAL DEVELOPMENT

Victoria College Adjunct Faculty Training Blackboard Orientation, Gonzales, TX 2014
University of Houston Downtown Continuing Faculty Training and Workshops, Houston, TX, Spring 1992 to June 2009

COLLEGE TEACHING EXPERIENCE

Spring 2014 to present : Victoria College, English adjunct faculty

Spring 1992 to June 2009: University of Houston-Downtown, Houston, Texas
- Advisor for College of Humanities and Social Sciences (12 semesters)
- American Literature I (12 semesters)
- American Literature II (3 semesters)
- British Literature I (1 semester)
- Fundamental Grammar & Composition (1 semester)
- Technical Writing (35 semesters)
- World Literature I (6 semesters)
- Writing Center (20 semesters)

Summer 1988 to Spring 1992: Houston Community College, Houston, Texas
- American Literature I (5 semesters)
- American Literature II (2 semesters)
- Bible Literature - Old Testament (1 semester)
- British Literature I (2 semesters)
- British Literature II (1 semester)
- Composition I (13 semesters)
- Composition II (12 semesters)
- Fundamental Grammar & Composition (3 semesters)
- Introduction to Fiction (2 semesters)
- Technical Writing (21 semesters)
- Typing (12 semesters)
- Word Processing (3 semesters)