

OFFICE OF VETERANS AFFAIRS

**New VA Student Checklist**

- 1.) \_\_\_\_\_ All VA students must meet the admissions requirements and complete the general admissions application for Victoria College:  
www.victoriacollege.edu>>Getting Started>>Admissions
- 2.) \_\_\_\_\_ Submit official transcripts from your high school/ ALL previously attended colleges or universities to the Admissions office: **Victoria College, ATTN: Admissions & Records, 2200 E. Red River Street, Victoria, Texas 77901**  
2a.) *A GED certificate is also acceptable if that is the highest education completed.*
- 3.) \_\_\_\_\_ Apply for financial aid and scholarships:  
www.victoriacollege.edu>>Quick Links>>Financial Aid
- 4.) \_\_\_\_\_ Bacterial Meningitis Immunization Record or notarized waiver if student is **UNDER** the age of 22 (Details at VC’s Welcome Center)
- 5.) \_\_\_\_\_ Retrieve your Pirate Portal username/password:  
www.victoriacollege.edu>>Pirate Portal>>Get/change/forgot password>>New Student
- 6.) \_\_\_\_\_ Register for a New Student Information Session: Pirate Portal>>Registration>>New Student Information Session
- 7.) \_\_\_\_\_ To obtain your DD214 and other records visit:  
<http://www.archives.gov/veterans/military-service-records/>  
Create an account and profile>>Signed request for records may be either faxed or mailed
- 8.) \_\_\_\_\_ Complete and submit the Department of Veterans Affairs online application for education (You MUST set up a user account through the VONAPP link under “apply for benefits”)  
www.gibill.va.gov Choose the appropriate application
  - Education Benefit for Veterans (Form 22-1990)
  - Dependent Application for VA Education Benefits (Form 22-5490)
  - Disabled Veterans Vocational Rehab (Form 28-1900)

Chapter 30 Montgomery GI Bill	Chapter 33 Post 9/11 GI Bill
Chapter 35 Dependents (DEA)	Chapter 31 Vocational Rehab
Chapter 1606 Reserve GI Bill	
Chapter 1607 Reserve Educational Assistance (REAP)	
Veterans Retraining Assistance Program (VRAP)	

**NOTE: If choosing chapter 33, you may be required to relinquish one other chapter**

- 9.) \_\_\_\_\_ Request your military transcripts at the websites listed below and have them sent to Victoria College:  
Joint Services Transcript for all branches.....<https://jst.doded.mil/smart/dodMandatoryBanner.do>  
Air Force.....<http://www.au.af.mil/au/ccaf/transcripts.asp>
- 10.) \_\_\_\_\_ Once completed application is sent to the VA, expect to receive a Letter of Eligibility (LOE) explaining benefits, please return with all other requested documents as well as a request for benefits form to veteran services office to finalize process.