



**ARTICULATION AGREEMENT**  
**between**  
**VICTORIA COLLEGE and TEXAS STATE UNIVERSITY**  
**for**  
**Associate Degrees to Bachelor Degrees**

**STATEMENT OF PURPOSE**

Victoria College (VC) provides coursework toward certificates and associate degrees. Texas State University (TXST) offers coursework toward baccalaureate, master's and doctoral degrees. The purpose of this Articulation Agreement is to create a seamless transfer process, support concurrent enrollment when appropriate and develop alignment of student supports, in order to assist students in completing their educational goals.

Additionally, this Agreement seeks to provide guidelines and areas of responsibility to ensure that students at VC can transfer completed coursework to TXST without loss of credit or recognition of approved courses applied toward the award of a bachelor's degree. This Agreement further provides guidelines and outlines areas of responsibility ensuring that students at TXST can transfer completed courses to VC without loss of credit or recognition of approved courses toward the award of an associate degree.

VC and TXST, hereinafter referred to as the "Partnering Institutions" agree to cooperate in furthering this objective to the mutual benefit of students.

**GENERAL TERMS AND CONDITIONS**

1. This Agreement shall commence as of the date of the last party to sign this Agreement and shall remain in effect for five (5) years. This Agreement may be renewed for one subsequent five (5)-year period provided the Partnering Institutions agree to such renewal in a signed writing.
2. The Partnering Institutions will each designate an individual who will oversee and manage this Agreement and sharing of information on the certificates, associate and bachelor's degrees, new courses added to the degree programs, transcript evaluation, and other information, as needed. The names of these designees are in Appendix I. Any change to designees will not require renegotiation of this Agreement but shall be communicated in writing to the other Partnering Institution. Communication of said change via email is sufficient.
3. The specific degree programs associated with this Agreement are included in **Appendix II**. The transfer guides shared by the Partnering Institutions will delineate coursework required for the appropriate certificate or degree, including the recommended course sequence, number of credits transferable and applicable to the higher degree, and any program specific eligibility requirements. Changes to the transfer guides must be mutually agreed upon in writing through the institutional designees. Any adjustments to the specific degree programs listed in Appendix II will not require renegotiation of this Agreement.
4. Annually, the designees will develop and/or amend online transfer guides. By creating, revising, and approving these guides, the Partnering Institutions assure students that coursework listed will transfer freely between the two institutions.
5. This Agreement is non-exclusive, and Partnering Institutions may enter into similar agreements with any other partner.

**ADMISSIONS**

1. Victoria College students who follow the recommended program of study - the Texas Core Curriculum, applicable Field of Study Curriculum, or other transfer curriculum - and who meet all other TXST admissions requirements and deadlines pertaining to application for admission, orientation and

registration, and payment of tuition and fees shall be eligible for admission to TXST. Transfer students must meet the same standards and criteria for admission to any specialized degree programs as a native student. They will be required to abide by the policies and procedures, including any revisions thereof, that apply to all students at TXST.

2. Transfer students from VC are to adhere to TXST admission requirements based on the catalog year in effect at the time the student first enters VC, provided that the student maintains continuous enrollment.
3. To apply for admissions to TXST as a transfer student, the student must:
  - a. Have completed 30 transferable hours with a minimum GPA of 2.25.
  - b. Be in good academic standing at all higher education institutions.
4. VC students who meet the general admission requirements of TXST with a completed core curriculum or Associate of Arts/Science in Interdisciplinary studies or Associate of Applied Science degree will receive automatic admission to TXST.

## **TRANSFER OF CREDIT**

1. A goal of this Agreement is to ensure VC transfer students, who have followed and successfully completed the prescribed courses outlined in the applicable transfer guide, can seamlessly transfer those courses from VC to TXST, regardless of modality or location of classes. Upon successful admission to the corresponding baccalaureate degree program, the prescribed courses shall be applied to the degree as agreed upon in the transfer guide.
2. Remedial/developmental or technical/vocational courses will not be included for transfer credit under this Agreement, except as approved in a specific pathway. However, any student who completes a first-level college course in reading, writing, or mathematics, or achieves TSI (Texas Success Initiative) complete status at VC shall maintain that status upon transfer to TXST.
3. TXST will honor the VC H.B. 5 waiver for students who have completed the ENGL 1301 or entry-level math at VC with a grade of C or higher consistent with Texas Education Code §28.014
4. VC students transferring “Core Complete” will retain that status upon transfer. Completed component areas will transfer and apply to the equivalent core component area at TXST. Certain programs may require specific core classes as part of their program sequence. Expected completion of these courses will be indicated in the appropriate transfer guide.
5. **Appendix II** contains approved degree programs covered by this Agreement.
6. Reverse transfer of credits is authorized by this Agreement for VC transfer students who have earned enough credits to satisfy the VC associate degree requirements. This provision enables successful completion of degrees at both Partnering Institutions.
7. TXST agrees to promote reverse transfer to VC transfer students who are eligible for the service.
8. The Partnering Institutions agree to identify students who transfer from VC with at least 30 hours and who have indicated on the ApplyTexas Application that they would automatically allow for their transcript to be sent to VC once it has been determined that the student has completed at least 66 semester credit hours, and again upon graduation from TXST if they have not received an associate degree. TXST shall follow the credit transfer for associate degree procedure in Tex. Educ. Code § 61.833 and any applicable rules.
9. TXST will review its student records and determine which students are eligible for the reverse articulation of credit pursuant to the following criteria: (a) the TXST student previously transferred coursework from VC, (b) the student has indicated an interest in reverse articulation of credit on their Apply Texas Application and (c) the student completed at least 30 semester credit hours at VC and additional semester credit hours at TXST to reach 66 cumulative semester hours. TXST will securely transmit official electronic copies (SPEEDE) of these students’ transcripts to VC. TXST shall follow the credit transfer for associate degree procedure in Tex. Educ. Code § 61.833 and any applicable rules.
10. Annually, VC agrees to provide a list of students awarded an associate degree through reverse transfer to TXST.

## **IMPORTANT DEADLINES**

1. Application for Admissions to transfer institution: App Deadlines are Fall: July 15; Spring: November 15; and Summer: May 1.
2. Acceptance notification to transfer students: **Rolling**
3. Scholarship Notification for transfer students: Rolling
4. VC transfer success data: August 1 for the previous academic year
5. Designee sharing of degree and catalog updates: **May 1**

**VC agrees to:**

1. Provide, upon request, syllabi for courses listed in the transfer guides.
2. Provide access to general admissions and enrollment requirements, tuition and fees, policies, and procedures for the transfer partner. VC cannot guarantee future offerings at the transfer institution.
3. Arrange and publicize a date and location for representatives of the transfer institution to offer recruiting and advising opportunities on the VC campus, annually.
4. Share updates to degree information, course catalogs, admissions requirements, and new policies to be used or implemented in the subsequent academic year.
5. Provide accurate links to the transfer institution's website and online transfer information.

**TXST agrees to:**

1. Admit and enroll eligible and qualified VC students to a bachelor's degree-seeking program and provide early admission notification to highly qualified VC transfer students.
2. Assist VC transfer students with the transition from VC to TXST. This includes, but is not limited to, aiding in the application process for admissions, scholarships, and selective admissions programs.
3. Promote and provide appropriate student support services to transferring VC students via its Transfer Center.
4. Provide online access to transfer guides between the Partnering Institutions, and share a link to that information with the VC designee.
5. Continue to accommodate VC transfer students into their intended degree so long as this Agreement is in effect. Since TXST cannot guarantee all degrees will remain in perpetuity, this Agreement does not constitute a binding contract regarding ongoing or future offerings of the academic program outlined herein.

**PARTNERING INSTITUTIONS agree to:**

1. Maintain ongoing collaboration and monitoring of the degree programs in **Appendix II** through the Partnering Institution designees named in **Appendix I**.
2. To the extent permitted by the laws and Constitution of the State of Texas, be responsible for its employees' actions or inactions, and liability arising therefrom. Notwithstanding any provision of this Agreement, nothing herein shall be construed as a waiver by either party of its constitutional, statutory or common law rights, privileges, immunities or defenses. To the extent the terms of this paragraph conflict with any other provision in this Agreement, the terms of this paragraph shall control.
3. Conduct an annual review of each degree program and requirements.
4. Apply the policies and procedures of each Partnering Institution to students enrolled with each institution equally and fairly.
5. Review this Agreement every two (2) years to evaluate any changes in competencies, content, or standards.
6. Strictly adhere to all applicable statutes, court decisions and the opinions of the Texas Attorney General regarding disclosure of public information under the Texas Public Information Act, Chapter 552, Texas Government Code.
7. Maintain accreditation by the applicable accrediting authority. Both parties agree to notify the other if such accreditation ceases to exist.
8. Comply with all laws regarding the confidentiality of the student's education records, including but not limited to the *Family Educational Rights and Privacy Act* ("FERPA"), and to comply with all applicable laws in safeguarding any non-public, sensitive, and/or confidential information of Partnering Institution's faculty and students which is in either party's possession or control in the same manner and to the same extent that it protects its own employees' confidential or non-public sensitive information.

**SCHOLARSHIPS AND HONORS**

1. VC transfer students will be eligible for assured transfer merit scholarships and receive notification after acceptance.
2. TXST will provide a separate document to outline transfer scholarships, eligibility requirements and application processes.
3. Students do not need to be admitted to apply for scholarships and financial aid.
4. All transfer students with 30 or more credit hours could be eligible for university-assured transfer scholarships awarded by the TXST Office of Financial Aid and Scholarships. More information may be found at: <https://www.finaid.txst.edu/scholarships/transfer/assured.html>
5. A goal of this Agreement is to ensure students, who transfer from VC with at least 30 hours and who have indicated on the ApplyTexas Application that they would automatically allow for their transcript to be sent to VC once it has been determined that the student has completed at least 66 semester credit hours, and again upon graduation from TXST if they have not received an associate degree. TXST shall follow the credit transfer for associate degree procedure in Tex. Educ. Code § 61.833 and any applicable rules.
6. VC Honors Students who transfer to TXST will be eligible to participate in TXST's Honor's Program upon meeting the appropriate eligibility requirements as specified in this document.
  - a. Qualify as a transfer student with a GPA of 3.25
  - b. Acceptance of 7 out of 15 credits toward the baccalaureate honor's program. Additional credits may be counted towards TXST's minor in Honors Studies depending on other degree requirements.

#### **TERMS OF AGREEMENT and TERMINATION**

1. This Agreement will be filed with VC's contract administrator and the Office of School Partnerships and will be filed with TXST's designated administrator and the Office of Enrollment Management.
2. All required notices, demands, requests, and other communications shall be presented in writing and shall be deemed to have been given when personally delivered, mailed, or emailed to the administrators of the corresponding Partner Institution.
3. This Agreement may be amended at any time in writing upon signature of authorized representatives of both Partnering Institutions.
4. Any change to the Appendices does not require a formal signature but shall be written to the appropriate institutional designee for review.
5. This Agreement is subject to termination by either party upon thirty (30) days written notice of a material breach to the breaching party. This Agreement can also be terminated at any time without cause by either Partner Institution with notice by May 1 that the program will not be offered for the next academic year.
6. This Agreement and all claims arising from this Agreement shall be interpreted and construed in accordance with the laws of the State of Texas, without regard to its conflict of laws principles.

This Agreement will be authorized upon approval and signature of both Partner Institutions.

**IN WITNESS WHEREOF**, the undersigned parties have set their hands by and through their duly authorized officers.

**VICTORIA COLLEGE**

  
Cindy Buchholz (Nov 20, 2025 07:23:40 CST)

Cindy Buchholz, MA  
Executive Vice President – Chief Academic Officer

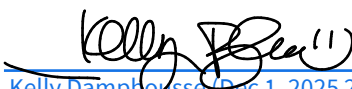
**TEXAS STATE UNIVERSITY**

  
Pranesh Aswath (Dec 1, 2025 15:59:36 CST)

Dr. Pranesh B Aswath  
Provost & Exec VP Academic Affairs

  
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Jennifer Kent, Ed.D  
President

  
Kelly Damphousse (Dec 1, 2025 21:21:38 CST)

Kelly Damphousse, Ph. D  
President

**APPENDIX I**  
**Offices/Individuals Designated to Maintain this Agreement**

**VC** designates the following office and individual as the person responsible for maintaining this Agreement. This designee shall contact the corresponding designee at the Partnering Institution by May 15 each year while this Agreement remains in effect to carry out the terms listed in the Agreement.

Designated governing office: Advising, Counseling, & Support Services

Institutional Designee: Courtney Bosier Hawthorne  
Transfer Services Coordinator  
361-582572  
[Courtney.Bosier-Hawthorne@VictoriaCollege.edu](mailto:Courtney.Bosier-Hawthorne@VictoriaCollege.edu)

Institutional Address: Victoria College  
2200 E. Red River St.  
Victoria, TX 77901

**TXST** designates the following office and individual as the person responsible for maintaining this Agreement. This designee shall contact the corresponding designee at the Partnering Institution by May 15 each year while this Agreement remains in effect to carry out the terms listed in the Agreement.

Designated governing office: Enrollment Management

Institutional Designee: Gary T. Ray,  
Associate Vice President for Enrollment Management  
512-245-1977  
[gtr21@txstate.edu](mailto:gtr21@txstate.edu)

Institutional Address: Texas State University  
J.C. Kellam, Room 1080  
601 University Drive San Marcos, TX 78666-4684

## **APPENDIX II**

### **Approved Degree Programs**

The following programs are approved and covered by this Agreement:

- AS to BS, Health Sciences
- AS to BS, Exercise Sports Science
- AS to BS, Education (accelerated online & traditional)
- AS to BS, Animal Science
- AS to BS, Chemistry
- AA to BA, Music
- AA to BM, Music

Transfer of Courses:

#### Core Courses

Core coursework will be transferred from VC and applied toward 42 core requirements in accordance with the relevant rules set by the Texas Higher Education Coordinating Board. In cases where there is no equivalent course at TXST, the course will be transferred enbloc and applied to the relevant core requirement.