# MINUTES of the Board Meeting
## of the BOARD OF TRUSTEES of VICTORIA COLLEGE
## May 18, 2026

| V. Bland Proctor, *Chair* | Luis A. Guerra, *Vice-Chair* | John Zacek, *Secretary* | Dr. Daniel Cano | Catherine McHaney | Dr. Estella De Los Santos | Ron Walker |
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| √ | √ | √ | √ | √ | √ | **√ via webex** |

**Also in attendance**: VC Staff: Dr. Jennifer Kent, Mary Ann Rodriguez, Keith Blundell, Terri Kurtz, Darin Kazmir, James Martinez, Amber Baker, Babette Lowe, Bobby Cubriel, Marty Deckard and Matt Wiley, Rachel Winkenwerder, Matt Weiler, Maddie Tolliver, and Ellucian Represenatative.

The Victoria College Board of Trustees met for a board meeting on Monday, May 18, 2026 at 4:00 PM in Corporate Training Room 101 in the Academic Building of Victoria College located at 2200 E. Red River, Victoria, TX. Mr. Bland Proctor, Chair, presided over the meeting.

**A. Call to Order:**

1. **Quorum Call:**

Mr. Bland Proctor called the meeting to order at 4:03 p.m. and announced that a quorum of board members was present.

2. **Certification of the Posting of the Notice of the Agenda**

Dr. Jennifer Kent certified that the agenda had been properly posted per Texas statute also in accordance with the provisions of Sections 551.125 and 551.127 of the Texas Government Code.

**B. Citizen Communication:**

1. **At this time, the public is invited to address the Board of Trustees.**
   No members of the public spoke to the Board.

**C. ITEMS FOR CONSIDERATION:**

1. **ADMINISTER Oath of Office to Trustees: District 1, District 3, District 5 and District 7**
   Mary Ann Rodriguez, Board Liaison, administered the Oath of Office to the following board members who were uncontested in the 2026 elections: ***Dr. Estella De Los Santos – District 1, V. Bland Proctor – District 3 and Dr. Daniel A. Cano – District 7.*** Ronald B. Walker – District 5, was present via WebEx only. His oath will be administered at a later date.

2. **CONSIDER Minutes of Board Workshop held on March 23, 2026**
   Mrs. Catherine McHaney moved to accept the minutes as presented. Mr. Luis Guerra seconded the motion. Motion carried unanimously.

3. **CONSIDER Minutes of Regular Board Meeting held on March 23, 2026**
   Mr. Luis Guerra moved to accept the minutes as presented. Mr. John Zacek seconded the motion. Motion carried unanimously.

4. **CONSIDER 2026 February and March Financial Statements**

Mr. Keith Blundell presented. He shared with the board that since the financials are cumulative, he would review only the March financials in detail if everyone was in agreeance. Mr. Blundell then began with the Statement of Net Position as compared to the same time last year, that total current cash and investments is at about $21.782 million (due to construction) compared to about $30.882 million same time last year. We are down about $9.1 million due to projects. He noted there were no changes in OPEB or Capital Assets since the last audit. Mr. Blundell also noted that current liabilities are favorable to prior year. Total net position is at $50.408 million. Mr. Blundell then reviewed the Statement of Revenues, Expenditures and Changes in Net Assets for the consolidated fund and the Gonzales Center and other projects funds in detail, asking if any clarification was needed as he proceeded. State appropriations are coming in as planned, there are delays during the summer though. Ad-valorem is still too early. He compared current year actual to 2025 actual and explained any differences. Tuition and fees for credit classes are at about 94%. Credit hours and rates are up. Non-credit is at about 66% of budget and we are at 58% of the year so this is also very good. Mr. Blundell also noted that expenditures are at 58.7% and we are at 58% of the year. He also noted that our net increase is at $3.471 MIL compared to $8.437MIL last year. Mr. Blundell noted on page 12-14 revenues equal expenditures, that is exactly what we want to see. Mr. Blundell also noted on page 15 of 21 that Auxiliary is at about $580K in the red compared to about ($383K) last year. He moved on to page 18 of 21, pointed out that budget adjustments are at net $0. He noted that on page 19, Gonzales Center still shows a balance of $868 in case any needed projects occur. Mr. Blundell moved on to page 20 and 21. He shared that currently we have around $42.857 million in the master plan budget with about $38.2697MIL already expended leaving us at about $4.159 million. Dr. Daniel Cano moved to accept the statements as presented. Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

5. **CONSIDER Engagement of Independent Auditors for 2025-26 Fiscal Audit**

Mr. Keith Blundell presented. He shared that this is the third year of a five-year proposal from Cascos & Associates, PC to conduct the audit for the fiscal year ending August 31, 2026. The fee will remain at $36,000 if VC writes the report and will be $37,500 if the firm writes the report. Mrs. Catherine McHaney moved to accept the request as presented. Dr. Daniel Cano seconded the motion. Motion carried unanimously.

6. **CONSIDER Purchase of goods and/or services:**

Mr. Keith Blundell presented.

a. **RATIFY – Computers for Student Labs**

He shared that the committee recommends award to Dell Marketing LP with the Omnia National Cooperative Purchasing Alliance contract number 01-143; Technology Solutions, Products and Services. The market is still volatile and pricing is continually increasing with demand. We've received reports from the vendor that they can't guarantee pricing over 2 weeks, therefore, purchase was made prior to regular Board Meeting.

**Fiscal Impact:** $195,845.58. Dr. Daniel Cano moved to accept the ratification as presented. Mr. John Zacek seconded the motion. Motion carried unanimously.

**b. PURCHASE – Customer Relationship Management (CRM) & Student Engagement System Agreement (Liaison International, LLC.)**

Mr. Blundell shared that On December 17, 2025 & December 21, 2025, the College advertised requests for proposals for customer relationship management (CRM) & student engagement system. The specifications were posted on the VC Purchasing website and solicitation platform, Beacon Bid. Notifications were sent to seventy-six vendors through Beacon Bid. The committee received and opened eleven proposals for this requirement on January 29, 2026, at 10:00 a.m. The State of Texas allows eight reasons to award a proposal in addition to any other relevant factors the College may require for the award. President's recommendation to approve contract with Liaison International, LLC. **Fiscal Impact:** $405,265; 5-year agreement TargetX $352,165 Salesforce licensing $53,100. Mr. John Zacek moved to accept the purchase as presented. Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

c. **PURCHASE – Ellucian Award Module (Interlocal Agreement with the Texas Connection Consortium)** President recommends approval. Recommend award to Ellucian Company LCC through our interlocal agreement with the Texas Connection Consortium. The Ellucian Award module will help VC determine how to increase credential rates for adults and will automatically audit student course progress against VC's plans of study. It will quickly identify adults who may have unknowingly completed a credential without applying for graduation or adults who are within just a few courses of receiving a credential. VC can then contact these adults through our new marketing and outreach efforts to encourage their return.

**Fiscal Impact:** $158,715; funded by Greater Texas Foundation over 3 years.

Mrs. Catherine McHaney moved to accept the purchase as presented. Dr. Estella De Los Santos seconded the motion. Motion carried unanimously.

7. **CONSIDER Virginia Callan Welder Performance Annex Interior Project**

Mr. Keith Blundell presented. He shared that the 2018 Facility Master Plan includes a remodel of the Welder Center Annex after Hurricane Harvey damaged the facility. The College received a grant from the Texas Historical Commission of $366,950 for the external remodel which is complete. In addition to the grant above, the VC Foundation has received approximately $386,781 in private gifts toward the project. The completed exterior project had a total cost of $515,589. The total projected cost of the interior is $701,004. The remaining funding needed for the interior project is $462,862. In 2025 the VC Board of Trustees approved $7,000,000 to be transferred from reserves to complete the 2018 Master Plan Project. In addition to that the college believes it will save approximately $1,800,000 from contingencies and spending under budget for some line items. The college administration is asking the board to approve using these reserves and savings to complete the Virginia Callan Welder Performance Annex Interior Project. The President recommends approval.

**Fiscal Impact:** Approximately $462,862 from the previous transfer of reserves.

Mr. John Zacek moved to accept the project request as presented. Dr. Daniel Cano seconded the motion. Motion carried unanimously.

8. **CONSIDER Testing Center Fee Changes**

Dr. Marisa Pierce presented. She shared that the following request for added cost of ($28.50) proctoring fee and registration fee for the College-Level Examination Program (CLEP) is an addendum request for the catalog from the test increase fees requested and approved at the March Board Meeting. TEAS added cost request is $6.05 and TSIA2 added cost request is $3.50. Dr. Estella De Los Santos moved to accept the testing center fee increases as presented. Mrs. Catherine McHaney and Mr. Luis Guerra seconded the motion. Motion carried unanimously.

**9. CONSIDER TASB Update 50 (LOCAL) Policies (Part 2)**

Ms. Terri Kurtz presented. She shared that at the March Board Meeting, the first part of TASB Update 50 was shared with the board. This is the second part. The changes were reviewed and discussed in depth at the 3PM Workshop held prior to this board meeting. All changes and recommendations are coming forward from TASB out of the 89th Regular Legislative Session. Dr. Daniel Cano moved to accept the updates as presented. Mr. Luis Guerra seconded the motion. Motion carried unanimously.

**D. Informational Items:**

1. Progress Report – *Cindy Buchholz (presented powerpoint)*
2. SB 212 CEO Report and President's Updates

    Dr. Kent presented the board with the SB212 CEO Report that had "0" reports.

There being no further business, the meeting was adjourned at 5:02 PM.

Mr. V. Bland Proctor, Chair

Mr. John E. Zacek, Secretary