

MINUTES of the Regular Board Meeting
of the BOARD OF TRUSTEES of VICTORIA COLLEGE
May 19, 2025

V. Bland Proctor, <i>Chair</i>	Luis A. Guerra, <i>Vice-Chair</i>	John Zacek, <i>Secretary</i>	Dr. Daniel Cano	Catherine McHaney	Dr. Estella De Los Santos	Ron Walker
√	√	√	X	√	√	√ (via WebEx)

Also in attendance: VC Staff: Dr. Jennifer Kent, Mary Ann Rodriguez, Keith Blundell, Matt Wiley, Amy Mundy, Darin Kazmir, Cindy Buchholz, Jacob Flores, Tiffany Johnson, Rachel Winkenwerder, Andy Farrior, Darla Strother, Matt Weiler, Bobby Cubriel and Trenton (KAVU).

The Victoria College Board of Trustees met for a regular board meeting on Monday, March 24, 2025 at 4:00 PM in Corporate Training Room 101 in the Academic Building of Victoria College located at 2200 E. Red River, Victoria, TX. Mr. Bland Proctor, Chair, presided over the meeting.

A. Call to Order:

1. Quorum Call:

Mr. Bland Proctor called the meeting to order at 4:00 p.m. and announced that a quorum of board members was present.

2. Certification of the Posting of the Notice of the Agenda

Dr. Jennifer Kent certified that the agenda had been properly posted per Texas statute also in accordance with the provisions of Sections 551.125 and 551.127 of the Texas Government Code.

B. Citizen Communication:

1. At this time, the public is invited to address the Board of Trustees.

No members of the public spoke to the Board. Mr. Bland Proctor then asked for a moment of silence on the passing of Mr. Robby Burdge who was a VC Board of Trustee from 2009-2015.

C. ITEMS FOR CONSIDERATION:

1. CONSIDER Minutes of the Board Workshop held on January 27, 2025

Mr. Luis Guerra moved to accept the minutes as presented. Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

2. CONSIDER Minutes of the Board Workshop held on March 24, 2025

Mrs. Catherine McHaney moved to accept the minutes as presented. Mr. John Zacek seconded the motion. Motion carried unanimously.

3. CONSIDER Minutes of the Regular Board Meeting held on March 24, 2025

Mr. Luis Guerra moved to accept the minutes as presented. Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

4. CONSIDER Minutes of the Special Board Meeting held on April 28, 2025

Mr. Luis Guerra moved to accept the minutes as presented. Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

5. CONSIDER 2024 November & 2025 February and March Financial Statements

Mr. Keith Blundell presented. He shared with the board that November had not been reviewed at the last meeting but since the financials are cumulative, he would review only the March financials in detail if everyone was in agreeance. Mr. Blundell then began with the Statement of Net Position as compared to the same time last year, that total current cash and investments are at about \$30.822 million (which include project funds) compared to about \$40.812 million same time last year. We are down considerably due to construction. He noted there were no changes in OPEB or Capital Assets since the last audit. Mr. Blundell also noted that current liabilities are favorable to prior year. Total net position is at \$35.662 million. Mr. Blundell then reviewed the Statement of Revenues, Expenditures and Changes in Net Assets for the consolidated fund and the Gonzales Center and other projects funds in detail, asking if any clarification was needed as he proceeded. State appropriations are coming in as expected. Ad-valorem is at 97% where we normally are at this time of year. He compared current year actual to 2024 actual and explained any differences. Tuition and fees for credit classes are at about 90%. Credit hours and rates are up. Non-credit is at about 56% of budget and we are at 58% of the year so this is also very good. Mr. Blundell also noted that expenditures are at 61.53% and we are at 58% of the year. He also noted that our net increase is at \$8.437 MIL compared to \$8.531 last year. Mr. Blundell noted on page 12-14 revenues equal expenditures, that is exactly what we want to see. Mr. Blundell also noted on page 15 of 21 that Auxiliary is at about \$383K in the red compared to about (\$436K) last year. Mr. Blundell noted that on page 16 (Debt Service) there was a new line item: Bond Proceeds. It shows an interest payment of \$424K and also shows a transfer of \$6MIL to Project Funds. He moved on to page 18 of 21, pointed out that budget adjustments are at net \$0. He noted that on page 19, Gonzales Center still shows a balance of \$868 in case any needed projects occur. Mr. Blundell moved on to page 20 and 21. He shared that currently we have around \$29.275 million in the master plan budget with about \$22.405MIL already expended leaving us at about \$6.870 million. He clarified that this total does not include pledges. Mr. John Zacek moved to accept the statements as presented. Mr. Luis Guerra and Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

6. CONSIDER Engagement of Independent Auditors for 2024-2025 Fiscal Audit

Mr. Keith Blundell presented. He shared that this is the second year of a five-year proposal from Cascos & Associates, PC to conduct the audit for the fiscal year ending August 31, 2025. The fee will remain at \$36,000 if VC writes the report and will be \$37,500 if the firm writes the report. Mr. Ron Walker moved to accept the engagement letter as presented. Mr. Luis Guerra and Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

7. CONSIDER Purchase of Goods/Supplies - Mr. Keith Blundell presented each purchase separately.

- a. **RATIFY – Purchase of Audio-Visual Equipment for Student Success Center** (*Howard Technology Solutions*) He shared that President recommends approval. They are recommending award to Howard Technology Solutions dba Howard Industries, Inc. with the Interlocal Purchasing System (TIPS) contract #230105. Due to tariffs, the pricing is very volatile. We've received reports from the vendor that they can't guarantee pricing beyond 2 weeks, therefore, purchase was done prior to regular Board Meeting. Fiscal Impact: \$62,059.00. Mrs. Catherine McHaney moved to accept the ratification as presented. Dr. Estella De Los Santos seconded the motion. Motion carried unanimously.

b. **PURCHASE – Technology Equipment for the Student Success Center**

Mr. Keith Blundell shared that the President recommends award to Howard Technology Solutions, CXtec, SHI and ePlus with The Interlocal Purchasing System (TIPS) contract #230105. Award to Convergent with Sourcewell contract #121024. Award to Dell Technologies with OMNIA Partners contract #01-143 and Texas Department of Information Resources (DIR) contract #DIR-CPO-592. Fiscal Impact: \$588,897.03 not to exceed \$740K. (added 25% range). Dr. Estella De Los Santos moved to accept the purchase as presented. Mr. John Zacek seconded the motion. Motion carried unanimously.

c. **PURCHASE – Technology Equipment for Network Upgrades**

Mr. Blundell shared that the President recommends awards to CXtec, ePlus and SHI with The Interlocal Purchasing System (TIPS) contract #230105. Award to Convergent with Sourcewell contract #121024. Fiscal Impact: \$84,188. Mrs. Catherine McHaney moved to accept the purchase as presented. Dr. Estella De Los Santos seconded the motion. Motion carried unanimously.


8. **CONSIDER Resolution Supporting Federal Programs**


Dr. Jennifer Kent presented. She shared that CCATT (Community College Association of Texas Trustees) and TACC (Texas Association of Community Colleges) have asked for all community college's support in our shared policy priorities and legislative focus areas by adopting this resolution which focuses on full federal funding. Mr. Luis Guerra moved to accept the resolution as presented. Mrs. Catherine McHaney seconded the motion. Motion carried unanimously.

D. **Informational Items:**

1. 100th Year Committee Updates – Amy Mundy
3. SB212 CEO Report and President's Updates

There being no further business, the meeting was adjourned at 5:04 PM


Bland Proctor, Chair


John Zacek, Secretary