MINUTES of the Board Workshop
of the BOARD OF TRUSTEES of VICTORIA COLLEGE
September 22, 2025

V. Bland Proctor, *Chair*	Luis A. Guerra, *Vice-Chair*	John Zacek, *Secretary*	Dr. Daniel Cano	Catherine McHaney	Dr. Estella De Los Santos	Ron Walker
√	√	**X**	**X**	√	√	√

Also in attendance: VC Staff: Dr. Jennifer Kent, Mary Ann Rodriguez, Keith Blundell, Cindy Buchholz, Dr. Marisa Pierce, Terri Kurtz, Amy Mundy and Darin Kazmir.

The Victoria College Board of Trustees met for a board workshop on Monday, September 22, 2025 at 3:30 PM in Corporate Training Room 101 in the Academic Building of Victoria College located at 2200 E. Red River, Victoria, TX. Mr. Bland Proctor, Chair, presided over the meeting.

A. Call to Order:

1. **Quorum Call:**

Mr. Bland Proctor called the workshop to order at 3:31 p.m. and announced that a quorum of board members was present.

2. **Certification of the Posting of the Notice of the Agenda**

Dr. Jennifer Kent certified that the agenda had been properly posted per Texas statute also in accordance with the provisions of Sections 551.125 and 551.127 of the Texas Government Code.

B. Citizen Communication:

1. **At this time, the public is invited to address the Board of Trustees.**
   No members of the public spoke to the Board.

C. ITEMS FOR DISCUSSION:

1. DISCUSS Board of Trustees TASB Update 49 (Legal and Local) Policies

Ms. Terri Kurtz presented. She shared with the board that the changes were coming out of the 88th Regular Legislative Session. The full packet was emailed to the board in advance for review. Ms. Kurtz highlighted some of the major changes that came through on the legal policies, all local policy additions or changes were recommendations from TASB. VC Administration have reviewed all policy changes that lie within their division. She shared that TASB Update 40 would go before the board for approval at the 4PM Board Meeting.

2. DISCUSS Management and Operations Contract for Bookstore

Mr. Keith Blundell presented. He shared that our current Bookstore Manager will be retiring in December. That will leave the library with one FT employee. A committee was formed to explore other alternatives to run the bookstore in our new building, especially with our new OER. In their research, it was discovered that majority of community colleges have their bookstores managed by an outsourced company. Notifications were sent out to 18 vendors, the committee received 6 proposals. The committee is choosing to work with Follett Higher Education Group Westchester, IL. They are hoping to bring a proposed agreement to the November Board Meeting.

3. DISCUSS 2025 June and July Financial Statements

Time ran out. Financials will be discussed in detail at the 4PM Special Board Meeting immediately following.

There being no further business, the workshop was adjourned at 4:05 PM.

Mr. V. Bland Proctor, Chair

Mr. John E. Zacek, Secretary