



# VICTORIA COLLEGE

## Vocational Nursing Program

Gonzales: 424 E. Sarah DeWitt, Gonzales TX 78629 • (830) 672-6251 -- Cindy Finch, Administrative Assistant  
Hallettsville: 1410 N. Texana, Hallettsville TX 77964 • (361) 798-2289 -- Patricia Ramirez, Administrative Assistant  
Victoria: 2200 E. Red River Street, Victoria TX 77901 • (361) 573-3291 Ext. 3346 -- Jennifer Hinojosa, Administrative Assistant

Dear Vocational Nursing Program Applicant,

Thank you for your interest in the Vocational Nursing (VN) Program. This is a 12-month certificate program that begins January 2024. In order to be considered eligible, the applicant must furnish all necessary documentation (as stated below) by **October 1 at Noon** (or next business day). The applicant must also meet admission requirements for Victoria College as stated in the current catalog.

Vocational Nursing Program graduates who have met all the Associate Degree Nursing (ADN) admission requirements are eligible to apply for summer admission into the ADN Transition Nursing Program following graduation and passing the NCLEX- PN exam.

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### SPRING 2024 ADMISSION REQUIREMENTS CHECKLIST

Admission requirements for the VN Program differ from general admission to Victoria College. Additional information and any changes in the admission requirements will be available at <https://www.victoriacollege.edu/Explore/ProgramsCourses/HealthCareers/VocationalNursing>. The VN Program is a selective admission program which accepts a limited number of students each year.

***It is strongly encouraged to visit VC's Academic Advising and follow the checklist in numerical order to ensure all requirements are met.***

- 1. Victoria College Application:** An online application must be completed for admission to Victoria College. For more information, please visit [www.VictoriaCollege.edu/AdmissionsChecklist](http://www.VictoriaCollege.edu/AdmissionsChecklist). It is the applicant's responsibility to validate with the Admission and Records Office that their Victoria College application has been processed by calling (361) 573-3291 or (877) 843-4369.
- 2. Vocational Nursing Program Application and Licensure Eligibility Questionnaire:** A Vocational Nursing Program Application for VN Admission as well as the Licensure Eligibility Questionnaire (LEQ) must be submitted electronically to the nursing program office. VN application and LEQ can be found by clicking the following link: [https://victoriacollege.formstack.com/forms/victoria\\_college\\_vn\\_application](https://victoriacollege.formstack.com/forms/victoria_college_vn_application)
- Vocational Nursing Program Applications are not retained from year to year so in order to be eligible for admission, a new application must be submitted each year. In addition, the LEQ must be submitted for your information to be processed with the Board of Nursing for your criminal background check.
- 3. Official transcripts and/or GED** must be provided directly to:

Victoria College - Admission & Records Office
2200 E. Red River Street Victoria, TX 77901

  - An official **high school transcript** indicating graduation or proof of **GED** or acceptable high school equivalency
  - Official transcript(s) from all **colleges/universities** attended (other than Victoria College)
- 4. Academic Evaluation Form:** Once your college/university transcripts are received by Victoria College, you will need to schedule an appointment with VC's Health Careers Pathway Advisor, Carol Marcengo-Stehling, or Jaime Nobles (Gonzales Center) to determine the courses taken outside of Victoria College are transferable into the VN/ADN program. Contact Advising and Counseling Services at (361) 582-2400 (Victoria) or (830) 672-6251 (Gonzales Center) to begin the evaluation process. If you need assistance scheduling an appointment, please visit <https://www.victoriacollege.edu/Explore/GettingStarted/Advising/academic-advising> or email Carol at [Caroline.Marcengo@victoriacollege.edu](mailto:Caroline.Marcengo@victoriacollege.edu). Make sure your official transcripts are on file before meeting with an advisor.
- 5. VN Information Appointment:** Once you have met with Carol Marcengo-Stehling (Victoria campus), or Jamie Nobles (Gonzales Center) a **mandatory** appointment must be scheduled with your first-choice campus program **Administrative Assistant** (See name above) - this will ensure the understanding of all the program requirements and that all requirements are met by the **10/1/23** deadline.

- **6. Criminal Background Check (CBC):** A clear criminal background check must be submitted on *CastleBranch*. The information you provide on the Licensure Eligibility Questions (LEQ) form, as noted in item #2, is needed by the VN program to submit to the Board of Nursing (BON) to begin the CBC process. Once your LEQ information is processed by the BON, you should receive an email from IdentoGO providing guidance/requesting for you to complete fingerprinting. Promptly complete the fingerprinting process in order to avoid delay of your CBC. Fingerprinting may not be required of you if you have previously submitted fingerprints. **Forms received after August 1 may not be cleared through the Board of Nursing (BON) by the VN program deadline. [It can take 4 months or longer for the BON to complete this process.]** Without resolution of all licensure eligibility issues, the applicant is **not** eligible for admission to the Vocational Nursing Program.

Once a clear CBC result is received from the BON, it is the applicant's responsibility to submit original documentation (blue card or letter) to the first-choice campus. For applicants with a declaratory issue, submit the letter indicating Board order. The date on the BON document (blue card or letter) cannot be more than one year old.

- **7. TSI Complete (Texas Success Initiative):** Applicants must be TSI complete to qualify. Please contact Advising & Counseling Services for more information at (361) 582-2400 or for Gonzales Center at (830) 672-6251. It is the applicant's responsibility to validate their TSI status with Advising & Counseling Services and the Admission & Records Office.
- **8. ATI TEAS:** A qualifying ATI TEAS Test composite score of **58%** or higher is required. The applicant will be allowed three attempts in a twelve-month period with the most recent score considered. The ATI TEAS score is good for two years from the testing date. Contact the Victoria College Testing Center at (361) 582-2589 or Gonzales Center at (830) 672-6421 for further information regarding the ATI TEAS.

If a currently enrolled VN student is interested in going into the Associate Degree Nursing (ADN) Transition program, an ATI TEAS score of 68% or higher must be obtained to be considered as qualified for the ADN Transition Program.

- **9. Overall Victoria College GPA of 2.0 or above:** Overall GPA of 2.0 or above on all Victoria College courses is required. To maintain good standing in the program and progress to the next semester, a student must pass ALL REQUIRED courses with a C or better. *Note: It is important that your GPA does not fall below a 2.0 if enrolled prior to the 2024 Spring Semester as it may affect your eligibility to the program.*
- **10. CastleBranch Account:** (a secure web system for entering documentation): The following documents and immunization record (or proof of serological immunity) must be uploaded and state completed by the application deadline **10/01/23**. To create an account and for more details. (See *CastleBranch* Instructions on page 3)
  - **Required Immunizations:**
    - Measles, Mumps & Rubella (MMR)
    - Hepatitis B series
    - Varicella
    - Tetanus(Tdap)
  - **Required Documentation:**
    - **Criminal Background results:** Once received, upload a picture of your blue card (front & back) or the declaratory letter from the Texas Board of Nursing, and submit the original document to your first-choice campus office administrative assistant.
    - **Financial Aid Information Form:** (form available for download on *CastleBranch* website, also included in packet) It is important to consult with a VC Financial Aid Counselor prior to enrollment to discuss financial aid options. After your appointment, upload the completed form to your *CastleBranch* account.

# Vocational Nursing Program *CastleBranch* Account Instructions

*CastleBranch* is a secure document manager where you will upload multiple documents prior to the application deadline. To create an account, visit <https://mycb.castlebranch.com/>.

In the upper right-hand corner, enter the Package Code: **VB00vnm (tracker VN 2024)** to purchase the Medical Document Manager. There is a fee of **\$43** to purchase this package. Create your account: enter your full name, date of birth, social security number, current address, phone number and email address. At the end of the online order process, although you will be prompted to upload documents, you are not required to enter these when creating the account. You may skip this step and upload documents at a later date. [An app is available for smart phones for ease in uploading documents.] When asked for payment information, you will be prompted to enter your Visa or MasterCard information. Although money orders are also accepted, it will result in an additional \$10 fee and a longer turnaround time.

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**The following documents are required to be uploaded to *CastleBranch* PRIOR to application deadline:**

- **Measles, Mumps and Rubella (MMR):** One of the following is required: 2 vaccines or antibody titer for all 3 components (lab report or physician verification required). If titer is negative or equivocal, applicant must receive 1 booster shot and provide a second titer.
  - **Hepatitis B Series:** One of the following is required: 3 vaccines (takes 6 months to complete series), or a positive antibody titer (lab report or physician verification of results is required). If titer is negative or equivocal, applicant must receive 1 booster shot and provide a second titer. The fast track (TWINRIX) will NOT be accepted.
  - **Varicella (Chicken Pox):** One of the following is required: 2 vaccines or positive antibody titer (lab report or physician verification of results is required). If titer is negative or equivocal, applicant must receive 1 booster shot and provide a second titer. Documented history of the Varicella illness is not sufficient proof.
  - **Tetanus, Diphtheria and Pertussis (Tdap):** Documentation of a single Tdap dose as an adolescent or adult within the last 10 years. Renewal with a Tdap will be set for 10 years from administered dose date.
  - **Texas BON Criminal Background Check Results:** Once received, upload a picture of your blue card (front & back) or the declaratory letter from the Texas Board of Nursing that states your criminal background check is clear. After you have retained a copy for your records, submit the original document to your first-choice campus office administrative assistant. BON document cannot be more than one year old.
  - **Financial Aid Information form:** (form available for download on *CastleBranch* website, also included in packet on page 14): It is important to consult with a VC Financial Aid Counselor prior to enrollment to discuss financial aid options. After your appointment, upload the completed form to your *CastleBranch* account.
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**The documents listed above MUST be submitted and accepted by *CastleBranch* prior to the application deadline.**

Please note that it can take several days for *CastleBranch* to accept or reject the documents you uploaded or submitted. Just because you uploaded or submitted your documents, does not mean that they will meet the criteria for acceptance and may be rejected. It's the applicant's responsibility to ensure that all documents have been accepted by the application deadline.

For help with *CastleBranch*, please call 1-888-723-4263 or visit <https://mycb.castlebranch.com/help> for further information. If you plan to transfer to the ADN Program after completion of the VN program, it is not necessary to create a new *CastleBranch* account.

After the October 1st deadline, the selection process begins. VN Applicants will receive notice via email (the first week of November) regarding the status of their application.

**QUALIFIED** applicants who are **ACCEPTED** into the Spring 2024 program must upload the following documents to *CastleBranch* prior to the Spring enrollment.

- VC Physical Examination** (form is available for download on *CastleBranch*): This form must be completed by a healthcare provider demonstrating that the applicant's health status allows full participation in all nursing program learning activities.
- CPR Healthcare Provider Certification:** Either the American Heart Association BLS or American Red Cross BLS for Healthcare Providers are accepted. Online certification will not be accepted.
- Ten panel drug screen test with negative results:** (from an approved *CastleBranch* testing center).
- Tuberculosis (TB) screening results:** If completing a skin test, the second skin test must be 1-3 weeks from the first skin test. In lieu of a skin test, the Interferon-Gamma Release Assays (IGRAs) blood test can be accepted.
- Influenza vaccination record:** (form is available for download on *CastleBranch*): For the current season or a Declination of Influenza Vaccination Waiver.
- COVID Vaccine or Exemption Status:** The clinical sites are requiring that all students provide proof of COVID vaccination or an exemption. All exemptions will be reviewed and handled on an individual basis by the Victoria College Advising/Counseling Department after admission into the program.

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(Approximate cost of these six additional requirements could range from \$300 to \$400 or more.)

## Nursing-Vocational Vocational Nursing Curriculum

Semester I Spring		
SDEV 0301 <sup>1</sup>	Learning Frameworks	0
VNSG 1116	Nutrition	1
VNSG 1133	Growth & Development	1
VNSG 1136	Mental Health	1
VNSG 1122	VN Concepts	1
VNSG 1423 <sup>2</sup>	Basic Nursing Skills	4
VNSG 1420	Anatomy & Physiology for Allied Health	4
VNSG 1260 <sup>2</sup>	Clinical-Licensed Practical/Licensed Vocational Nurse	2

Semester II Summer		
HPRS 2300	Pharmacology for Health Professions	3
VNSG 2331	Advanced Nursing Skills	3
VNSG 1329	Medical Surgical Nursing I	3
VNSG 2260	Clinical-Licensed Practical/Licensed Vocational Nurse	2

Semester III Fall		
VNSG 1234	Pediatric Nursing	2
VNSG 1432	Medical Surgical Nursing II	4
VNSG 1230	Maternal-Neonatal Nursing	2
VNSG 1238	Mental Illness	2
VNSG 1105	NCLEX-PN Review	1
VNSG 1119	Leadership and Professional Development	1
VNSG 2461 <sup>+</sup>	Clinical-Licensed Practical/Licensed Vocational Nurse	4

<sup>1</sup> Required for all first-time-in-college students. EDUC 1300 may be substituted for SDEV 0301.

<sup>2</sup> Students who successfully complete VNSG 1423 with a C or better and VNSG 1260 with a S may apply for a Nurse Aide Certificate of Completion and are eligible to take the exam to become a Certified Nurse's Aide.

<sup>+</sup> Capstone course

For the student who is a Certified Nurse Aide, completion of Semester II of the program allows the student to apply for the Texas Medication Aide Certification Exam.

If Biology courses taken prior to acceptance, note that BIOL 1322 and BIOL 2402 expire after five years.

HPRS 2300 can be no more than three years prior to acceptance.

Psychology courses (PSYC 2301 & 2314) completed more than seven years prior must be repeated.

**Note: Students interested in direct admission into the ADN Transition Program are strongly recommended to complete BIOL 2401, BIOL 2402, and BIOL 2420 prior to VN admission. VNSG 1420 is not accepted by the ADN Program.**

NOTE: A minimum grade of C is required in all nursing and general education courses. All support courses must be taken during or before the semester designated on the degree.

To assure quality clinical learning experiences for all students, some evening/weekend clinical experiences may be required. Due to the continual change in clinical facilities, some alternate clinical learning experiences may be required in some semesters.

VN students may be required to travel to other learning sites.

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**VN Program Support Courses:** The following courses, although incorporated into the VN program semesters, may be completed prior to admission to the program.

- **EDUC 1300** or **SDEV 0301** Learning Frameworks
- **PSYC 2301** General Psychology
- **PSYC 2314** Lifespan Growth and Development
- **BIOL 1322** Nutrition and Diet Therapy
- **BIOL 2404** Introductory Anatomy & Physiology **OR (BIOL 2401 AND BIOL 2402)** will assist in ATI TEAS testing
- **HPRS 2300** Pharmacology

Courses completed prior to VN program admission will lighten the course load when you are in the program. Your enrollment status (full-time vs. part-time, etc.) will have a bearing on the amount of Federal Financial Aid you may be eligible to receive.

# Victoria College

## Vocational Nursing Program

### **Supplemental Information**



(361) 573-3291  
[www.VictoriaCollege.edu](http://www.VictoriaCollege.edu)



## VN Program Approximate Expenses for Admission Requirements

<b>General Requirements</b>	
TSI Assessment 2.0	\$12
<i>CastleBranch</i> Account	\$43
Criminal Background Check (Fingerprinting)	\$35
ATI TEAS test	\$92
ATI TEAS Remote test	\$115
ATI TEAS transcript (if taken at another institution)	\$27
BON Eligibility Review (if transferred to Enforcement Dept)	\$150

<b>Immunization Requirements</b>	
MMR (2 required)	\$220
Varicella (2 required)	\$340
Hepatitis B (3 series)	\$210
Tetanus (Tdap)	\$60
Immunization prices are per the Victoria County Health Department. <b>Prices are subject to change.</b>	

**Note: The applicant may choose a facility of their choice to have their vaccines administered.**

**We accept the following CPR Certifications:**

American Heart Association BLS for HealthCare Providers

OR

American Red Cross BLS for HealthCare Providers



**CPR COURSES ARE OFFERED THROUGH VICTORIA COLLEGE**

Allied Health Continuing Education

[Live chat with this department](#)

Local: (361) 582-2412

Toll Free: (877) 843-4369

[AHCE@VictoriaCollege.edu](mailto:AHCE@VictoriaCollege.edu)

Health Sciences Center, Suite 136

Please visit [www.VictoriaCollege.edu/EMSTraining](http://www.VictoriaCollege.edu/EMSTraining).

**\*\* ONLINE CPR CERTIFICATIONS ARE NOT ACCEPTED\*\***



# ATI TEAS

## To Schedule Your Exam:

- Visit [www.ATITesting.com](http://www.ATITesting.com): > Enter Username and Password > Click Go > Online Store > Click TEAS under “Register for. . .” on the left hand side > Filter by “TEAS for Nursing Students” “USA” “TEXAS” > Select City > Choose test date > Click Register > Enter payment information
- **FIRST TIME USERS:** Create an account. Create an account > Follow instructions above.
- **LEARN MORE:** Click the “Learn More” button to find out detailed information about your chosen test date. ATI: (800) 667-7531

## Available Days & Times:

### VC Main Campus

Spring Exams are scheduled every Wednesday.

January 4,11,18,25

February 1,8,15,22

March 1,8,22,29

April 5,12,19,26

### VC Gonzales Center

Exams are scheduled every Tuesday

Testing is NOT available on March 13-17.

## Please Note:

- Walk-in testing is not available
- Scheduled dates are subject to change
- Tests will not be administered during final exam testing, spring break, winter break, and government holidays

## Testing Fees & Payment:

The testing fee will be \$92.00. The fee is paid when you register for your exam through [www.ATITesting.com](http://www.ATITesting.com)

There are **NO REFUNDS** for testing.

We accept test scores taken at another institution; however, you will need to request to have your ATI TEAS transcript transferred to Victoria College. Copies will not be accepted. The fee is \$ 27.

## More information:

Valid/Current Photo ID is **REQUIRED** to test.

Please arrive **at least 15 min before** your test is scheduled to start.

**Exam starts exactly at  
8:00 a.m. (Main Campus)  
9 a.m. (Gonzales)**

Students who are late will not be allowed to test and will have to reschedule. All fees apply.

Please review our Testing Center Guidelines at [www.VictoriaCollege.edu/TestingCenter](http://www.VictoriaCollege.edu/TestingCenter) prior to testing.

## Victoria College Testing Center

### VC Main Campus

Continuing Education Center, Room 201  
2200 E. Red River Street, Victoria TX 77901

### VC Gonzales Center 424

E. Sarah DeWitt Drive  
Gonzales, TX 78629

Phone: (361) 582-2589 • Fax: (361) 582-2473 • Email: [TestingCenter@VictoriaCollege.edu](mailto:TestingCenter@VictoriaCollege.edu)  
For office hours and more info visit: [www.Victoriacollege.edu/TestingCenter](http://www.Victoriacollege.edu/TestingCenter)

Phone: (830) 672-6251

# ATI TEAS Information

The ATI TEAS (Test of Essential Academic Skills) is used as part of the admission process by Victoria College Nursing Programs.

Students may purchase or obtain the seventh edition of the ATI TEAS Version 7 Study Manual which can be purchased at the Victoria College Bookstore or the ATI online store at <https://www.atitesting.com/teas/study-manual>.

## The ATI TEAS Study Manual seventh edition features:

- Instructional materials for each of the four subject areas:
- Reading, Mathematics, Science, and English and Language Usage
- Practice problems and examples with explanatory answers keys provided for each lesson
- A practice test accompanies each content area with solutions and rationales
- Detailed glossary of terms used throughout the guide
- Preparation strategies to pass the TEAS

## Cost of the study guide:

Approximately \$25 plus tax from the Victoria College Bookstore

## ATI TEAS Details:

- Time limit is 209 minutes
- 170 questions {Question types include multiple choice, multiple select ( select all that apply), fill in the blank, ordered response and hot spots.}
- The use of a four-function calculator is allowed.  
Please do not bring your own calculator one will be embedded within the online version of the exam.

For more information, please visit <http://www.VictoriaCollege.edu/TestingCenter/ATITEAS>.

# TSI Assessment 2.0

## To Schedule the TSI Assessment 2.0: Complete the following steps

1. VC homepage > Getting Started > TSI Assessment
2. Click the green plus sign next to Registration & Payment Information
3. Complete the TSI Assessment 2.0 [Pre-Assessment Activity](#). (This is mandatory.) For Victoria Main Campus, TSIA2 candidates should email the completion certificate to the [testingcenter@victoriacollege.edu](mailto:testingcenter@victoriacollege.edu), listing PAA Completion Certificate in the Subject line.
4. Visit [Day Smart Appointment](#) and log in if you already have an account or create an account if you are new.
5. Scroll down and choose the TSI Assessment, Webex Remote Testing, or Examity\*\* from the Select Exam drop down box.
6. Scroll down and click the blue hyperlink date that you would like to take the exam (If the date is not blue, there are no more seats left on that testing date)
7. Read the information for your test, complete any required information and then click Continue.
8. Look for the green check mark and the message, "Your appointment has been confirmed!" and click the Print Confirmation button.

## Available Times:

### In-Person (VC Main Campus)

Wednesday - Friday: 9 a.m. • 11:30 a.m. • 1 p.m. • \*3 p.m.

\*Only one section can be taken at this time.

### In-Person (VC Gonzales Center)

Monday & Wednesday: 9 a.m.

Wednesday: 2 p.m. (one section only)

## Testing Fees & Payment:

The fee is \$12. This fee can be paid online through Appointment Plus or in-person at the VC Payments Office.

There are **NO REFUNDS** for testing.

## On Test Day:

A valid, current photo I.D. is required for all testing (Driver's License, Passport, Military ID, Tribal ID, state/National/Province ID, school issue ID).

## Study Resources:

<https://studentportal.accuplacer.org/#/home>

Two academic areas:

Mathematics and English language arts and reading (ELAR)

## Scores:

TSI Assessment 2.0 Minimum College Readiness Scores		
Math Minimum Score:	950	5 year limit
Second Chance	Diagnostic Level 6	
ELAR Minimum Score:	945 and Essay Score of 5	
Second Chance	e Diagnostic Level 5 and Essay Score of 5	

## Victoria College Testing Center

### VC Main Campus

Continuing Education Center, Room 201  
2200 E. Red River Street, Victoria TX 77901

Phone: (361) 582-2589 • Fax: (361) 582-2473 • Email: [TestingCenter@VictoriaCollege.edu](mailto:TestingCenter@VictoriaCollege.edu)  
For office hours and more info visit: [www.victoriacollege.edu/TestingCenter](http://www.victoriacollege.edu/TestingCenter)

### VC Gonzales Center

424 E. Sarah DeWitt Drive  
Gonzales, TX 78629

Phone: (830) 672-6251



# VICTORIA COLLEGE

# Victoria College Vocational Nursing Program Locations

## GONZALES CENTER

424 E. Sarah DeWitt Drive  
Gonzales, TX 78629  
(830) 672-6251

Patricia Storey, Coordinator [Patricia.Storey@VictoriaCollege.edu](mailto:Patricia.Storey@VictoriaCollege.edu)  
Cindy Finch, Administrative Assistant [Cindy.Finch@VictoriaCollege.edu](mailto:Cindy.Finch@VictoriaCollege.edu)

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## HALLETTSVILLE CAMPUS

Zelda L. Allen School of Nursing  
1410 N. Texana Hallettsville, TX 77964  
(361) 798-2289

Deedra Lahodny, Coordinator [Deedra.Lahodny@VictoriaCollege.edu](mailto:Deedra.Lahodny@VictoriaCollege.edu)  
Tricia Ramirez, Administrative Assistant [Patricia.Ramirez@VictoriaCollege.edu](mailto:Patricia.Ramirez@VictoriaCollege.edu)

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## VICTORIA CAMPUS

2200 E. Red River Street  
Victoria, TX 77901  
(361) 582-2545

Rebekah Patterson, Coordinator [Rebekah.Patterson@VictoriaCollege.edu](mailto:Rebekah.Patterson@VictoriaCollege.edu)  
Jennifer Hinojosa, Administrative Assistant [Jennifer.Hinojosa@VictoriaCollege.edu](mailto:Jennifer.Hinojosa@VictoriaCollege.edu)

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Joyce Harper, **Vocational Nursing Program Chair**  
[Joyce.Harper@VictoriaCollege.edu](mailto:Joyce.Harper@VictoriaCollege.edu)  
(361) 573-3291 ext. 3410

## Golden Crescent Workforce Solutions Service Locations Victoria and Surrounding Areas

City	Office Name	Address	ZIP	Phone	Operation Hours
Bastrop	WF Solutions Rural Capital Area	53 Loop 150 West	78602	(512) 303-3916	M-F 8 a.m.-5 p.m.
Bay City	WF Solutions Bay City	3501 Avenue F	77414	(979) 245-4808	M-F 8 a.m.-5 p.m.
Columbus	WF Solutions Columbus	104 B Shult Dr	78934	(979) 732-3299	M-F 8 a.m.-5 p.m.
Cuero	GC WF Solutions Cuero	1137 N. Esplanade (Cuero Plaza)	77954	(361) 277-8870	M-F 8 a.m.-5 p.m.
Edna	WF Solutions Golden Crescent	903 S Wells	77957	(361) 782-7526	M-F 8 a.m.-5 p.m.
Giddings	WF Solutions Rural Capital Area	164 W Austin St	78942	(979) 542-1740	M-F 8 a.m.-5 p.m.
Goliad	WF Solutions Golden Crescent	329 W Franklin	77963	(361) 645-2703	M-F 8 a.m.-5 p.m.
Gonzales	WF Solutions Golden Crescent	1617 E. Sarah DeWitt Drive	78629	(830) 672-2146	M-F 8 a.m.-5 p.m.
Hallettsville	WF Solutions Golden Crescent	727 S Promenade St	77964	(361) 798-1046	Mon & Fri 8 a.m.-5 p.m. Only
Katy	Workforce Solutions Katy Mills	24025 Katy Fwy Suite D	77494	(281) 644-1030	M-F 8 a.m.-5 p.m.
Kenedy	Workforce Solutions Alamo	491 N Sunset Strip St Suite 107	78119	(830) 583-3332	Call for appt.
La Grange	WF Solutions Rural Capital Area	851 S Reynolds St	78945	(979) 968-8553	M-F 8 a.m.-5 p.m.
Port Lavaca	WF Solutions Golden Crescent	1800 S Highway 35, Suite H	77979	(361) 552-1563	M-F 8 a.m.-5 p.m.
Seguin	WF Solutions Alamo	1411 E. Court Street	78155	(830) 379-4244	M-F 8 a.m.-5 p.m. Call for appt.
Sealy	WF Solutions Sealy	3701 Outlet Center Dr #140	77474	(979) 627-0241	M-F 8 a.m.-5 p.m.
Victoria	WF Solutions Golden Crescent	120 S Main St Suite 110	77902	(361) 578-0341	M-F 8 a.m.-5 p.m.
Wharton	WF Solutions Wharton	1506 N Alabama Rd #C	77488	(979) 531-0730	M-F 8 a.m.-5 p.m.
Yoakum	WF Solutions Golden Crescent	307 Crittenden St.	77995	(361) 741-5100	T, TH 8A-5P Only

January 27, 2022

## Financial Aid Information Form

It is important to consult with a Victoria College Financial Aid counselor prior to enrollment to discuss financial aid options. **Complete this form with appropriate signatures (both applicant and Financial Aid Counselor) and upload to CastleBranch.**

**Applicant Name:** \_\_\_\_\_

To aid in your success in the Vocational Nursing (VN) Program, prior to acceptance **and** after registration, it is essential to have financial arrangements planned. All applicants must have a method of payment for the three terms required to complete the Vocational Nursing Certificate Program.

### Option A – Payment with Federal Student Aid Funds, to include Direct Loans

As a Vocational Nursing (VN) program applicant, I plan to utilize the Free Application for Federal Student Aid, “FAFSA” and have met with a financial aid counselor at Victoria College to discuss the following items:

1. Financial Aid Status upon being accepted into the Vocational Nursing Program
2. Funds available for the Program to cover the two aid years the program encompasses
3. Disbursement of the funds over the three terms of the Program
4. Issues should I, as a VN student, not complete one of the terms
5. File must be completed and aid awarded prior to the last day to pay, or student must make payment arrangements with the Payments Office.

### Option B – Student Self Pay/Other Outside Sources

I have met with a Financial Aid counselor and will not be utilizing financial aid through Free Application for Federal Student Aid (FAFSA) and/or Direct Loans. I will be able to meet any payment deadlines and down-payment requirements without the assistance of any federal funds through FAFSA and/or Direct Loans. I may change to Option A at any time during the aid year after speaking to a Financial Aid counselor. I understand that it may take 4 to 6 weeks to process my FAFSA. Acceptance into this Program will not entitle me to expedited processing.

VN Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Financial Aid Counselor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please upload this signed and dated form to *CastleBranch*.

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