

# Victoria College

Advanced EMT (AEMT)



## Admissions Packet

2022

## Introduction

Thank you for your interest and potential application to the Victoria College Paramedic Program. If you are ready to progress in your career in Emergency Medical Services (EMS), then the Paramedic Program is your answer. As a Paramedic, you will be the first component of the Emergency Medical System, and provide rapid in-field treatment and transport to higher medical providers. You will work in conjunction with EMTs, nurses, physicians, and other members of the health care team. Career options are available in urban and rural settings, primarily in conjunction with fire departments, private ambulances, or other rescue services.

The Paramedic course is an approved Department of State Health Service (DSHS) training program and after completion, the student is then eligible to seek DSHS certification after taking and passing the National Registry of EMT examination.

### Day Academy

Victoria College offers the AEMT Coursework as a Prerequisite for AEMT beginning Jan. 21-May 3, 2022 (Spring) or May 11-Aug 2, 2022 (Summer). This Academy is 3-4 months long and classes are from 0900-1700 on a three-day shift schedule.

### Hybrid Course

You must have a reliable computer and internet as much of the lectures and text resources are online.

## Next Available Academy

Spring 2022 or Summer 2022
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**Deadline: Jan. 7, 2022 for Spring Academy  
May2, 2022 for Summer Academy**

If you are interested in becoming an AEMT or would like more information concerning the Paramedic Program, please contact us.

Susie Jechow  
EMT Program Coordinator  
361-572-6447  
[Susie.Jechow@VictoriaCollege.edu](mailto:Susie.Jechow@VictoriaCollege.edu)

## AEMT Certificate

Victoria College offers Paramedic certification preparation and/or an Associate's Degree of Applied Science in EMS.

Incoming students who hold EMT certification from a non-accredited program (i.e., non-college) or have never taken college courses will be required to complete:

SDEV 0301	Learning Frameworks	0
EMSP 1501	EMT Course	5
EMSP 1160	EMT Clinic	1
EMSP 2206	EMS Pharmacology	2
	PreReq for Paramedic (not required for AEMT only)	
		<b>Total Pre-Req. Hours: 8</b>

### Certificate in Emergency Medical Services AEMT 2022

Spring / Summer I and II Sessions

EMSP 1438	Introduction to Advanced Practice	4
EMSP 1356	Patient Assessment & Airway Management	3
EMSP 1355	Trauma Management	3
EMSP 1261	Clinic, Paramedic I	2

Students requiring full time enrollment should meet with EMS Coordinator for recommendations on additional courses to meet requirement.

## **Introduction**

The following general position description for the EMR, EMT, AEMT and Paramedic is provided as a guide for advising those interested in understanding the qualifications, competencies and tasks required for emergency medical services certification. It is the ultimate responsibility of an employer to define specific job descriptions within each Emergency Medical Services (EMS) entity.

## **Qualifications**

To qualify for EMS certification or licensure an individual must successfully complete a Texas Department of State Health Services approved course and achieve competency in each of the psychomotor skills. In addition, the individual must achieve a passing score on the state written certification or licensure examination.

AEMT applicants must have current Texas or National Registry EMT certification.

EMS personnel must be at least 18 years of age. Generally, the knowledge and skills required show the need for a high school education or equivalent. EMS personnel must have the ability to communicate verbally via telephone and radio equipment; ability to lift, carry and balance up to 125 pounds (250 pounds with assistance); ability to interpret written, oral and diagnostic form instructions; ability to use good judgment and remain calm in high-stress situations; ability to work effectively in an environment with loud noises and flashing lights; ability to function efficiently throughout an entire work shift; ability to calculate weight and volume ratios and read small print, both under life threatening time constraints; ability to read and understand English language manuals and road maps; ability to accurately discern street signs and address numbers; ability to interview patient, family members and bystanders; ability to document, in writing, all relevant information in prescribed format in light of legal ramifications of such; ability to converse in English with coworkers and hospital staff as to status of patient. EMS personnel should possess good manual dexterity, with ability to perform all tasks related to highest quality patient care. Ability to bend, stoop and crawl on uneven terrain and ability to withstand varied environmental conditions such as extreme heat, cold and moisture is vital. The ability to work in low light, confined spaces and other dangerous environments is required.

## **COMPETENCY AREAS**

The EMS Program goal is to prepare competent entry-level Emergency Medical Technician – Paramedics in the cognitive (knowledge), psychomotor (skills), and affective (behavior), learning domains. The Paramedic must demonstrate competency in handling emergencies utilizing all Basic and Advanced Life Support equipment and skills in accordance with all behavioral objectives in the DOT/EMT Basic curriculum. The course shall include at least 1020 clock hours of classroom, laboratory, clinical and field instruction which shall include supervised experiences in the emergency department and with a licensed EMS provider as well as other as judged appropriate by the Program Medical Director (Respiratory Care, ICU, NICU, Pediatrics, Labor and Delivery, Surgery, Cath Lab). In addition, the information contained in the FEMA document entitled “Recognizing and Identifying Hazardous Material” shall be part of the course curriculum.

## Academic Qualifications

You can take the TSI 2.0 ASSESSEMENT TEST at Victoria College. The test will be administered in the CEC building. Registration for the test can be done in person in Payments located in the Student Services Building. If you have taken any assessment other than the TSI, then you must meet with advising for qualification.

Length of test: Up to 5 hours  
 Test cost: \$12.00  
 Supplies: Picture Identification

Prospective students are required to meet the entrance requirements below.

ELAR	ELAR 2 <sup>nd</sup> chance	Mathematics
>945 Or Diag 5	Diag 5 and Essay 5	>950 Or Diag 6

## Tuition and Related Expenses

**Estimate of Costs**(Prices are subject to change)

Description	Cost
In District Tuition	\$2,200.00
Out of District Tuition	\$4,500.00
Lab / Tech Fees	\$800.00
Background Check & Drug Test	\$101.40
Text Books- AEMT/Paramedic <b>Available at Bookstore</b>	\$678.95
Text Books- Pharmacology <b>Available at Bookstore</b>	\$125.50
Additional Supplies <b>Available at Bookstore</b>	\$66.44

### Uniform Items:

- EMT Academy Polo Shirt (maroon) - bookstore
- Blue Cargo Pants with Black Belt
- Gray / Black scrubs - bookstore
- Black Boots and Socks
- Watch with Second Hand

### Additional Supplies:

- EMS Pack at Bookstore
  - BP cuff, stethoscope, vest, eye protection, pen light



## American Heart Association

### BLS Provider

Is the only CPR certification  
Accepted by the EMS Program



CPR courses are offered through Victoria College

Please visit

<http://www.victoriacollege.edu/cprtraining>

Online CPR certification is not accepted

# TSI Assessment 2.0

## To Schedule the TSI Assessment 2.0: Complete the following steps

1. VC homepage > Getting Started > TSI Assessment
2. Click the green plus sign next to Registration & Payment Information
3. Complete the TSI Assessment 2.0 Pre-Assessment Activity. (This is mandatory.)
4. Visit Appointment Plus and log in if you already have an account or create an account if you are new.
5. Scroll down and choose the TSI Assessment, Webex Remote Testing, or Examity\*\* from the Select Exam drop down box.
6. Scroll down and click the blue hyperlink date that you would like to take the exam (If the date is not blue, there are no more seats left on that testing date)
7. Read the information for your test, complete any required information and then click Continue.
8. Look for the green check mark and the message, "Your appointment has been confirmed!" and click the Print Confirmation button.

## Available Times:

### In-Person (VC Main Campus)

Monday-Thursday: 9 a.m. • 11:30 a.m. • 1 p.m. • \*3 p.m.  
\*Only one section can be taken at this time.

### Remote Testing (Webex)

Thursday: 9 a.m. • 1 p.m.

## Testing Fees & Payment:

The fee is \$12. This fee can be paid online through Appointment Plus or in-person at the VC Payments Office.

There are **NO REFUNDS** for testing.

## On Test Day:

A valid, current photo I.D. is required for all testing (Driver's License, Passport, Military ID, Tribal ID, state/National/Province ID, school issue ID).

## Study Resources:

<https://studentportal.accuplacer.org/#/home>

Two academic areas:  
Mathematics and English language arts and reading (ELAR)

## Scores:

TSI Assessment 2.0 Minimum College Readiness Scores		
Math Minimum Score:	950	5 year limit
Second Chance	Diagnostic Level 6	
ELAR Minimum Score:	945 and Essay Score of 5	
Second Chance	e Diagnostic Level 5 and Essay Score of 5	

## Victoria College Testing Center

### VC Main Campus

Continuing Education Center, Room 201  
2200 E. Red River Street, Victoria TX 77901  
Phone: (361) 582-2589 • Fax: (361) 582-2473 • Email: [TestingCenter@VictoriaCollege.edu](mailto:TestingCenter@VictoriaCollege.edu)  
For office hours and more info visit: [www.Victoriacollege.edu/TestingCenter](http://www.Victoriacollege.edu/TestingCenter)

### VC Gonzales Center

424 E. Sarah DeWitt Drive  
Gonzales, TX 78629  
Phone: (830) 672-6251



Revised August 2021  
An Equal-Opportunity Institution

## Frequently Asked Questions

### **How many students are accepted into the program?**

The number of students in the program is limited to 22. Applicants will be accepted on a first come, first serve basis. Deadline for completed application is March 23<sup>rd</sup>. After that date, any opening will be filled in order of completed application on a first come, first serve basis. The first 22 applicants who have successfully completed and returned all documentation will be accepted into the program.

### **What days and time will I be in class, and how much of the academy can I miss?**

You are required attend 85% of all classroom instruction and 100% of all clinical training. Failure to meet this standard will result in termination from the academy.

### **What would cause me to be terminated from the AEMT Program?**

Typically, poor attendance and poor academics account for a large part of class attrition. However, violations of a stringent code of conduct can result in termination. As a Paramedic, you will be held to a higher ethical and professional standard than the average citizen and this is reinforced in our program.

### **Will I need to have a Criminal Background check conducted?**

Yes, prior to registering for the Paramedic program, students who have been conditionally accepted must complete a criminal background check and drug test. Students are responsible for completing the background application process, paying all fees and ensuring that a copy of the results is submitted to the EMS Coordinator.

Clinical facilities determine what constitutes an unacceptable background check. The student is responsible for working with the background check company to clear up any reporting discrepancies. If there is a criminal history that cannot be cleared up prior to the start of clinical, the student needs to apply to his/her respective professional board for licensure clearance. Student's cannot begin or continue their studies until the background check process is satisfactorily completed.

Victoria College is not able to, or responsible for, advising a student with criminal history on whether they are eligible for certification or licensure. All questions regarding eligibility should be directed to both the Texas Department of State Health Services and the National Registry of EMTs.

### **Is Financial Aid available?**

Financial Aid is available for students enrolling at Victoria College. Assistance is available in the form of grants, loans, student employment, and scholarships. All students who feel that they need financial assistance are strongly encouraged to visit the Financial Aid Office to learn about the various sources of funds and to determine their eligibility.



# Application Process and Documentation Requirements

All students applying for the Paramedic are required to complete and submit an application packet **prior** to being accepted into the program. If you do not complete all of the required paperwork and meet all of the entrance requirements, you will not be accepted into the program.

In order to be considered an eligible applicant, it is the responsibility of the applicant to ensure that all necessary documentation as stated below is in the EMS office **before the application deadline.**

1.  **Victoria College Admission Application.** Complete Victoria College application at [www.applytexas.org](http://www.applytexas.org) and provide the college admissions and records office with all required documentation.
2.  **Submit a completed AEMT Application**
3.  **If your EMT course was >1 year prior to start of class, you will be required to complete an EMT/AEMT assessment exam.** Please contact the program coordinator to schedule the exam.
4.  **Interview with the EMS Program Director.**
5.  **Purchase Castlebranch and complete: (if already purchased for previous course, just update)**
  - **Immunization Document Manager**
    - Tetanus/Diphtheria (DPT/Td) within the last 10 years
    - Measles/Mumps/Rubella (MMR) vaccinations or serological confirmation of immunity
    - Varicella (Chickenpox) or proof of disease, including serological confirmation of immunity
    - Hepatitis-B Vaccination series or serological confirmation of immunity
    - Two-step (one shot/read, second shot/read) Tuberculosis (TB) skin test. *(If positive, chest x-ray report is required.)*
    - Meningitis Vaccine or Booster *(All new college students under the age of 22 must get a bacterial meningitis vaccination to be accepted into Victoria College.)*
    - Current Flu Vaccine *(Must be completed prior to clinical if during flu season)*
  - **Criminal Background Check (input information where indicated)**
  - **Drug Screen (print form to take to lab for drug test; results are uploaded from lab)**
6.  **Provide proof of current AHA Healthcare Provider CPR Certification.** CPR Classes are offered once a month at Victoria College by the Continuing Education Department. The cost of this class is \$60.00 + \$20.00 for required textbook. You can register for the class in room 119 of the Allied Health Building. *(This signed card will be uploaded into Castlebranch)*

## **Registration**

Once you have met the entrance requirements and have submitted all required documentation, you will receive an acceptance letter informing you that you have been accepted and registered in the AEMT program. The acceptance letter will inform you of the dates and times that you will be required to pay for the course at the payment center.

### *Statement of Nondiscrimination*

*Victoria College does not discriminate on the basis of race, color, religion, national origin, gender, pregnancy, age, disability, genetic information, marital status, amnesty, veteran's status, or limited English proficiency. It is our policy to comply, fully, with the nondiscrimination provisions of all state and federal rules and regulations.*



Victoria College

# How to Place Order

Welcome to myCB

To place your order go to:

<https://portal.castlebranch.com/VA99>

Package Name (if applicable):

VB04 - background check, drug test, & medical document manager

Place  
Order

Select  
Program

Select  
Package

To place your initial order, you will be prompted to create your secure myCB account. From within myCB, you will be able to:

- ✓ View order results
- ✓ Upload documents
- ✓ Manage requirements
- ✓ Place additional orders
- ✓ Complete tasks

**Please have ready personal identifying information needed for security purposes.**

**The email address you provide will become your username.**

Contact Us: 888.914.7279 or [servicedesk.cu@castlebranch.com](mailto:servicedesk.cu@castlebranch.com)

*ATTENTION: Persons applying for initial Texas EMS certification/licensure with a criminal conviction, deferred adjudication community supervision or deferred disposition:*

*A person shall be disqualified from eligibility to acquire an EMS certification, or a person's initial or renewal application for EMS certification or paramedic licensure shall be denied, or a person's EMS certification or paramedic license, whether active or inactive, shall be revoked if the petitioner, applicant, certificant, or licensed paramedic is convicted of or place on deferred adjudication community supervision or deferred disposition for an offense committed on or after September 1, 2009 listed in Code of Criminal Procedure, Article 42.12, Sections g(a)(1)(A) through (H) as follows:*

*(1) murder;*

*(2) capital murder;*

*(3) indecency with a child;*

*(4) aggravated kidnapping;*

*(5) aggravated sexual assault;*

*(6) aggravated robbery;*

*(7) substance abuse offenses, as described in Health and Safety Code, Chapter 481, for which punishment is increased under: (a) Health and Safety Code, §481.140, regarding the use of a child in the commission of an offense; or (b) Health and Safety Code, §481.134(c), (d), (e) or (f), regarding an offense committed within a drug free zone, if it is shown that the defendant has been previously convicted of an offense for which punishment was increased under one of those subsections;*

*(8) sexual assault;*

*(9) An offense, other than an offense committed on or after September 1, 2009, for which the person is subject to register as a sex offender under Code of Criminal Procedure, Chapter 62. Criminal offenses NOT LISTED ABOVE are subject to a department review which may lead to denial, suspension, or revocation.*

Texas Department of State Health Services / EMS Trauma Systems / Personnel Initial Application Revised 01.2017

**Texas Occupations Code, Chapter 53 Statutory Notification Requirement**

I, \_\_\_\_\_, (print) have received, read, and understand the requirements for entry into Victoria College EMS Program. I understand one of the requirements is a clear criminal history background check. Should I have a criminal conviction or other information is found in violation of the current guidelines or state/local restrictions issued by the applicable licensing authority, I understand that I may be denied a license from the National Registry of EMTs and/or Texas Department of State Health Services. I also understand that, should I have a criminal history, I may not be hireable by an agency even though certified.

Having been provided this information, as required by Texas Occupations Code, Chapter, 53, notice regarding the consequences of a criminal conviction on eligibility for an occupational license, I wish to apply for entry into the Victoria College EMS Program. Any student or prospective student declared ineligible has the right to request a criminal history evaluation letter from the licensing agency.

\_\_\_\_\_  
Applicant Printed Name

\_\_\_\_\_  
Applicant Signature

# VICTORIA COLLEGE AEMT APPLICATION

*For Spring / Summer 2022 (circle one)*

**Name**

Last	First	MI
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**Social Security Number**

**Date of Birth**

**V#**

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**Mailing Address**

Street/Apt#		
City	State	Zip Code

Home Phone:	Cell Phone:
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**Driver's License**

**E-Mail Address**

Number	State	
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**Level of Current Certification:    EMT**

State or NR #
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**Education History:    High School**

**Graduated**

**GED**

Name	Yr Graduated	Yr Obtained
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**College**

**Degree Earned**

Name	Yr Graduated	Yr Obtained
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**Technical Training**

Name	Yr Graduated	Yr Obtained
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**Military Service**

Branch	Service Dates	Specialty	Discharge Type
If other than Honorable, please explain			

**Additional Information:**

Emergency Contact Name	Relation	Cell Phone	Home Phone
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<p>Do you have any issues that may impact your ability to be physically or academically successful in the EMT Academy activities? (If YES please explain)</p> <p>YES      NO</p>
<p>Are you covered by personal medical insurance?</p> <p>YES      NO</p> <p><b>_____ I understand that it is my responsibility to have adequate insurance to cover any medical treatment that I may encounter during the course of this program</b></p>
<p>Have you ever been convicted of a crime other than a minor traffic violation?      YES      NO</p> <p><b>(If yes, please list charges and dispositions)</b></p>
<p>Have you ever applied to or have you ever been a student in any EMT Program or are you associated with any Volunteer Department? <b>(If yes, please explain)</b></p> <p>YES      NO</p>

APPLICANT'S STATEMENT: I hereby affirm and declare that all information submitted on this form is true and correct. I understand that false statements or information on this application may be sufficient cause for dismissal from the program. Furthermore, it may be grounds for denial or loss of certification.

Applicant's Printed Name: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_