

Marketable Skills for Resume Building

Hard Skills	Soft Skills
Vital sign measurement	Time management
Phlebotomy	Culturally competent
Injections & immunizations	Critical thinking
Specimen handling & collection	Decision making
Proficient computer skills	Written communication
Medical terminology	Verbal communication
Medical documentation	Compassionate
Preparing exam rooms	Adaptable
Basic Life Support (BLS)	Leadership
Basic wound care	Resilient
Knowledge of insurance	High level of professionalism
Patient education	Active listening
Infection control prevention measures	Teamwork
Healthcare software (be specific)	Stress management

Employers within 50-mile radius of Victoria, Texas

- [Citizens Hospital](#)
- [Community Health Centers of South-Central Texas INC.](#)
- [CSL Plasma](#)
- [Cuero Regional Hospital](#)
- [Davita](#)
- [Detar Hospital](#)
- [Deveruex](#)
- [Grifols](#)
- [Gulf Bend Center](#)
- [Harbor Hospice](#)
- [Hope of South Texas](#)
- [Hospice of South Texas](#)
- [Jackson County Hospital District](#)
- [Lavaca Medical Center](#)
- [Memorial Medical Center](#)
- [PAM Health](#)
- [Refugio County Memorial Hospital](#)
- [Texas Department of Criminal Justice](#)
- [Texas Department of Public Safety](#)
- [Victoria County](#)
- [Victoria County Public Health Department](#)
- [Victoria Independent School District](#)
- [Victoria Women's Clinic](#)

- [Vitality Court](#)
- [WellMed](#)
- [Yoakum Community Hospital](#)

Employers outside 50-mile radius of Victoria, Texas

- [Aspenwood](#)
- [Christus Spohn Shoreline](#)
- [Barton Associates](#)
- [Bluebonnet Trails](#)
- [Brooke Army Medical Center \(BAMC\)](#)
- [Columbus Community Hospital](#)
- [Diversicare](#)
- [Gonzales Memorial Hospital](#)
- [Gonzales Independent School District](#)
- [Greenstaff Medical](#)
- [Luling Care Center](#)
- [Matagorda Regional Medical Center](#)
- [Methodist Healthcare](#)
- [RICE Medical Center](#)
- [San Marcos Treatment Center](#)
- [TruCare Selma](#)

Job Titles to Look For

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|---------------------------------|------------------------------------|
| ○ Medical Assistant | ○ Certified Medical Assistant |
| ○ Medical Office Assistant | ○ Outpatient Clinical Assistant |
| ○ Physician Office Assistant | ○ Patient Care Technician |
| ○ Medical Scribe | ○ Medical Scheduler |
| ○ Medical Records Clerk | ○ Medical Administrative Assistant |
| ○ Patient Access Representative | ○ Patient Navigator |

Career Readiness Projects within the Program

- Employer classroom visits
- Fall Allied Health CE Career Fair
- Spring: Career Fair

Sample Resumes

- [Resume Sample Template](#)

Additional Helpful Links

- [WorkInTexas.com](#)
- [Victoria College Career Services Webpage](#)
- Follow Victoria College Career Services on LinkedIn