

Victoria College and Bloomington Independent School District

Dual Enrollment Partnership Agreement Academic Years: 2024-2025 and 2025-2026

Introduction:

Victoria College (VC) and Bloomington Independent School District agree to enter into a partnership to offer dual credit courses to eligible students, allowing them to earn college credits while simultaneously fulfilling high school graduation requirements. This Memorandum of Understanding (MOU) will be in effect for the entitled academic year unless both parties agree to amend the agreement. The specific responsibilities of VC and the partnering high school are outlined within this agreement.

This MOU incorporates by reference all dual enrollment requirements defined in the Texas Administrative Code (TAC) and VC accreditation requirements established by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). VC is committed to student success and will collaborate with high school personnel to select courses that ensure the completion of degrees and/or certificates and transferability to Texas public four-year institutions.

Program Goals:

In accordance with HB 1638, TEC, Section 28.009 (b-1) and (b-2), which requires Texas Higher Education Board (THECB) and the Texas Education Agency (TEA) to develop statewide goals collaboratively, VC and BISD establish the following mutual goals in support of the dual credit program.

- Goal 1: Implement purposeful and collaborative outreach efforts to inform all students and parents of the benefits and costs of dual credit, including enrollment and fee policies.
- Goal 2: Assist high school students in the successful transition to and acceleration through post-secondary education.
- Goal 3: Provide academic and college readiness advising with access to student support services to bridge dual credit students successfully into college courses and program completion.
- Goal 4: Ensure that the quality and rigor of dual credit courses is sufficient to ensure student success in subsequent courses.

Definitions:

When used in this MOU, the following words and terms shall have the following meaning unless the context clearly indicates otherwise.

- Dual enrollment refers to a system under which a student enrolled in multiple educational institutions (including a high school and a public institution of higher education). When a dual enrollment system student enrolls in courses, that student earns appropriate course credit from each distinct educational institution that offers the course. Dual enrollment is not equivalent to dual credit.
- Dual credit is a system under which an eligible high school student enrolls in college course(s) and receives credit for the courses(s) from both the college and the high school. Neither the location nor course modality determines dual credit qualification.

Courses may be conducted at the main campus, high school(s), a VC center, or online. Victoria College will provide the necessary facilities, such as a classroom with desks and telecommunications equipment, when held at the college campus or center. Conversely, when courses are offered at the high school, the high school will supply the required facilities and equipment. VC is not responsible for student transportation to or from the college campus or other off-site locations for dual credit courses. For online courses, the college will adhere to the THECB's Principles of Good Practice for electronically offered courses.

Regarding facilities and communication lines, unless otherwise arranged, the following agreements apply:

- For telecommunications courses originating from the college campus and delivered to a high school, the college is responsible for providing the facilities and equipment necessary for delivery, while the school district must ensure adequate facilities, equipment, and communication lines to receive the course.
- For telecommunications courses originating from the college campus and delivered to a college center, the college will handle equipment for both delivery and reception, while the center is responsible for providing suitable facilities and communication lines to receive the course.
- Each site must have a proctor, a responsible adult who facilitates real-time remote and online classes. The proctor, who must not be a dual credit student or enrolled in the course to be proctored, must supervise the class, distribute materials, proctor exams, manage the classroom, and address any technical issues with the remote equipment. The proctor is also responsible for obtaining and verifying the class roster and communicating any changes to the college faculty. A handbook will be provided, and a signed agreement must be returned to the Director of Distance Education & Instructional Technology. Proctors will be evaluated at the end of each semester.
- For science courses, the high school must ensure access to instructional resources and technology, meet laboratory safety standards, and comply with college science program requirements.

Dual credit courses may consist solely of dual credit students or a mix of dual credit and college credit students. The inclusion of non-dual credit high school students in a dual credit course at a high school must be communicated to the Executive Vice President- Chief Academic Officer and noted as an exception as described in TAC 4.85 (d). Live courses taught at locations other than the college campus may include only dual credit students or a mix of dual and college credit students under the following conditions.

- If the course involved is required for completion under the State Board of Education Recommended or Distinguished Achievement High School Program graduation requirements, and the high school involved is otherwise unable to offer such a course.

The college sets the maximum class size and reserves the right to accept or reject new students during the add/drop period. The high school must ensure that the classroom environment supports college-level learning.

Course Curriculum, Materials, Instruction, Grading & Transcription of Credit:

Dual enrollment courses will replicate the college courses offered to college credit students, including curriculum, materials, instruction, grading, and rigor. VC will ensure that grading for these courses adheres to the same standards and scale as for all other students. *Students enrolled in college courses are considered college students.* Mid-term and final grades will be provided to the high school counselor electronically in numerical form. VC will not issue "fail" notices to districts for UIL purposes. Each student's college transcript will show grades on VC's standard grading scale as outlined in the catalog. The high school is responsible for administering state-mandated course-specific exams. VC acknowledges the high school's role in awarding high school credit and agrees that the high school will decide whether to grant high school credit if college credit is not awarded. The high school will transcript the appropriate credit immediately after a student's successful completion of the course and will determine how grades impact the high school GPA. It is the school district's responsibility to correctly code dual credit classes to meet PEIMS requirements.

Student grievance and complaint procedures are outlined in the current catalog and handbook. Dual enrollment students should regularly log into the Pirate Portal to access Canvas, student email, and monitor their registration status, grades, billing statements, and other important educational records.

Student Conduct Policies:

Students are required to comply with registration, attendance, academic policies, and the code of conduct specified in the VC catalog and student handbook, as well as adhere to the college's academic calendar, including important registration and withdrawal dates and deadlines. Failure to attend classes according to the college schedule, or being suspended, placed in an alternative program, or expelled may result in losing the opportunity to earn college credit. Any non-instructional issues will be managed according to school district policy, and the district will provide placement for students who withdraw from the course.

Student Support Services:

Dual credit students will receive the same access to academic, career, and transfer advising, as well as disabilities services, technology support, and library resources as other college students. They will also have access to library services at their high school. Students needing accommodations must self-report to the Office of Disabilities, which will provide accommodations in line with Section 504 of the Federal Rehabilitation Act and the Americans with Disabilities Act, without altering the course content. Dual credit instructors must implement these approved accommodations as part of the instruction. When courses are taught at the high school, the Disabilities Advisor will coordinate accommodations with the high school special education Counselor, though it is the responsibility of high school personnel to refer students to the disabilities advisor. High school staff will support college personnel with enrollment, registration, and various support services such as pathway advising, Apply Texas, FAFSA, and scholarships, and will provide a computer lab or suitable area for these activities as outlined in Appendix B. Dual enrollment students can access academic support services through VC, including counseling, the Total Learning Center supports, learning assistance, library services, and proctored testing. All VC students, including dual enrollment students, may also use JP's Market food pantry while actively enrolled.

Graduation Recognition:

Graduating dual credit high school students who have completed 21 or more semester college hours at Victoria College will be awarded designated VC Cords that may be worn during the high school commencement ceremony.

Payment & Financial Support:

Student Eligibility

- Dual credit students not meeting the established criteria for FAST, ISD sponsorship, or taking a course not meeting established criteria for ISD sponsorship or FAST will pay the Dual Enrollment tuition and fees according to the tuition and fee payment schedule established by Victoria College for the academic year.

Cost Sharing

- **ISD Sponsorship:** A high school sponsoring students will be charged tuition and fees in accordance with the current college policy. The high school will need to submit a letter of intent listing the participating students and indicating how much the school will pay.
 - Bloomington ISD will pay the Victoria College tuition and fees for dual credit courses taken by each Bloomington ISD student in fall and spring who are ineligible for the FAST.

High school officials will ensure students and parents understand that the instructor work directly with students, as opposed to the type of parent interventions one may be accustomed to at the high school level. Under FERPA guidelines, instructors are not required to discuss student performance or other student related issues with parents.

Data Sharing:


Both entities will collect, share and all student data to assess the progress of the district's students. VC will report numerical midterm and final grades electronically to the high school counselor.

Approved by:

Victoria College

School District


Signature


Signature

Cindy Buchholz
Print name

Eric P. Cormier
Print name

Executive Vice President –Chief Academic Officer
Title

Superintendent
Title


8/28/2021
Date

8/28/24
Date

English II - For Both Reading and Writing	4000
HS Algebra II End of Year grade + Algebra I EOC	70 on Algebra II and 4000 on EOC

JUMP START to College

Dual Credit Opportunities With Victoria College



3 times more likely to graduate in 4 years



Transferable to Texas public colleges & universities



Cost savings

American History

HIST 2301 HIST 1302
HIST 1301

Communication

ENGL 1301 ENGL 2311
ENGL 1302

Component Area Options

SPCH 1311 BCIS 1305
SPCH 1315 COSC 1301
SPCH 1318 MATH 1325
EDUC 1300

Creative Arts

ARTS 1301 DRAM 1310
ARTS 1303 MUSI 1306
ARTS 1304 MUSI 1310

Electives

PSYC 2314 CRIJ 1306 MATH 2414
SPAN 1411 CRIJ 1301 MATH 2415
SPAN 1412 BIOL 2401 BUSI 1301
ACCT 2301 BIOL 2402 BUSI 1307
ACCT 2302 ENGR 1304
COSC 1436 ENGR 1201

Government/Political Science

GOVT 2305 GOVT 2306

Language, Philosophy, & Culture

ENGL 2322 HUMA 1301
ENGL 2323 PHIL 1301
ENGL 2327
ENGL 2328

Workforce Training

HPRS 2300 CETT 1341 INTC 1343 PTAC 1410 WLDG 1421
BMGT 1307 CETT 1349 INTC 1355 PTAC 1432 WLDG 2406
BMGT 1327 EMSP 1160 INTC 2336 PTAC 2420 WLDG 2443
CETT 1302 EMSP 1501 PTAC 1302 PTAC 2438
CETT 1325 INTC 1301 PTAC 1308 PTAC 2446

Life & Physical Sciences

BIOL 1322 CHEM 1406 GEOL 1402
BIOL 1406 CHEM 1411 GEOL 1403
BIOL 1407 CHEM 1412 GEOL 1404
BIOL 1408 ENVR 1301 PHYS 1310
BIOL 1409 GEOL 1303 PHYS 1401
BIOL 2404 GEOL 1305 PHYS 1402
BIOL 2420 GEOL 1401

Mathematics

MATH 1316 MATH 1342
MATH 1314 MATH 2412
MATH 1324 MATH 2413
MATH 1332

Social & Behavioral Sciences

ECON 2301 PSYC 2301
GEOG 1303 SOCI 1301