## Admissions & Records & Welcome Center

**Admissions Applications, Transcripts, Grade Submission, Personal Information Changes (major, name, address, etc.)**

Student Services Building, Welcome Center, Suite 107  
(361) 485-6841  
http://www.victoriacollege.edu/Admissions

Any questions pertaining to Admissions can be emailed to: admissions@victoriacollege.edu

## Advising & Counseling

**Academic Advising, Career Advising, Disability Support Services, Transfer Planning, Veterans Services**

Student Services Building, Suite 105  
(361) 582-2400  
http://www.victoriacollege.edu/Advising

The Advising & Counseling office offers face-to-face and virtual appointments which can be established using Navigate-Student. For more information on how to schedule an appointment, please call 361-582-2400 or take a picture of the appropriate QR code below.

## Support Services

**Clothing Closet, Food Pantry, Housing Insecurity Referrals, Personal Counseling, Transportation Assistance**

Student Services Building, Suite 105  
(361) 582-2400  
http://www.victoriacollege.edu/SupportServices

## Pre-College Programs/Dual Credit & Recruitment

**Recruitment and Dual Credit**

Student Services Building, Suite 106  
(361) 485-6823  
https://www.victoriacollege.edu/PreCollegePrograms

East High School Career & College Coach  
(361) 788-2880 ext. 38652,  
http://vehs.visd.net/  
West High School Career & College Coach  
(361) 788-2839 ext. 39150,  
http://vwhs.visd.net/

The Pre-College Programs office welcomes walk-ins and offers face-to-face and virtual appointments which can be established using Navigate-Student. For more information on how to schedule an appointment, please call 361-485-6823 or take a picture of the appropriate QR code below.

## Financial Aid

**Childcare Assistance, PELL, Student Loans, Scholarships, Work Study**

Student Services Building, Suite 108  
(361) 572-6415  
http://www.victoriacollege.edu/FinancialAid

The Financial Aid office welcomes walk-ins and offers face-to-face appointments which can be established using Navigate-Student. For more information on how to schedule an appointment, please call 361-572-6415 or take a picture of the appropriate QR code below.

## KEY Center

**The KEY Center is a federally funded program providing support services for eligible students.**

Johnson Hall, Room 101  
(361) 582-2414  
http://www.victoriacollege.edu/KeyCenter

The KEY Center welcomes walk-ins and offers face-to-face and virtual appointments which can be established using Navigate-Student. For more information on how to schedule an appointment, please call 361-582-2414 or take a picture of the appropriate QR code below.

## Accommodations for Students with Disabilities

**Victoria College believes in equal access to educational opportunities for all individuals. The college will make reasonable accommodations for students with documented disabilities.**

Student Services Building, Suite 105  
https://www.victoriacollege.edu/Advising

The Disability Services office offers face-to-face and virtual appointments which can be established using Navigate-Student. For more information on how to schedule an appointment, please call 361-582-2400 or take a picture of the appropriate QR code below.
<table>
<thead>
<tr>
<th><strong>Student Life Office</strong></th>
<th><strong>Student Testing Services</strong></th>
</tr>
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<tbody>
<tr>
<td><strong>Clubs and Organizations, Campus Life Events, Main Hub for Lost and Found, Student Center Rentals, Equipment checkout for pool, ping pong and board games.</strong></td>
<td><strong>TSIA, GED, SAT, ACT, TEAS, various certification exams, and testing for students taking online courses when applicable</strong></td>
</tr>
</tbody>
</table>
| Student Center, Room 120A (361) 572-6440 or (361) 485-6838  
Director, Elaine Everett-Hensley  
Support Staff, Chelsee Frank  
[http://www.victoriacollege.edu/StudentLife](http://www.victoriacollege.edu/StudentLife) | Continuing Education Center, Suite 202  
(361) 582-2589  
[http://www.victoriacollege.edu/testingcenter](http://www.victoriacollege.edu/testingcenter)  
testingcenter@victoriacollege.edu |
| Get connected with VC Student Life by:  
1. Joining our VC Student Life Class  
https://canvas.instructure.com/enroll/BNMRR3  
2. Like our Facebook Page – Victoria College Student Life  
3. Follow us on Instagram – VC Student Life  
4. Contact us directly at 361-485-6838  
5. Email us at Elaine.hensley@victoriacollege.edu or Chelsee.andres@victoriacollege.edu | **Vice President of Student Services**  
**Student Handbook, Student Code of Conduct, Discipline Issues, Financial Aid Appeals, Incident Reports**  
Student Services Building, Room 102  
(361) 582-2516  
[http://www.victoriacollege.edu/VicePresidentOfStudentServices](http://www.victoriacollege.edu/VicePresidentOfStudentServices) |
| **Computer Help Desk**  
Assist with troubleshooting of Canvas, Pirate Portal, WiFi, and rental of various technology aides, within the scope of applications used and needed for courses at Victoria College. | **Technology Center, Room 102**  
(361) 582-2509  
[http://www.victoriacollege.edu/ComputerHelpDesk](http://www.victoriacollege.edu/ComputerHelpDesk) |
| **Tutoring Center**  
Free tutoring services are available to students in all subjects and will continue to provide Face-to-Face tutoring and Virtual tutoring  
**Online submissions offered**  
**Mathematics/Accounting, JH 106-108 361-572-6473**  
**English/Humanities, JH 206/208 361-573-3291 ext. 3314**  
**Sciences, HSC 121C 361-573-3291 ext. 3282**  
[https://www.victoriacollege.edu/TutoringCenter](https://www.victoriacollege.edu/TutoringCenter)  
The Tutoring Center welcomes walk-ins, accepts online essay submissions and offers face-to-face and virtual appointments which can be established using Navigate-Student. For more information on how to schedule an appointment, please call 361-572-6473 or take a picture of the appropriate QR code below. |  
**Additional information on Student Support Services can be found in the [Victoria College Student Handbook](http://www.victoriacollege.edu/VicePresidentOfStudentServices).**  
A link to the Handbook is in the Publications & Dates folder in the Pirate Portal.  
*Updated 05/17/2021* |